



City of Poulsbo Tree Board Virtual Meeting

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| Subject | Meeting Minutes | Date | January 10, 2022 |
| Recorder | Pat Hightower | Start Time | 7:08 pm |
| Committee Chair | Terri Jones | End Time | 8:37 pm |
| Committee Members | Terri Jones, Jenise Bauman, Janet Brown, Bess Bronstein, Gayle Larson | | |
| Staff / Others Present | Dan Schoonmaker, Rachel Cornette, Parks & Recreation; Joe Walker, Public Works; Kevin McFarland, City Arborist; Olivia Barton, WWU Intern | | |

| No. | Topic | Action/Recommendation/Discussion |
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| 1. | Questions and Concerns of the Committee | <input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: Recently the Mayor had asked city staff to promote a free Douglas Fir seedling giveaway put on by Olmstead Nursery. Gayle felt that it came across as a city event, which it wasn't, and asked that there be better communication. She felt that an opportunity was missed for the board to suggest trees that would be more appropriate and that would have a better success rate. She is concerned that it appeared to be a city event and that if the trees fail, the city will lose credibility. Kevin commented that it would be nice to have a better relationship with Olmstead's. Dan added that this project was completely different from the Arbor Day tree planting and that the Mayor would differ to the board for that planting. |
| 2. | Agenda and Extended Agenda Review | <input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: Add: Discussion of fall tree planting. |
| 3. | Approval of Minutes: November 8, 2021 | <input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: M/S/A GL/TJ |
| 4. | Comments from Citizens | <input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: There were none. |
| 5. | Election of Chairman | <input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: New Chairman: Terri Jones; M/S/A JB/GL |

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| 6. | Tree Retention- Introduction of Olivia Burton | <input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input checked="" type="checkbox"/> Further Action Requested: Jenise introduced Olivia Burton, who is a student in the WWU Environmental Policy program. Olivia will be putting in 60 credit hours as an intern. She will be reviewing the Tree Retention and Forest Management Plans of Bainbridge Island, Olympia, Kitsap County and Port Townsend. The board is interested in finding out what other cities are doing to retain mature trees and protect forest corridors. The board discussed items for her to consider. Olivia will suggest best management practices based on her findings to the board at the March meeting. |
| 7. | Committee Reports | <input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input checked="" type="checkbox"/> Further Action Requested: Education Committee: Janet reported that the Ten Great Trees for Pacific NW Gardens class had a small turnout but went well. Gayle will provide the link to the class video so it can be put on the web site. Bess talked about the winter classes. For spring, they will do classes on Climate Change & Gardening, Terri's Fire class at the end of June, and others to include how to plant a tree and how to prune. They'd also like to do some outdoor walks again. They will send their ideas to Gayle. Information for the next brochure will be due the end of February. Events Committee: Discussion was held about the Arbor Day event. Ideas included a "Field Day", planting a tree, the hazard elements of trees, etc. Bess thought it might also be fun to work with the Tribe to do an event at a school. The committee will talk about it and bring back their proposals. |
| 8. | Department Reports | <input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: City Arborist: Kevin reported he is working on reviews of tree plans for five developments in Poulsbo, mostly on Noll Road. Public Works: Joe reported the city has faired very well with a lack of tree damage and hasn't had to call on Kevin for several months. He thanked the board for their ability to acquire another leaf blower for the department. Discussion was held regarding transitioning to electric equipment. Parks & Recreation: Dan reported that the department met in December to do planning for 2022 and came up with six goals. Kris and Rachel are now both full-time. Rachel will now be spending part of her time with a larger focus on parks and trails. She has been tasked with coming up with a better trail guide that would include loops and elevations in a more accessible form. Escrow has now closed on the O'Neill property, the 1.32-acre parcel at the north end of Fish Park. They will close escrow on the 9.2-acre Edwards property at the corner of Olhava & Finn Hill Rd next week. The property contains the north fork of Johnson Creek, and will not be developed, but will have some trails. Both properties were donated. The city is also looking into acquisition of another 9.8-acre parcel next to the PERC property in order to expand that project. Jenise commented that she is looking for a site in a critical area that needs restoration for her students to work on. She will contact Dan to set up a meeting. |
| 9. | Miscellaneous Board Comments | <input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: |

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| | | <p>Jenise thanked everyone for her time as chair and said that everyone had been super responsive and helpful.</p> <p>Janet spoke to Joan during Salmon Days regarding the mandate for utilities to keep lines clear. They'd like to see the city have a program for tree removal and replanting. She will talk to Kevin about the feasibility of it and add it to the agenda for discussion.</p> <p>Jenise brought up the DNR Urban Forestry grants, which supports projects to create healthier communities. The deadline is March 4. Dan and Jenise will identify a project for the grant. They will provide the board with more information via e-mail and hold a vote by e-mail.</p> <p>Terri commented on how impressed she was on how the trails at Bloedel Reserve are designed.</p> |
| 10. | Adjournment. | <p>M/S/A JB/GL</p> <p>Next Meeting: March 14, 2022</p> |