



## City of Poulsbo Tree Board Virtual Meeting

<b>Subject</b>	<b>Meeting Minutes</b>	<b>Date</b>	<b>November 8, 2021</b>
<b>Recorder</b>	Pat Hightower	<b>Start Time</b>	7:00 pm
<b>Committee Chair</b>	Jenise Bauman	<b>End Time</b>	8:39 pm
<b>Committee Members</b>	Gayle Larson, Terri Jones, Jenise Bauman, Jim Leary, Janet Brown		
<b>Staff / Others Present</b>	Dan Schoonmaker, Parks & Recreation, Britt Livdahl, City Council, Kevin McFarland, City Arborist		

No.	Topic	Action/Recommendation/Discussion
1.	Questions and Concerns of the Committee	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: None.
2.	Agenda and Extended Agenda Review	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: None.
3.	Approval of Minutes: September 13, 2021	<input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: M/S/A   JM/TJ
4.	Tree Retention Policy – Intern’s Role	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input checked="" type="checkbox"/> Further Action Requested: Jenise doesn’t want to lose the excitement and interest regarding the Tree Retention Policy discussed at a prior meeting. A student has approached her wanting to do an independent study and she feels this would be a good opportunity to have her do some research for the Tree Board.  The Board discussed some of their concerns, including retention of trees for wildlife corridors; working with Planning to develop corridors tying the city and county; what can be done to maintain mature habitat; incentives to plant trees; encouraging HOA’s to write policies into their Covenants, Conditions & Restrictions; educating the City Council, HOA boards and citizens; and Invasive Species management.  Jenise will write up a description for the intern to review the Tree Retention Policies and Forest Management Plans of other entities and best practices in the time of rapid climate change. She will have her prepare a report for the board and present it at the March meeting. The board can then use the report outline for updates to the Tree Retention Policies, as well as for education purposes.
5.	Committee Reports	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: Kris recently sent out information for class programming for the winter brochure. The board discussed it under the 2022 Planning section, as well as event planning for 2022.

6.	2022 Planning	<p><input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council  <input checked="" type="checkbox"/> Further Action Requested:</p> <p>Parks &amp; Recreation Staff will be meeting in early December to plan for 2022, once there is a better idea of the budget. They will be talking about what went well in 2021, what needs improving, and more areas of focus. Dan is optimistic about 2022 and commented that 2021 went better than he thought it would.</p> <p>He would like the board to put together a rough outline of what they'd like to accomplish in 2022. The board discussed possible classes, including Tree Walks, Tree Biology &amp; Pruning, Recognizing Hazard Trees, Power Line Electrical Hazards, Assisted Migration, and Wildfire &amp; Trees. They also discussed inviting speakers from other organizations to do talks on topics such as Tree Pathology, Invasive Species and Wildland Fire Fighting. Jenise feels it would help if classes could be done in person. Janet commented some people may join the evening classes because they are online. She also suggested reaching out to Homeowner's Boards about the classes. The Education Committee will figure out a schedule for classes.</p> <p>Dan doesn't think that the Arbor Day event will be waived for 2022 as part of the Tree City requirement. The board discussed location options for planting a tree, including Centennial Park, the city property on Viking Ave near Sonic, and the Poulsbo Pump Track. Irrigation of newly planted trees is a concern. Dan is working with the Evergreen Mountain Bike Alliance to get irrigation at the Pump Track. There's currently only a couple of trees there. The event could also include a Tree Walk or a class ending in a tree planting. Janet reminded them that they've also done events at schools as well. Gayle, Jim and Jenise will work on putting together the event.</p> <p>Dan will report back to the board at the January meeting with the outcome of the department's planning meeting. He also mentioned there is a possibility of a special events planner being hired that would work under the Parks &amp; Recreation Dept. The planner could help with marketing, advertising, etc. He'll know by the January meeting.</p>
7.	Department Reports	<p><input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council  <input type="checkbox"/> Further Action Requested:</p> <p><b>City Arborist:</b> Kevin has checked out the Pacific Sunset Maple on Iverson near the library. He feels the tree will make it and although not quite vertical now, will correct itself. He will talk to Joe Walker about scribing and cleaning the wound so that it will heal over.</p> <p><b>Public Works:</b> Kevin relayed Joe's report. There is a cherry tree along the Raab Park trail that has failed. They've received permission from the adjacent homeowner to remove a part of the fence so they can fell the tree, which is currently hanging over the fence.</p> <p>The large dead Douglas Fir on Hostmark will be removed, and the wood donated to a local nonprofit.</p> <p>A tree on Viking was hit, most likely by a large truck, and is leaning. It broke off a section of the tree and scaffolding branches and there is also possibly some root damage. Kevin will be looking at it soon.</p>

		<p>There were a number of tree failures, all alders, at Fish Park during the recent storms. The fallen trees also caused damage to the boardwalk.</p> <p><b>Parks &amp; Recreation:</b> Dan reported there was some great feedback on the Salmon Days event and thanked the board members for their participation. Rachel had wanted to take on the event and it sounds like it turned out really well. Dan says he saw a salmon himself, so knows there were some there.</p> <p>Gayle had someone contact her about a tree concern and had wondered who they should contact. Dan told the board that they can call the Park &amp; Recreation directly at 360.779.9898 and staff will get them to the right person. He mentioned he and Joe had just met with a couple concerned with a tree leaning towards their house.</p> <p>The Rotary Morrow Park project is underway. They have taken out quite a few trees to put in pathways and playground equipment and have been respectful of the trees they are keeping. The trails are gravel and will be paved later. They will be part of the shared use path coming up Johnson and Noll from SR305.</p>
8.	Misc. Board Comments	<p>Jenise would like to hold the next board meeting in person. Dan said the Mayor is anxious to get meetings going in person again. If the council chamber isn't available, they could hold it at the Rec Center. The meeting could also be set up on Zoom on a laptop for Terry.</p> <p>Britt brought up a copper beech tree on a local private historic property near the downtown area that was recently removed. She wondered about the codes and regulations regarding private property. Kevin said there is no code that regulates single family residential unless it's in a wetland buffer. Jim said they'd tried to make it a voluntary thing with the historical tree program and that they should discuss getting that going at the next meeting. Britt mentioned she and Connie discussed a voluntary historic homes designation program after their tour of the Recreation Center, and that it would pair nicely with the tree program. Dan has encouraged the city to get a code enforcement program going. Jim suggested a permit be required if a homeowner wanted to cut a tree down over a certain size. Dan put some information on chat for the board that included a couple of the Bainbridge codes regarding tree cutting, as well as the city's municipal code 15.35.</p>
	<b>Adjournment.</b>	Next Meeting: January 10, 2022 7:00 p.m.