

## POULSBO CITY COUNCIL MEETING OF JUNE 15, 2022

### MINUTES

**PRESENT:** Mayor Erickson; Councilmembers Livdahl, Lord, McGinty, McVey, Musgrove, Phillips, Stern

**Staff:** City Clerk Fernandez, Public Works Director Lenius, Planning & Economic Development Director Wright, Senior Planner Coleman, Police Chief Harding

### MAJOR BUSINESS ITEMS

- \* \* \* Payable Disbursements for May 2022
- \* \* \* Approval of Council Meeting Minutes for April 20, 2022
- \* \* \* Approval of Council Meeting Minutes for May 11, 2022
- \* \* \* Systemic Safety Project Consultant Contract Supplement
- \* \* \* Public Hearing Changing Planning Commission Meeting Times
- \* \* \* Lincoln Road and Iverson Street Right of Way Acquisition

#### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the virtual meeting to order at 7:15 p.m. and led the Pledge of Allegiance.

#### 2. AGENDA APPROVAL

Mayor Erickson said there were two changes from the published agenda. First, the executive session is being removed, and item 6c has been removed for the Rotary Special Event.

**Motion:** Move to approve the agenda as amended.

**Action:** Approve, **Moved by** Stern, **Seconded by** McGinty  
Motion carried unanimously.

#### 3. COMMENTS FROM CITIZENS

Mary Carter expressed her concern about spending \$90K to place a troll in the park. The money could be spent in a more beneficial way.

Jim Groh agreed with Ms. Carters comments and agreed with some of Councilmember McVey's concerns for certain pathways. There is a better outlet for the trails funding. If the troll can create revenue, the troll may be worth considering. He also said there are

still streets with no sidewalks or safe pedestrian paths on either side of the road. There are lots of opportunities to spend \$90K.

#### **4. MAYOR'S REPORT AND COUNCIL COMMENTS**

Councilmember McGinty said it is nice to see everyone and appreciated their comments.

Councilmember Musgrove said Saturday June 18 is Midsommars Fest. Next month there will be a rare opportunity see all five of the visible planets in a line before sunrise.

Councilmember Livdahl said HDPa is forming a parking subcommittee, and they may need some support from an ad-hoc Mayoral committee. She wants to tackle parking for real. She would like timeframes and ambitious goals.

Councilmember Lord said June 25 is Petswalk.

Councilmember McVey thanked the citizens for their comments tonight, as well as the emails that were received. A concrete decision was not made, but they made a verbal commitment of interest and are exploring the contract and what it would take. He said it was suggested that the NW Troll Project would promote tourism and economic development. He said they have not received a marketing plan and if the City would be asked to fund a marketing plan. He said Footprints Across Poulsbo (collaboration between the Jewel Box Theater, Poulsbo Historical Society, and the City) is happening Saturday. It is a free story telling event with historical characters bringing history to life in downtown Poulsbo.

Councilmember Stern said the graduation ceremony endured very bad weather, but he congratulated the students who endured COVID and are now graduating.

Mayor Erickson said Footprints of Poulsbo is happening Saturday, and David Nelson will be filling in for Josh Farley. She also said Midsommars Fest is this weekend. She wants to start a committee to study parking concerns downtown (three councilmembers, citizens, experts in engineering and parking, and law enforcement for enforcement) and would like a report issued from the committee with their suggestions.

a. Department Head Reports – None.

#### **5. CONSENT AGENDA**

**Motion:** Move to approve Consent Agenda items a through d.

The items listed are:

- a. Payable Disbursements for May 2022
- b. Approval of Council Meeting Minutes for April 20, 2022
- c. Approval of Council Meeting Minutes for May 11, 2022
- d. Systemic Safety Project Consultant Contract Supplement

**Action:** Approve, **Moved by** McGinty, **Seconded by** Musgrove.  
Motion carried unanimously.

## 6. BUSINESS AGENDA

### a. **Public Hearing and Adoption of Ordinance No. 2022-08, Changing Planning Commission Meeting Times**

At 7:38 p.m., Mayor Erickson opened the public hearing, and having received no comments, closed the public hearing at 7:40 p.m.

