



City of Poulsbo
Public Works Committee
City Hall – 200 NE Moe Street
3rd Floor Conference Room

Subject	Meeting Minutes	Date	9/8/2021
Recorder	CR	Start Time	5:00 PM
Committee Chair	David Musgrove	End Time	6:30 PM
Committee Members	Connie Lord, David Musgrove, Britt Livdahl		
Staff Present	Charlie Roberts (CR), Anthony Burgess (AB), Mike Lund (ML), Mayor Becky Erickson (BE), Josh Raney (JR), Diane Lenius		
Meeting Video: https://vimeo.com/601158472			
No.	Topic	Action/Recommendation/Discussion	
Administrative			
1.	Questions & Concerns of the Committee	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: CL – concerned about seam on Front street above liberty bay auto as well as leaning alders. ML noted that road crack is on radar and alders on private property, but are watched every year.	
2.	Public Comment Opportunity	<input type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: None	
3.	Mayor, Department Head and Staff Reports	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: DL – interview for NPDES coordinator, will move forward in the next week with an offer. AB – updated about developer projects, Caldart paving this week. As well as construction vehicles conflicts with schools. Primary intersection is Hostmark and Noll road. BE experience with large trucks conflicting on-coming traffic because too large to make turns.	
4.	Agenda and Extended Agenda Review	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested:	
5.	Approval of Minutes: 8/25/21	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Further Action Requested:	
6.	Future Meeting Conflicts: 9/22/2021	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested:	
Agenda Items			
1.	Finn Hill Shared Use Path Project Acceptance	<input type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: CR presented Finn Hill Shared Use Path project for acceptance. Project was completed under budget overall with change orders totaling 5.3% and construction management running about 7.9%. Happy with end result	
2.	PSE Night Work Request – Liberty Bay Bank	<input type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council	

		<input type="checkbox"/> Further Action Requested: AB presented Liberty Bay Bank would like request night work to avoid shut down of commercial businesses in the area. Under construction currently and need to obtain approval since they are within 650' of residences. CL clarified that they only need for 1 night and will be responsible for notifying customers.
3.	PSE Road Closure Request – Noll Rd	<input type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: AB presented PSE need to shut down noll road in order to replace poles. Would like to do daytime closures on Noll between Meadow Run and Mesford. Currently proposed as weekend day night. CL asked about if possible to do nightwork and DM asked about noise impacts. Concern over school traffic if done during day. As proposed, daytime weekend closure.
4.	ADA Transition Plan Update	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: CR presented ADA transition plan. Discussed data, survey, self assessment and proposed strategy. DM asked about UGA and county facilities. DL answered that developments should be reviewed by City and coordinated to make sure they are built to our standards. ML brought up dedicated sidewalk fix funds, discussion about tree roots causing issues, potential for pervious pavements, root barriers, etc. PWC will review and bring forward comments to next meeting.
		JR updated about green roof on City hall and ability to convert to public space. Consultant to look at options and rough costs. Patio would be public amenity.
	Adjournment.	