



# City of Poulsbo

## Planning Commission \*Special Meeting\*

City Hall – 200 NE Moe Street

<b>Subject</b>	<b>Meeting Minutes</b>	<b>Date</b>	05/10/2022
<b>Recorder</b>	Tiffany Simmons	<b>Start Time</b>	6:00pm
<b>Committee Chair</b>	Ray Stevens	<b>Est. End Time</b>	8:01pm
<b>Committee Members</b>	Jerry Block, Mark Kipps, Kate Nunes, Doug Newell		
<b>Staff Present</b>	Heather Wright, PED Director, Nikole Coleman, Senior Planner, Tiffany Simmons, PED Administrative Assistant,		

[Packet Link](#)

		Agenda	
Time	No.	Topic	Details
6pm	1.	Call To Order	
6:00pm	2.	Pledge of Allegiance	
6:01pm	3.	Modifications to the Agenda	None.
6:02pm	4.	Approval of Minutes: <a href="#">04/26/2022</a>	Commissioner JB approved; Commissioner MK seconded All Aye's.
6:03pm	5.	Comments from Citizens (Regarding items not on the agenda)	None.
6:08pm	6.	Presentation of Projects for Consideration	<p><b><a href="#">Initial Review of Comprehensive Plan Chapter 1, Introduction</a></b> –Senior Planner NC and Director HW presented. Commissioner DN asked if the county planning principles are up to date or if they have been implemented yet, NC responded. DN asked who identifies the underserved communities, NC responded. NC asked a series of questions for each commissioner to respond to, commissioners responded:</p> <ul style="list-style-type: none"> <li>-MK responded about expressing opportunities for workers to have housing locally and to include a bit more about some factors in addition to our Viking heritage (Indigenous, inclusive). He added a potential for neighborhood community between smaller neighborhood groupings. NC and RS gave feedback.</li> <li>-JB reiterated the want for a neighborhood community aspect.</li> <li>-DN shared some concern with the wording on "Locally based economy". NC and the Commissioners had further discussion on this topic.</li> <li>-RS addressed the importance of balance in the 'ecosystem' within the city, small town character with an interactive community. RS added there is opportunity for hands on work or work-live environment. RS shared that</li> </ul>

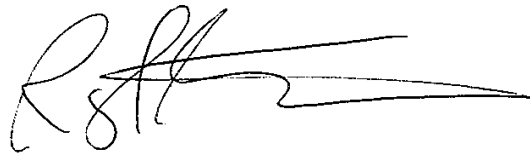
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			Agenda	
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			<p>the vision statement should be what we want to be, not what we are.</p> <p>- KN reiterated that we should adjust the statement to be more future focused and the desire for a city where people can live AND work.</p> <p>NC continued discussion on guiding principles. Starting with item number 1:</p> <p>DN shared the desire to define and add character to the "districts". MK added that the given principle was very broad/generic. RS clarified the use of the principle and how it may allow us to maintain the "Viking Theme" while still growing. NC shared that we may want a new principle that focuses on the downtown area instead of the whole city. MK clarified how that would work and shared his agreement. KN added that the neighborhoods downtown should fall under this umbrella. KN said that we may want to word it "Commercial districts". RS asked some questions on how it would change the wording of the principle and added that he wouldn't want to change the way housing is set up in the downtown area.</p> <p>2:</p> <p>RS shared that the principle is pretty clear. KN asked if the climate change section is part of this.</p> <p>3:</p> <p>MK asked if wording might be added on "Resilience" as a call to environmental adjustments.</p> <p>4:</p> <p>MK added some suggested wording changes (to all, neighborhoods). There was agreement on adding some equity language to this. RS asked about honoring the existing heritage of the neighborhood, NC gave some feedback.</p> <p>5:</p> <p>NC shared some history. KN shared that some are quite similar and potentially we could combine some points.</p> <p>6:</p> <p>JB asked to define "Complete Streets", NC shared.</p> <p>7:</p> <p>NC shared some feedback.</p> <p>NC presented the Key goals starting with "Land use". MK shared that this could be where we include some language about equitable housing choices for all. KN asked about planning for utilities and infrastructure in the downtown/existing neighborhoods and if something could be worked into the wording, NC added some ideas on how to implement this.</p>	

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			<p>"Community Character"  NC shared some ideas on modernizing the language. JB shared that we may want to add some language that will help the aging population, NC asked a clarifying question. RS shared some feedback and addressing the mobility impaired, etc. MK shared the language "All ages and abilities".</p> <p>"Transportation"  KN asked what the sentence regarding "telecommuting" was referring to specifically, NC and RS shared some feedback. RS asked if this was a good place to pull in some climate change discussion and mass transit, etc.</p> <p>"Natural Environment"  NC shared some ideas on adding language for resiliency, RS agreed.</p> <p>"Capital Facilities"  NC started with the previous addition of the telecommuting language here. MK added that this is a good place to include some climate change language. JB asked why certain utilities are excluded and if there is room for adding some future infrastructure language (EV, internet lines, solar or renewable energy), NC responded. DN asked if there was a section for schools under the capital facilities and how it could potentially include some language on supporting the school district, NC responded.</p> <p>"Housing"  RS added some comment on bringing in some diversity language. JB shared some potential wording changes with the words "Achieve" in this section. NC added that there are some expected changes on this goal. MK asked a question on the Housing Action Plan and shared that the HAP and Comp Plan should share language.</p> <p>"Parks, Recreation and Open Space"  NC added some comment on additional documents that we could use some crossover language from. Commissioners agreed.</p> <p>"Economic Development"  NC shared some history. JB and DN asked how well these previous goals were maintained, NC commented. RS shared some desire for an employed advocate from the city. JB shared that the city has seemingly had a defensive stance in the past. NC shared that we are gathering more information.  RS shared that we have a good base, and we can build off it instead of having to rewrite the whole thing. MK and RS shared some feedback on how different the city wants/needs/economy was back when these were originally written. RS added history and that there was</p>

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				some pent-up demand.
7:45pm	7.	Director's Report and Report on Council Actions	HW presented recent and upcoming council actions, scheduling upcoming meetings. There were no concerns with in-person meetings.	
7:55pm	8.	Commissioner Comments	JB shared his appreciation for the historical input from RS	
8:01pm	9.	<b>Adjournment at 8:01 pm</b>		

**Summary:** Minutes were approved.




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Ray Stevens, Planning Commission Chairman