**Motion:** Move to approve Ordinance No. 2022-08, an Ordinance of the City of Poulsbo, Washington, amending Section 2.40.040 of the City of Poulsbo Municipal Code in order to change the Planning Commission Meeting start time from 7PM to 6PM; and providing for severability and establishing an effective date.

**Action:** Approve, **Moved by** McVey, **Seconded by** Musgrove.  
Motion carried unanimously.

### b. **Lincoln Road and Iverson Street Right of Way Acquisition**

Public Works Director Lenius presented legal documents to complete the Lincoln Road right-of-way process with the Lutheran Church and documents dedicating the Iverson Street Right of Way for approval.

Councilmember Lord said this is a long time coming. The older parts of town have lots of anomalies. Some things were recorded, and some things were not recorded. She is happy Phil got this straightened out, happy that First Lutheran is okay with this, and that we have a true Iverson Street.

Councilmember Musgrove asked if they are talking about the entire lot a and lot b section plus the house all together as one. Public Works Director said there are two remaining lots (where the house is), and the remainder of lot a and b are a separate lot. Councilmember Musgrove said the tax lot 2003 is the house, and the one across the street is parking, and tax lot 2004 is Public Works and Coffee Oasis. Public Works Director said that was correct.

**Motion:** Move to approve the Lincoln Road Deed of Dedication and move to approve the Iverson Street Declaration of right-of-way and authorize the Mayor to sign these documents on behalf of the City.

**Action:** Approve, **Moved by** Lord, **Seconded by** Phillips.

Motion carried unanimously.

~~c. **Crossroads Rotary Cornhole Tournament and Beer Garden Special Exception Request**~~

**7. COUNCIL COMMITTEE REPORTS**

Finance-Administration Committee: Councilmember McGinty reported they received an ARPA funds general overview. We are at \$1.2MM left, and have until 2024 to obligate it and 2026 to complete it for capital projects. He also reported four police vehicles are being ordered, and they identified another vehicle that needs to be purchased right now.

Lodging Tax Advisory Committee: Councilmember Stern said they met and welcomed new member Sherry White. Fairfield Inn is at 100% occupancy. They have a \$215K funding cycle. They are going to try a different method: 1) events created during off season, 2) proven overnight stays in city lodging, and 3) trendline to self-sustaining funding over time.

**8. BOARD/COMMISSION REPORTS**

Councilmember Livdahl reported HDPAs had guests attend from the new buildings being constructed (Sophie, Hotel Skandi and discussed Vanaheimr). The Where's Waldo hunt will return this year. There were questions regarding the little Viking in Waterfront Park with the broken sword and who is responsible for repairing it. They need to bring forward an ordinance to the Council to incorporate the new properties into the District.

Councilmember Stern said the ad-hoc exploratory meeting with the City of Bainbridge had its second meeting.

**9. CONTINUED COMMENTS FROM CITIZENS**

Mayor Erickson asked for citizen comments; no comments were received.

**10. MAYOR & COUNCILMEMBER COMMENT**

Councilmember McGinty recalled the last time they formed a parking committee. That might be the first place to start. The same hurdles always present themselves each time they talk about it.

Councilmember Musgrove agreed with using what we already have to grasp a good view of what the issues are.

Councilmember Phillips said to look at the community event calendar and get outside and enjoy the weather.

Councilmember Livdahl wished everyone a Happy Juneteenth weekend. Bainbridge Island has an event on Sunday, and Bremerton has their Freedom Festival on Saturday.

Mayor Erickson said she met some of the AP Government students from NKSD. These kids are so bright and smart. She is hopeful for the future with what she saw in the classroom. They are great kids. She congratulated them on their graduation.

Councilmember Lord said they have always gotten reports for parking that need to be reviewed. One of the big hang ups was the huge debate about getting a parking garage. No one had the land or money to build one. And congrats, Vikings!

## 11. ADJOURNMENT

**Motion:** Move to adjourn at 8:01 p.m.,

**Action:** Approve, **Moved by** Stern, **Seconded by** Phillips.

Motion carried unanimously.

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Rebecca Erickson, Mayor

ATTEST:

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Rhiannon Fernandez, CMC, City Clerk