



Planning & Economic Development Committee

City Hall – 200 NE Moe Street

Subject	Meeting Minutes	Date	April 27, 2022
Recorder	Tiffany Simmons	Start Time	3:30 PM
Committee Chair	Britt Livdahl	End Time	5:00 PM
Committee Members	David Musgrove, Britt Livdahl, Ed Stern		
Staff Present	Heather Wright, PED Director; Nikole Coleman, Senior Planner, Tiffany Simmons, PED Administrative Assistant		
Guests	Kathi Forsee (Chamber), Marty Cavalluzzi (OC), Martin Cockroft (OC), Kathy Cocus (KEDA), Mychal Watz (OC/WWU), Jamie Green (POP), Tom Eckmann (OC), Cheryl Miller (OC)		

[Link to Packet](#)

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	3:35 Start time
	Questions & Concerns of the Committee	DM expressed issues with the internal links in the agenda.
	Agenda and Extended Agenda Review	ES requested to move Agenda item 3. Colleges to the top of the schedule.
	Approval of Meeting Minutes 3/23/2022	ES approved; DM seconded. All Aye's.
	Next Meeting: 5/25/2022	BL expressed that she may be out of town but will try to be available.
<p>Poulsbo is committed to being a welcoming, diverse, and equitable community where all people can access tools and opportunities to improve their quality of life, allowing them to reach their full potential. During its meetings, the Poulsbo City Council will use this lens to inclusively view its discussions and actions.</p>		
2.	Agenda Items	
	A. Development Review Update	Nikole presented. Mayor BE added some clarifications. ES asked about density increasing being market driven or not, NC responded. BL asked if it would be rentals or ownership, NC commented. ES asked if Calavista was going to adjust, level out, to the existing house, NC responded. BL commented on how much work is coming in. ES shared his excitement for market driven density increase. ES asked if we were going to exceed our potential population numbers, HW responded. DM commented on his satisfaction for the links in the emails.
	B. Housing Action Plan Implementation (HAPI) Grant award from the Department of Commerce	NC and HW presented. No comments.
	C. Multifamily Tax Exemption (MFTE) Update on Planning Commission Evaluation	HW presented. ES shared some appreciation for HW and all the work that was put into the program, HW also thanked Mayor BE.
3.	Committee Reports	
	General Business Update	Mayor BE shared a list of non-taxed properties in Kitsap County to express the amount of space that the local churches could provide to affordable housing and shared further thoughts. ES asked what was happening with the potential UGA changes, HW responded. DM

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		shared his thoughts on the religious property housing.
	Long-Term Strategic COVID-19 Recovery Efforts	
	Poulsbo Chamber of Commerce	BL asked if Kathi had anything to share, KF shared that HW would be speaking at the luncheon. KC shared about some upcoming projects and coordination with the Military bases nearby.
	Port of Poulsbo	DM asked if JG would attend the next meeting to give a more in-depth report.
	Historic Downtown Poulsbo Assoc.	
	Suquamish Tribe	
	KEDA/PSRC/EDD	
	OC/WWU/Collages	<p>Moved to the front of meeting.</p> <p>ES shared his information on upcoming events and asked some guests to speak. TE was asked to speak about some questions brought up last meeting. TE asked if the meeting today was supposed to replace the quarterly meetings with the WWU and OC, ES shared. MCA asked what to share about and asked who the "Committee" was, BL introduced themselves. There was further discussion as to why the guests were invited to be there, ES responded. Mayor BE shared about the previous meeting as well. MCA shared some concerns and comments about how complex the situation with classes is post COVID-19. MC shared about the way the schedule/registration works. MCA shared more about the Running Start packages they offer, Military programs, and the complications with both. MCo shared about some of the challenges with scheduling as well, heavy online demand, State and Vaccine requirements and the consistency of students. MW added that the bus schedule may play a large role in student attendance. MCA reiterated that the students are under the governors Higher Education restrictions (Vaccination requirements). DM asked some questions about goals and solutions; BL added some clarifications to DM questions. MCA gave some feedback about the strategic plan related to the Nursing program. MCA also referenced UW Tacoma's length of time, even as a large college, to really get going. MCA shared some thoughts and ideas for student housing. BL gave some additional ideas. MCA shared some comparison to Bremerton's campus currently. MCo added that things are still in transition and gave some visions on the future attendance.</p>

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		DM shared feedback and thanked the attendees for the responses.	
Future Agenda Items			
No.	Item(s)	Responsibility	Meeting Date