



City of Poulsbo

Planning Commission Meeting

Subject	Meeting Minutes	Date	04/12/2022
Recorder	Tiffany Simmons	Start Time	7:00
Committee Chair	Ray Stevens	Est. End Time	8:29
Committee Members	Jerry Block, Mark Kipps, Kate Nunes, Ray Taylor, Doug Newell, David Strickon		
Staff Present	Heather Wright, PED Director, Tiffany Simmons, PED Administrative Assistant,		

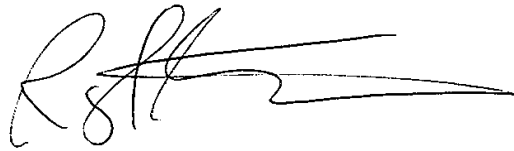
[Link to Packet](#)

		Agenda	
Time	No.	Topic	Details
7pm	1.	Call To Order	
7:00pm	2.	Pledge of Allegiance	
7:01pm	3	Modifications to the Agenda	
7:02pm	4.	Approval of Minutes: 03/22/2022	Commissioner MK attendance asked for Secretary TS to note he was only present for the end 10 minutes. Approved with conditions by Commissioner JB, Seconded by Commissioner RT. All Aye's.
7:03pm	5.	Comments from Citizens (Regarding items not on the agenda)	None.
7:04pm	6.	Presentation of Projects for Consideration	<p>MFTE Response – Director Heather Wright presented. Commissioner DN asked a clarifying question, HW confirmed the understanding and MK added some additional information. DN asked how the sales tax incentivize the development, HW responded. DN asked what other piece might help with implementation, HW gave some feedback and JB added some commentary in response to DN. JB gave some comment on conversation with the County Tax Assessor. RT asked if this only applies to rental apartments or purchasing as well, HW responded. RT asked about ownership of the unit, in comparison to Bainbridge, HW gave response. JB commented on the ability to control the program once implemented. Chair RS shared some comments on the actual use of the program. MK responded that the idea that it may not be used may be a reason that it's a low-risk opportunity. RT added that it might be daunting on the city hall to manage the program for the potential of low usability. DN agreed and asked if HW knows how much work it would add to the city, HW responded. DN asked a clarifying question and shared his view on the program. Commissioner DS asked</p> <p>Quasi-Judicial <input type="checkbox"/> Y <input checked="" type="checkbox"/> N</p>

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			<p>why 305, DN added some response to the question. Commissioner KN shared her opinion on the program. DS asked how things would work if we waited until 2024 Comp Plan Amendment, HW responded. RS lead an informal vote on how to proceed. RT added some suggestion of an alternative.</p> <p><i>JB made a motion of recommendation to the city council to not proceed with the program, RT seconded. RT, DN, RS, KT, DS, JB Aye's MK Nay's.</i></p> <p><i>Notes were then added that this may be an option further in the future but at the moment the commission does not feel like we have enough information to see it as a feasible program.</i></p> <p>Stormwater Vaults as Public Parks – Director Heather Wright presented. RS asked a question on the wording of the code change (Item 2. Should say NOT contribute), HW noted the correction. RS asked about park impact fees, HW responded. RS asked some questions about if it should count as open space, HW responded. MK shared his opinion on the situation. RS then asked if we should not give them a deduction to the park impact fee if they count it as open space, this was left open to discussion. MK asked about the size of these, HW responded. DN asked for clarification on what counts as a community park, HW responded. DN shared his opinion on the matter. KN shared that if they had specific facilities they may be used more. RS added some comment, DN asked if the city parks division has the capacity to maintain the parks. RS added that the city does need parks and they have to maintain the vaults anyhow, HW responded she would report back. JB shared his opinion. RT added some observation on other parks in some developments near him, MK asked a question about those parks, RT responded. DN added that the language in the code should not include the word "must" as it could be in a difficult to access location and there might be other factors to contribute. RS added some comments on DN comment. MK asked if planning could report back with the park's director on the situation. DN asked some additional questions for future analysis in conversation, HW added some comment. RS added that we may require clarification from planning based on each development. <i>Planning will bring this back.</i></p>
8:26pm	7.	Director's Report and Report on Council Actions	Director HW shared about upcoming council meetings and what we may cover on the next commission meeting.

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8:27pm	8.	Commissioner Comments	RS shared his happiness with the group, asking good questions. JB shared some comfort on when things go to council. JB asked if we want to start at 6 in the future, RS added some comments, HW shared what we would need to be done so we can move the meetings to 6pm. <i>Planning will bring back details.</i>
8:29pm	9.	Adjournment at 8:29pm	

Summary: Motion made to recommend the city council to not proceed with the MFTE program. Minutes were approved with conditions.



Ray Stevens, Planning Commission Chairman