



## City of Poulsbo Tree Board Virtual Meeting

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| <b>Subject</b>           | <b>Meeting Minutes</b>   | <b>Date</b>       | <b>3/14/22</b> |
| <b>Recorder</b>          | Rachel Cornette  | <b>Start Time</b> | 7:03 pm        |
| <b>Committee Chair</b>   | Terri Jones  | <b>End Time</b>   | 8:34 pm        |
| <b>Committee Members</b> | Terri Jones, Jenise Bauman, Janet Brown, Bess Bronstein, Gayle Larson, Jim Leary   |                   |                |
| <b>Staff Present</b>     | Dan Schoonmaker, Parks & Recreation; Joe Walker, Public Works; Kevin McFarland, City Arborist; Olivia Barton, WWU Intern; Judy Guttormson, Citizen |                   |                |

| No. | Topic                                    | Action/Recommendation/Discussion  |
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| 1.  | Questions and Concerns of the Committee  | <input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council<br><input type="checkbox"/> Further Action Requested:   |
| 2.  | Agenda and Extended Agenda Review        | <input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council<br><input type="checkbox"/> Further Action Requested:   |
| 3.  | Approval of Minutes:<br>January 10, 2022 | <input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council<br><input type="checkbox"/> Further Action Requested:<br>M/S/A GL/BB  |
| 4.  | Comments from Citizens                   | <input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council<br><input type="checkbox"/> Further Action Requested:<br>Judy Guttormson stated she was interested in tree retention and wanted to hear the presentation.   |
| 5.  | Tree Retention Project                   | <input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council<br><input type="checkbox"/> Further Action Requested:<br>Olivia Burton, who is a student in the WWU Environmental Policy program, put in 60 credit hours as an intern. She reviewed the Tree Retention and Forest Management Plans of Bainbridge Island, Olympia, Kitsap County and Port Townsend and made a presentation to the board after using the following research questions:<br>What types of trees are used to replace those impacted by development and how many?<br>Are there rewards for homeowners to protect trees on private property?<br>Is there a way to monitor for newly planted trees in new subdivisions? |

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|    |           | <p>How are existing trees protected during development?</p> <p>Olivia discussed tree replacement ratios with an emphasis on native tree species as well as protection of driplines/root zones.</p> <p>She pointed out Kitsap County's Current Use Taxation and Benefits Ratings Systems as an example of an incentive for property owners. She reviewed Port Townsend's Tree Density Standards and recommended Bainbridge Island's Tree Retention policies as a potential path forward for Poulsbo with a specific nod to BI's Tree Types and Replacement ratios, heritage tree program and tree monitoring guidelines. Her final full recommendations include homeowner incentives, following BI's lead, development of specific systems of monitoring alongside maintenance and tree density standards that promote biodiversity. Committee members lauded Olivia's accomplishment and were generally appreciative. Expectations were exceeded.</p> <p>Further discussion included the concern that monitoring requires funding, an excess of Kubus Maples and Kevin mentioned that we do monitor for 3 years. Terri acknowledged that the US Forest service monitors for five. Jim recommended standards be created with climate change in mind.</p> |
| 6. | Arbor Day | <p><input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council</p> <p><input checked="" type="checkbox"/> Further Action Requested:</p> <p>A guided tree walk at Centennial Park on April 30<sup>th</sup> from 10:30a-12:00p, with a tree planting at noon, will mark the celebration. There will be a particular emphasis on discussing how to choose a tree, and the care of spring-planted trees. Bess Bronstein is happy to plan where to go/end, but Kevin will take the lead as well as get the tree. Joe will get the hole dug for planting, possibly in a spot where a magnolia failed, but only if the soil is improved there.</p> <p><u>Action</u>-Rachel to review educational materials on hand and will also see if the Arbor Day Foundation has a good brochure for tree planting. Bess will check on ordering ISA brochures. Janet said she might be able to get PSE to help to buy pamphlets. Jim Leary made a motion to appropriate \$150 for pamphlets, seconded by Janet Brown. Motion amended to reflect inclusion of tree purchase with</p>  |

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|    |                              | a NTE price of \$400 total. Motion carried.   |
| 7. | Department Reports           | <input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council<br><input checked="" type="checkbox"/> Further Action Requested:<br><b>Parks and Recreation:</b> Dan mentioned the new Special Events Coordinator, Lin Wilson, and the future creation of a community calendar.<br><b>Public Works:</b> Joe reported that a large dead fir (Aspen) off Hostmark was removed (it was over the top of lines) and was chopped and chipped. Wood went to Fishline on March 3. They are keeping on eye on a hazardous tree just over city limits. They also cleared trees off trails at Austurbruin and explored a leaning tree at at Kevos Pond. Three street trees (2 on Viking and 1 on 3 <sup>rd</sup> ) need replacing and the tree board may want to do so. Joe reported that the team loves the new battery-operated chain saw.<br><u>ACTION:</u> Joe is requested to send pics of street trees.<br><b>City Arborist:</b> Kevin carried out a tree risk assessment at Rotary Morrow. The report is pending. City hall has a tree blocking the view. There are vine maples and a service berry that may need pruning.<br>The pruning workshop at Nelson Park went well. There may be an eligible Heritage Tree (Doug Fir) that's about 52-57" in diameter.<br>On Feb. 8 <sup>th</sup> Kevin met with Rachel to discuss 3 London Plane trees at Waterfront park that need pruning.<br><u>ACTION:</u> Dan please get celebration tree info to Kevin for potential new tree in Poulsbo's Fish Park. |
| 8. | Miscellaneous Board Comments | Jim mentioned for the next agenda to discuss how we are proceeding with the Heritage Tree program. Joan mentioned tree topping as a topic reminder. Janet suggested training new PW staff.  |
| 9. | Adjournment.                 | M/S/A JL/GL<br><br>Next Meeting: June 13, 2022  |