



## City of Poulsbo Community Services Committee Virtual Meeting

<b>Subject</b>	<b>Meeting Minutes</b>	<b>Date</b>	<b>January 12, 2022</b>
<b>Recorder</b>	Pat Hightower	<b>Start Time</b>	4:03 pm
<b>Committee Chair</b>	Connie Lord	<b>End Time</b>	4:45 pm
<b>Committee Members</b>	Britt Livdahl, Connie Lord, Andrew Phillips		
<b>Staff Present</b>	Dan Schoonmaker, Parks & Recreation; Mayor Becky Erickson, Kathi Foresee, Poulsbo Chamber of Commerce		
<b>Meeting Video:</b> <a href="https://cityofpoulsbo.com/poulsbo-city-council/city-council-watch-recorded-city-council-committee-meetings/">https://cityofpoulsbo.com/poulsbo-city-council/city-council-watch-recorded-city-council-committee-meetings/</a>			
No.	Topic	Action/Recommendation/Discussion	
1.	<b>Questions and Concerns of the Committee</b>	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: None.	
2.	<b>Agenda and Extended Agenda Review</b>	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: None.	
3.	<b>Approval of Minutes: 12/8/21</b>	<input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: M/S/A BL/AP	
4.	<b>Special Events Permits</b>	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested:  Viking Bonfire- Feb 12, 2022. This event is the same as previous ones and the application package is complete.	
5.	<b>Department Goals &amp; Objectives- 2022</b>	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested:  The Parks & Recreation Staff met in December to talk about 2022 goals. The Mayor has reviewed them, and Dan will present them to the Park Commission later in January. Dan reviewed the goals with the committee: 1) Create a Departmental Policy & Procedure Manual; 2) Community Outreach & Engagement; 3) Complete Park Projects in a Timely Manner; 4) Work Towards a Metropolitan Park District; 5) Improve Opportunities for Seniors & Youth in	

the Community; and 6) Reevaluation of Recreational Programming. Dan would like to have them adopted by the end of the month so the department can work towards them. Andrew feels that Community Outreach is huge. Dan commented that he feels we already do a good job of that but would like to take it to the next level. The Special Events Coordinator position will help with this, and the position has been posted. Discussion was held about the downtown senior center. The department has opened up one of the rooms at the center where seniors can hang out, attend classes, engage, and interact. Other programs such as sailing and gymnastics need new equipment, but there is no money in the budget to replace them.

Rachel is currently working on the replacement of the picnic area at the waterfront. Dan said that last year was a learning year. He wants to stay on top of projects such as that and the Play4All project. He added it took six months to get a slide fixed last year.

**6. Dept. Head Reports**

Discussed  Recommended to Council  
 Further Action Requested:

**WRPA Department Membership Discussion:** Dan would like to sign up for a departmental membership in the Washington Recreation & Park Association. The membership would be about \$700 and would allow better access for more people. In the past, only a couple of people have had individual memberships, but not the department.

**Basketball:** Basketball has been temporarily suspended. The department made the decision to wait and believes the current Covid outbreaks will spike and then subside. There's currently about 225-235 registrations.

**Programmers:** Dan thanked the committee and council for approving Kris & Rachel for full-time status. Rachel is excited to do park coordination and is currently learning all about trails. She hopes to have updated trail maps including distances, elevations and more done in the spring. Dan shared an example of a map from Bellingham. Connie appreciates the map update and feels the current ones need more detail so

7.	<b>Mayor/Council Member/Other Reports</b>	<p>people can plan.</p> <p><input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council  <input type="checkbox"/> Further Action Requested:</p> <p>Becky is looking forward to the new Special Events Coordinator. She mentioned the Olmstead tree event and that the football team was scrambling to figure out how to watch their events and get the word out. Andrew mentioned that the basketball team was able to put a camera in the gyms and that people could watch via the YouTube channel NKHS Athletics. He added they would also have the channel available for football.</p> <p>Britt wondered if there was news about the Troll. Dan has had several e-mails, the last one saying we are in the top 12. The project build has been postponed to the summer of 2023. They want a 16x12x12 troll in a clearing with a blackberry arbor. A 30-foot area would need to be cleared of blackberries. Discussion was held about having goats doing the clearing. The two areas we could do it in are in non-critical areas in Fish Park, so Dan thinks permitting may not be needed.</p>
8.	<b>Adjournment.</b>	Next meeting: February 9, 2022