



Finance/Administration Committee

Subject	Meeting Minutes	Date	06/15/2022
Recorder	City Clerk Rhiannon Fernandez	Start Time	5:00 PM
Committee Chair	Jeff McGinty	End Time	6:30 PM
Committee Members	Jeff McGinty, Gary McVey, Ed Stern		
Staff Present	Mayor Erickson, Finance Director Booher, City Clerk Fernandez		
Meeting Video: https://cityofpoulsbo.com/poulsbo-city-council/city-council-watch-recorded-city-council-committee-meetings/			
Agenda			
No.	Topic	Action/Recommendation/Discussion	
1.	Administrative:		
	a. Questions & Concerns of the Committee	<p>Stern – suggested using utility bills to announce upcoming utility rates.</p> <p>McVey – Asked about policy for reprioritizing funding (referenced \$42K unexpended trail maintenance funds for the NW Troll project). Booher said he was offering up an opportunity for the Council to reprioritize that funding to a different project, If you moved forward with the project, it would require reprioritizing parks projects.</p> <p>Audit Question – why purchasing parts for solid waste truck in Tacoma, and not locally. Booher said parts were not available locally.</p>	
	b. Agenda and Extended Agenda Review	<p>McVey asked when they could review committee structures. Erickson said this should be part of a larger retreat discussion.</p> <p>Stern: July 8-23 absent, Booher: July 6 absent</p>	
	c. Committee Meeting Minutes – 06/01/22	Approved	
	d. Citizen Comments	<p>Carollynn Zimmers – inquired about the retreat and if public could attend, if it would be in person, and where the agenda will be posted.</p> <p>Pam Keeley – asked if the retreat would be available as a hybrid meeting.</p>	
2.	Agenda Items:		
	a. ARPA Funds Status, Reserve Balance &	<input checked="" type="checkbox"/> Discussed	

	Carryover (Booher)	
3.	Mayor and Department Head Comments:	<p>Booher reported they are going out for debt with the LOCAL program to purchase the police vehicles (purchase four now and four in the Fall and purchasing an extra vehicle for one that has broken unexpected – using reserves to make the purchase and using bond proceeds to backfill it later).</p> <p>In response to Stern’s request, Booher gave a recap of impact fees (current status).</p> <p>Booher reported she put out a request for bids for the official newspaper and received no bids. She will move forward with negotiating with Seattle Times to retain current contract pricing.</p>