

PLANNING COMMISSION
FINDINGS OF FACT, CONCLUSION AND RECOMMENDATIONS
2022 COMPREHENSIVE PLAN AMENDMENTS – City Initiated

February 23, 2022

The Planning Commission met at a regular meeting on February 22, 2022, and after holding an advertised public hearing, recommended APPROVAL to the City Council, the proposed Comprehensive Plan Amendments:

- **Application No. P-11-12-21-01** is a text amendment to Chapter 12, the Capital Facilities Plan, to update Table CFP-4 (the City of Poulsbo 6-Year Capital Improvement Projects) to reflect the proposed projects listed in the 2021-2027 Capital Improvement Projects.
- **Application No. P-11-12-21-02** is a text amendment to repeal and replace Appendix B-5 and amend associated sections of the Comprehensive Plan (Chapters 8 and 12) to reflect the updated 2021 Parks, Recreation, and Open Space (PROS) Plan.

In reaching this conclusion, the Planning Commission followed the criteria under the [PMC 18.210.020](#).

FINDINGS:

Per [18.210.020 \(B\)](#) in order to grant a Comprehensive Plan amendment, one of the following must apply:

1. **The amendment is warranted due to an error in the initial adoption of the city comprehensive plan;** None of the 2022 amendments are due to an errors in the initial adoption of the plan.
2. **The amendment is based on a change of conditions or circumstances from the initial adoption of the city comprehensive plan.** The amendments are based on a change of conditions from the initial adoption of the plan.
 - **Application No. P-11-12-21-01.** The City’s 6-year Capital Improvement Projects (CIP) is updated during the annual budget process and is subsequently included as an amendment to the Comprehensive Plan. This amendment is due to a change in conditions – as a new budget and a revised CIP has been approved by the Poulsbo City Council. This annual update of the City’s CIP is set forth in Policy CF-3.2 as well as the Capital Facilities Plan (Ch. 12). This amendment is consistent with Capital Facilities Policies CF-4.1 and 4.2.
 - **Application No. P-11-12-21-02.** This amendment is due to the scheduled update of the City of Poulsbo's Parks, Recreation and Open Spaces (PROS) plan. Poulsbo updates its PROS Plan every six years, as required by the Washington State Recreation and Conservation Office (RCO) to maintain eligibility for federal and state grant programs. The PROS Plan is also meeting the Growth Management (GMA) requirements by identifying parks and open space goals and policies, including a demand and needs analysis based upon the city’s assigned population allocation, and identifying future parkland acquisition and park development improvements included in the City’s Capital Facilities Plan.

- 3. **The amendment is based on new information that was not available at the time of the initial adoption of the city comprehensive plan.** The amendments are not based on new information that was not available at the time of the initial adoption of the city comprehensive plan.
- 4. **The amendment is based on a change in the population allocation assigned to the city by Kitsap County.** The amendments are not based on a change in Poulsbo’s population allocation assigned to the city.

CONCLUSION:

THE PLANNING COMMISSION has concluded that the proposed amendments are consistent with the comprehensive plan and is based upon a change in circumstances and new information since the comprehensive plan was adopted. Therefore, the Planning Commission respectfully recommends approval of the 2022 City Initiated Comprehensive Plan Amendments as described above in Findings.

RECOMMENDATION:

The **PLANNING COMMISSION** recommends the city council:

 X Approve the site-specific amendment application to the Comprehensive Plan and Zoning Ordinance map.

 Approve with modification the site-specific amendment application to the Comprehensive Plan and Zoning Ordinance map with the following conditions:

- A:
- B:
- C:

 Denial of the application.

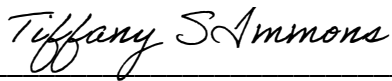
Recorded Motion on:		February 22, 2022		
Planning Commission Record of Vote				
Commissioner	Support	Oppose	Absent	Abstain
Stevens	X			
Kipps	X			
Taylor	X			
Newell	X			
Strickon	X			
Nunes			X	
Block	X			
Total:	6		1	

City of Poulsbo Planning Commission



Ray Stevens, Chairman

Date: 2/23/2022



Administrative Assistant, Planning and Economic Development

Date: 02/23/2022