



City of Poulsbo Community Services Committee Virtual Meeting

Subject	Meeting Minutes	Date	October 13, 2021
Recorder	Pat Hightower	Start Time	4:01 pm
Committee Chair	Connie Lord	End Time	4:28 pm
Committee Members	Britt Livdahl, Connie Lord, Andrew Phillips		
Staff Present	Dan Schoonmaker, Parks & Recreation; Mayor Becky Erickson, Kathi Foresee, Poulsbo Chamber of Commerce		
Meeting Video: https://cityofpoulsbo.com/poulsbo-city-council/city-council-watch-recorded-city-council-committee-meetings/			
No.	Topic	Action/Recommendation/Discussion	
1.	Questions and Concerns of the Committee	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input checked="" type="checkbox"/> Further Action Requested: None.	
2.	Agenda and Extended Agenda Review	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: Remove item A. Funding Options for Future Projects.	
3.	Approval of Minutes: 09/08/21	<input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: M/S/A BL/AK	
4.	Special Events Permits	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: Ghosts in the Graveyard- Some modifications were made to the original event in order to address some concerns by the public. The Historical Society will give educational guided tours and ensure that decorum is observed. It was suggested that consideration be given to renaming the event in the future. There were no other concerns. Julefest- This event will be the same as prior years. There were no concerns. Britt is hopeful we can expand into other Christmas season festive opportunities. Connie said there's been discussion at the HDPA about how to enliven the downtown area for the season. The horse-drawn carriage that they had before is cost-prohibitive.	
5.	Department Head Reports	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested:	

		<p>Dan reported that Joe Schiel is back working on a limited basis and will run the department's basketball and volleyball programs once we are able to use the school district gyms. Confirmation hasn't been received from the school district yet, but prep work is needed in order to be ready once approval is given.</p> <p>The department will be meeting in November to plan for 2022. Dan will share the plans at the December CSC meeting. Planning will include what programs are or aren't working well, how the department can focus on being more efficient with their time and how to best serve the community. Connie has heard requests for more senior programming. The department is not currently able to run senior excursions due to transportation difficulties and Covid. Staff has already been looking at repurposing space at the Recreation Center in order to offer more ways for seniors to gather in-house for activities.</p> <p>The PROS plan is almost finished. A final draft will be ready for the Parks & Recreation Commission's review in November, will be presented at the December Community Services meeting, will most likely go to council that same evening, and will hopefully be approved by council at the Dec. 15 meeting.</p>
<p>6.</p>	<p>Mayor/Council Member/Other Reports</p>	<p><input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested:</p> <p>Discussion was held about the HDPAs and how the city has been and can continue to support them. The HDPAs are currently rewriting their bylaws.</p> <p>Kathi reported that a decision will be made tomorrow about the Tree Lighting event at the Viking statue. The tree will be lit, but she is unsure whether they will be opening it up to the public or not.</p> <p>The Halloween Hunt has 27 stops right now. The event will be on October 31 from 1-4 pm.</p> <p>On November 1st, the Chamber will take possession of their new office downtown on Jensen Way. They are excited to be back downtown.</p>
<p>7.</p>	<p>Adjournment.</p>	<p>Next meeting: November 10 , 2021</p>