



City of Poulsbo Planning Commission

Subject	Meeting Minutes	Date	02/08/2022
Recorder	Tiffany Simmons	Start Time	7:01
Committee Chair	Ray Stevens	End Time	8:28
Committee Members	Jerry Block, Mark Kipps, Ray Taylor, Doug Newell, David Strickon		
Staff Present	Heather Wright, PED Director, Nikole Coleman, Senior Planner, Tiffany Simmons, PED Administrative Assistant		

[Link to Packet:](#)

		Agenda	
Time	No.	Topic	Details
7:01pm	1.	Call To Order	
7:02pm	2.	Pledge of Allegiance	
7:03pm	3.	Modifications to the Agenda	None.
7:03pm	4.	Approval of Minutes: 01/25/2022	Commissioner JB Approved the minutes, Seconded by Commissioner RT All Aye's
7:06pm	5.	Comments from Citizens (Regarding items not on the agenda)	HW discussed the submitted packet by Rita Hagwell. RS added that she has presented this information to the commission prior.
7:06pm	6.	Presentation of Projects for Consideration	<div style="display: flex; align-items: center;"> <div style="margin-right: 20px;"> Quasi-Judicial <input type="checkbox"/> Y <input checked="" type="checkbox"/> N </div> <div> Rules of Procedure Update, Director HW presented the hold on further edits until next meeting. Introduction to the Comprehensive Plan Amendments, Senior Planner NC presented the slideshow. Commissioner DN asked about County regulations and budget cohesion, NC addressed this. Commissioner MK and DS also reiterated the goals of the presented changes for full understanding. </div> </div>
7:24pm	7.	Director's Report and Report on Council Actions	Multi-Family Tax Exemption Presentation , Director HW and Senior Planner Nikole Coleman presented the slideshow. Commissioner DN asked a clarification on how the tax implication changes for multiple properties participating and how this affects the rent for participating properties. Commissioner MK asked clarification on how this program is monitored, Director HW responded to the questions. Commissioner RT asked where the revenue goes and also

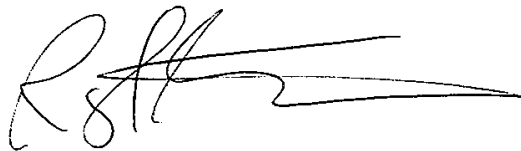
Projects reviewed by the Poulsbo Planning Commission include time for public comment during the agenda item. Workshops are designed for staff presentation and discussion with the Commission. Public comment will be taken during comments from citizens following the agenda item. The public has an opportunity to provide written and verbal testimony to the Planning Commission. A sign-up sheet for each project and workshop agenda item is available for those wishing to address the Planning Commission.

The City of Poulsbo strives to provide accessible meetings for People with Disabilities. Please contact the Poulsbo Planning Department at (360) 394-9748 at least 48 hours prior to the meeting if accommodations are needed for this meeting.

WHEN APPLICABLE, IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

TO REQUEST AN ALTERNATIVE FORMAT OF THE PRINTED AGENDA, CONTACT THE CITY PLANNING DEPARTMENT AT 360.394.9748. PARA SOLICITAR UN FORMATO ATERNATIVE EL AVISO IMPRESO, LLAME AL DEPARTAMENTO CIUDAD ÁREA DE PLANEACIÓN EN 360.394.9748

			Agenda
Time	No.	Topic	Details
			asked why a group would participate in the 8-year plan, Director HW responded. Commissioner DN asked if there are 'ideal' numbers for low-income housing and asked if we are doing okay with those numbers in Poulsbo, Planner NC responded (Housing Needs Assessment report has this Data and we will provide at next visit). Commissioner DS asked if there was a selection process for applicants, HW addressed this. Chair RS asked if we have any additional local examples, Planner NC presented (More will be addressed next visit). Chair RS asked if they could add a minimum amount with a percentage affordable and asked about what 'rehab' looks like (This will be brought to the next visit). Commissioner DS requested a list of projects from Port Orchard or Bremerton (This will be brought to the next visit). Thoughts were discussed amongst Commissioners. Director Wright shared that the 2021 Transactions and Expenditures report would be presented to the City Council on February 9, 2022.
8:24pm	8.	Commissioner Comments	Nominations for Chair: Ray Stevens (Vote Successful) Nominations for Vice-Chair: Jerry Block (Declined), Ray Taylor (Declined), Mark Kipps (Vote Successful) Chair RS requested to limit the discussion time for the upcoming Comprehensive Plan Amendments Hearing Meeting to 5min per speaker. Commissioners agreed.
8:28pm	9.	Adjournment at 8:28pm , No Active Motions except minutes and Chair/Vice-Chair election.	



Ray Stevens, Planning Commission Chairman

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