



CITY OF POULSBO

Planning Commission Workshop (Virtual)

April 27, 2021

Commissioners Present: Ray Stevens, Jerry Block, Mark Kipps, Tim Morgan, Ray Taylor, Kate Nunes

Staff Present: Nikole Coleman, Senior Planner Jess Rae, PED Administrative Assistant

Additional Attendees: Department of Ecology Representative Maria Sandercock

1. Call to Order 07:01p.m.

2. Flag Salute

3. Modifications to the Agenda: Not discussing Minutes for 3/9/2021 or 4/13/2021

4. Approval of Minutes: Received Draft Minutes for 3/2/2021 and will approve at a subsequent meeting.

Discussion held on whether the minutes need to be verbatim. Commissioners express with a video recording the verbatim minutes are a bit redundant and could potentially be more of a summarization in the future. This is left for discussion within the Planning and Economic Development Department.

5. Comments from Citizens regarding items not on the agenda: No citizens in attendance and no comments made.

6. Close Public Meeting and Open Public Hearing: (7:04):

7. Joint Public Hearing (With the WA State Department of Ecology) Begins (07:05p.m.): Shoreline Master Program Slideshow (Nikole Coleman)

[Shoreline Master Program Slideshow](#)

Senior Planner Coleman re-introduces the project with a brief overview of previous presentations and describes next steps. Coleman lists the purpose of the Shoreline Master Program (SMP) as according to the [RCW 90.58.020](#) and elaborates that a SMP Shoreline Master Program is a planning and regulatory document. Coleman discusses city goals as mentioned in the [PMC 16.08](#) and procedures in [16.09](#). and mentions other documentation that are not officially part of the Shoreline Master Program but help derive its regulations, these documents being the [Characterization report](#), [Cumulative Impact and No Net Loss Report](#) (reviewed by 3rd party consultant) and [Restoration Plan \(reviewed by 3rd party\)](#). Coleman discusses the Next Steps being submittal to Ecology, City Council Review, Hearing and then a final submittal to Ecology. Comments were already received from the WA State Department of Fish and Wildlife, the Suquamish Tribe and private property owner, Jim Rock. No comments from Commissioners or Citizens.

7. Public Comment Period: None.

8. Close Public Hearing and Open Public Meeting (07:13p.m.):

Discussion Summary: Commissioner Block asks a brief question on the potential erosion of the natural coastline near the boardwalk, wondering if the boardwalk is causing damage or if it is natural erosion. Senior Planner Coleman responds to elaborate that the erosion is most likely natural due to the steepness of the cliffside and adds that the boardwalk was a prior project that was also compliant and approved so it most likely is not the boardwalk.

No further comments or questions from the Commission.

No comment from Ecology (appears her screen was 'frozen').

9. MOTION: Commissioner Kipps makes the motion to be seconded by Commissioner Taylor. Passed Unanimously.

I move to recommend approval to the Poulsbo City Council the 2021 Shoreline Master Program update as identified as Exhibits B-E; and direct the Planning and Economic Development Director to prepare findings of fact in support of this decision for the Planning Commission Chair's Signature.

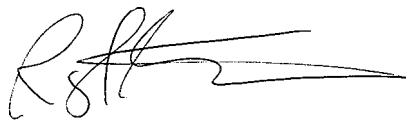
10. Closing Discussions: Senior Planner Coleman adds that if Ecology only has minor changes the program will NOT be routed back through the commission but straight to city council, if there are major changes it will be brought back through the commission to city council.

Next Commission meeting tentatively scheduled in June-July to review the Housing Action Plan.

Chair Ray Steven's and Senior Planner Coleman briefly discuss bringing the meeting minutes to approval since it will be a while until the next meeting. The commission agrees to approve via email and suggest any edits, grammatically, via email as well.

11. Commissioner's Comments: None.

12. Meeting adjourned: 7:22 p.m.



Ray Stevens, Planning Commission Chairman

