



Planning & Economic Development Committee

City Hall – 200 NE Moe Street

Subject	Meeting Minutes	Date	February 23, 2022
Recorder	Tiffany Simmons	Start Time	3:30 PM
Committee Chair	Britt Livdahl	End Time	5:00 PM
Committee Members	David Musgrove, Britt Livdahl, Ed Stern		
Staff Present	Heather Wright, PED Director; Tiffany Simmons, PED Administrative Assistant, Karla Boughton, PED Special Projects		

Full Packet

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
	Questions & Concerns of the Committee	Council Member, Livdahl noted the need to elect a chair during section E.
	Agenda and Extended Agenda Review	
	Approval of Meeting Minutes 1/26/2022	Denied due to no video link.
	Next Meeting: 3/23/2022	
<p>Poulsbo is committed to being a welcoming, diverse, and equitable community where all people can access tools and opportunities to improve their quality of life, allowing them to reach their full potential. During its meetings, the Poulsbo City Council will use this lens to inclusively view its discussions and actions.</p>		
2.	Agenda Items	
	a. 2024 Comp Plan – Public Participation Plan	Director Wright discussed the Public Participation Plan (Item A.). Council Member ES shared his appreciation and shared an idea on outreach through utility bills. Council Member DM added some comments on demographics and considerations for accurate survey spread.
	b. Growth Target Discussion – Update & Next Steps	HW then discussed the Growth Target (Item B.). ES shared his coordination with Bainbridge and the opportunity for potential future work with them. DM asked a question on HCT's and the Mayor addressed this question a little further. DM added that there are some additional factors that Silverdale/Kingston could potentially add to the conversation. The Mayor touched on the growth target throughout the City over the growth period. ES asked some questions and discussed the need to change zoning to encourage the market, HW confirmed some potential zoning updates that could help accommodate some growth. DM shared his excitement for the zoning options conversation.
	c. Multi Family Tax Exemption – Update from February 8 Planning Commission meeting	HW discussed the MFTE (Item C.). DM asked a brief question on how/what calculations we plan to use to calculate need and potential percentage would be an ideal starting point, HW shared that the numbers should have a more in-depth update by the March 8 th

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	<p>d. Stormwater Vaults as Parks Discussion</p> <p>e. Committee Reports - Assignment</p>	<p>meeting. ES asked for some comparison that might be helpful with Bainbridge as a whole for planning, HW shared some parallels on the MFTE on Bainbridge.</p> <p>HW discussed the Stormwater Vaults (Item D.). The Mayor shared some additional insight on what her thought process was on these being Public vs. Private. Council member BL asked if there was an average SQFT on the vaults, HW shared some insight. BL asked about limitations on what would be applicable to place on top of the vaults, HW expressed how that is a question in the conversation and Parks Director DS shared that some sports courts would be a great option but permitted uses are up for conversation. ES added some issues with privatizing the amenities placed on top of the vaults. BL pointed the issue with wasted space. DM shared some concerns with the idea of the paying authority being a discussion point. BL asked about next steps and the Mayor gave some guidance on the process. HW was asked to create a set of options to present to Council for study and decision.</p> <p>ES added some comments on potential changing to the layout of meetings because of the cramping of time. BL and DM agreed to an extent. ES and DM discussed potentially increasing the meeting time to 2 hours or having an additional meeting.</p> <p>ES discussed his opinions on a new Liaison for Collages and the new Chair. DM discussed his feelings on Chairing. BL and DM agreed to address chair in via email later today. Assignments were as follows: Collages Liaison – ES Port – DM Chamber/HDPa – BL KEDA/PSRC – ES Suquamish Tribe/PME - ES</p> <p>HW asked about the Viking Ave update, the Mayor shared that she is responsible and she discussed doing a split on Viking/Olhava. DM asked for a rename and the Mayor decided it will be renamed to “General business updates”.</p>
3.	Committee Reports	
	General Business Update (Mayor)	Mayor discussed the food truck court and some additional potential projects popping up on Viking.

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	Long-Term Strategic COVID-19 Recovery Efforts (Mayor)		
	Poulsbo Chamber of Commerce (BL)	Chamber Director Kathi Forsee shared the meeting dates for the board may be changing to Tuesday in the near future.	
	Port of Poulsbo (DM)	DM shared that they selected their contractor bid, Jamie Green (Port Commissioner) shared details on the bid winner and upcoming dates for work and types of work. JG also shared there was a delay on the Kayak racks and a potential for a ship called the Valkarie coming to port sometime.	
	Historic Downtown Poulsbo Assoc. (BL)		
	Suquamish Tribe (ES)		
	KEDA/PSRC/EDD (ES)	ES discussed the importance of collages in the near area, the mayor added that the workforce is struggling with skilled workers. Joe Morrison shared a new lead at the county level hoping to strive for stronger education and they expressed a strong approval of the development of Poulsbo and Kitsap county.	
	OC/WWU – Collages (ES)		
Future Agenda Items			
No.	Item(s)	Responsibility	Meeting Date
1.	Discussing Additional Meeting Time/options		03/22/2022