



Housing, Health and Human Services Committee Minutes Regular Meeting

Recording at <https://vimeo.com/727873543>

Subject	Meeting Agenda	Date	July 6, 2022
Recorder	Kim Hendrickson	Start Time	4:00 PM
Committee Chair	Councilmember Livdahl	End Time	5:05 PM
Committee Members	Councilmembers Britt Livdahl, Andrew Phillips, Ed Stern		
Staff Attending	Mayor Erickson, Kim Hendrickson, Director, Housing, Health and Human Services		
Public Attending	Kathy Forsee, Poulsbo Chamber, Chief Jim Gillard, Poulsbo Fire, Pam Crowe, Poulsbo Library		

Poulsbo is committed to being a welcoming, diverse, and equitable community where all people can access tools and opportunities to improve their quality of life, allowing them to reach their full potential. During its meetings, the Poulsbo City Council will use this lens to inclusively view its discussions and actions.

No.	Topic	Action/Recommendation/Discussion
1.	Administrative	
A	Questions and Concerns of Committee	<input checked="" type="checkbox"/> Considered-none
B	Agenda Review	<input checked="" type="checkbox"/> Considered-no changes
C	Committee Minutes: 6/1/22	<input checked="" type="checkbox"/> Considered and approved
D	Mayor, Department Head Reports	<p>Report from Kim: First Nordic Cottage neighbor meeting held June 23</p> <ul style="list-style-type: none"> • Around 20 people attended • Presentations from Mayor, architect • Very strong statements for and against project • no issues with design or look of project: concerns about who is being housed and access to homes • support expressed for housing low-income seniors <p>Councilmember Stern asked if boundary lines have been recorded with the County; they have. Thorough title search completed.</p> <p>Follow up from on Knights of Columbus presentation: suggestion made to pursue grants for shipping containers for equipment storage; KOC does not think this is practical.</p>
2.	Agenda Items	



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A	Informational: Mobile Home Park Preservation Strategies	<p>PED Director Heather Wright talked about existing mobile homes in Poulsbo-554 units-around 10% of Poulsbo housing stock.</p> <p>None of the parks are at risk—good time to talk about preservation strategies. Strategies include:</p> <ul style="list-style-type: none">• tenant organization (right to organize ordinance)• creating a zoning district specific to parks• notice and relocation assistance-new obligations to property owners• purchase and financial support (including a repair fund)• use of density “credits”-strategy used on Bainbridge. Incentive for owners. <p>Several committee members and Mayor Erickson expressed interest in relocation assistance and density credits. Statements made against fixed zoning.</p> <p>Councilmember Musgrove talked about the difference between manufactured homes and mobile homes-problematic to lump them together.</p> <p>Kim suggested that options be considered in the context of inclusionary zoning/fee in lieu payments; could be used to support some tenant initiatives.</p> <p>Next steps: discussion of options at retreat as part of affordable housing discussion.</p>
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B	<p>New Applications for Funding: County Treatment Tax (Fire CARES Program), Olympic Community of Health (Fire CARES program) and County HOME Grant (Nordic Cottage Project)</p>	<p><input checked="" type="checkbox"/> Update, Committee Approval</p> <p>Kim talked about the complexity of funding sources for Fire CARES; Chief Gillard talked about the problems with short-term funding from a staffing perspective.</p> <p>Kim asked committee members to approve new applications for funding:</p> <p>60k country treatment tax funding to cover half of the salary of the CARES social worker in 2023 (application due in August)</p> <ul style="list-style-type: none"> • Other half already grant funded <p>30k in funding from the Olympic Community of Health for discretionary CARES expenses (application due in July)</p> <p>Federal HOME dollars are available through the county for affordable housing projects—priority to creation of new rental units like Nordic Cottage</p> <ul style="list-style-type: none"> • Like to apply for 400k for the project • Funds to be used for construction <p>Committee approved submission of all three applications. Members expressed interest in sustainable funding for the social worker for the Fire CARES program.</p>
C	<p>Department of Commerce Funding, 2022-2023 Fire CARES Program</p>	<p><input checked="" type="checkbox"/> Update, Committee will recommend to Council</p> <p>Commerce funds will pay for Fire CARES staff, software, and training through June 2023. Committee approved acceptance of funds.</p>
D	<p>Amended ILA with Housing Kitsap and Agreement with Coates Design for Architectural Services, Nordic Cottage Project</p>	<p><input checked="" type="checkbox"/> Discussion, Committee will recommend to Council</p> <p>Council will be considering an ILA Amendment with Housing Kitsap that adds building management services (current ILA covers project management)</p> <p>Council will be considering a \$50k agreement with Coates Design to provide architectural services.</p> <p>Committee will express approval of both the amendment and agreement to Council.</p>



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E	Council Resolution Waiving Utility Fees, Nordic Cottage Project (fees reimbursed by Department of Commerce grant); Intent to Create Future Program	<input checked="" type="checkbox"/> Discussion, Committee will recommend to Council Committee will consider a Resolution to waive utility fees or the Nordic Cottage Project and express intent to create a fee utility waiver program. This resolution is a condition of a Commerce Grant for the Nordic Cottage project. The grant will cover all of he waived utility fees plus additional utility related expenses. Councilmember Stern: these actions show that state mandates in this area are unnecessary; this is local action to promote affordable housing. Mayor Erickson talked about the importance of waiving utility fees on a small scale; resolution presented tonight leaves options open to Council.
F	Public Comment	Pam Crowe requested written information about the Nordic Cottage Project for library patrons.

Future Agenda Items

Item(s)	Responsibility	Meeting Date
City Submissions: County Treatment Tax Grant Application	Kim	August 4
Fishline Request, Continuation of Mental Health Counselor Support	Kim	August 4
6 month Report: Affordable Housing Tax Expenditures (Actual, Expected)	Kim	August 4
Mid year report: Fire CARES	Kim	August 4

The Housing, Health and Human Services Committee meets the 1st Wednesday of each month at 4:00pm. The Committee shall consider matters related to the health and well being of Poulsbo residents, with an emphasis on vulnerable populations. The Committee discusses City initiatives, programs and partnerships that address four community needs: (1) affordable and transitional housing, (2) low barrier behavioral health services, (3) public health and equitable access to health services and (4) services for individuals with low and limited income across age groups, with a focus on our youth and seniors.

Public comment is welcomed at the discretion of the chair not to exceed five minutes. The committee may add and discuss other items not listed on the agenda. To request an alternative format of the printed agenda, contact the City Clerk's office at 360.394.9880.

Para solicitar un formato alternativo de la agenda impresa, comuníquese con la oficina del City Clerk at 360 394 9880.



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