



City of Poulsbo
Public Works Committee
City Hall – 200 NE Moe Street
3rd Floor Conference Room

Subject	Meeting Minutes	Date	11/10/2021
Recorder	C. Roberts	Start Time	5:00 PM
Committee Chair	David Musgrove	End Time	6:50 PM
Committee Members	Connie Lord, David Musgrove, Britt Livdahl		
Staff Present	Charlie Roberts (CR), Shannon Wood (SW), Josh Raney (JR), Mayor Becky Erickson (BE), Guest Colleen Smith – Resident of 9 th Ave, Diane Lenius (DL), Mike Lund (ML), Phil Struck (PS), Ginger – Resident of 9 th Ave, Phil Struck (PS),		

Meeting Video: <https://vimeo.com/646098570>

No.	Topic	Action/Recommendation/Discussion
Administrative		
1.	Questions & Concerns of the Committee	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: DM asked about KCTP sewer update on future agenda. Will be included under sewer update tonight
2.	Public Comment Opportunity	<input type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: None, Colleen Smith is here for 9 th Ave petition
3.	Mayor, Department Head and Staff Reports	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: DL updated that interviews scheduled for 2 open positions on Friday. Inspector and junior level engineer. ML – heads up, contract negotiation with Bainbridge Island Disposal – substantial rate increase, still in process. 2022 and 2023 KC is increasing tonnage rates for solid waste rates. DM asked for any data on value to citizens and where area ranks in terms of recycling value.
4.	Agenda and Extended Agenda Review	<input type="checkbox"/> Discussed <input checked="" type="checkbox"/> Further Action Requested: Mike working on 2022 PW work loads, to bring forward in January. DL updated that transportation items will be part of complete streets and wants to touch base with PWC prior to kicking off complete streets project. Will be brought forward next month.
5.	Approval of Minutes: 10/27/21	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Further Action Requested:
6.	Future Meeting Conflicts:	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: Meeting on 11/24 canceled, 12/8 scheduled, 12/22 reviewed at next meeting but likely not needed.

Agenda Items		
1.	9 th Ave Traffic Data	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: CR presented traffic analysis on 9 th and alternatives for the roadway. Discussion from Colleen and Ginger (residents on 9 th ave) about the different options and pros and cons. PWC concurred that makes sense to stripe fog line to visually narrow the lanes and add radar speed signs and then take a look again in the future.
2.	Sewer Update	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: DL presented sewer update, including discussion about capacity treatment negotiations with Kitsap County, the needed Lemolo shoreline pipe upgrade, and the sewer comp plan and financial analysis. DM – MBR feasibility – how it relates to capacity at treatment plant. DL answered that need to move to 1.12 mgd and show feasibility to support pop allocation, MBR may slightly reduce need but 1.12mgd needed. DM asked about size of Lemolo shore pipe and future population.
3.	Lincoln "Triangle" Property Update	<input type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: PS presented update on Triangle property. 2 questions from prior meeting, 1. Check in with City Attorney and 2. obtain prelim cost estimate from surveyor for additional title research. Surveyor and title company will do additional research, estimated cost of \$3k. Future budget amendment and included with other costs associated with the Lincoln hiatus and the Iverson right of way. CL – requested a copy of summary notes and prefers to go forward with additional title search. BL asked if anyone has come forward about ownership questions. DM clarified cost will not come from 1406 funds, will be split between enterprise funds.
Adjournment. Meeting adjourned: 6:32pm		