



**City of Poulsbo**  
**Public Works Committee**  
**City Hall – 200 NE Moe Street**  
**3rd Floor Conference Room**

<b>Subject</b>	<b>Meeting Minutes</b>	<b>Date</b>	<b>6/08/2022</b>
<b>Recorder</b>	C. Roberts	<b>Start Time</b>	5:00 PM
<b>Committee Chair</b>	Connie Lord	<b>End Time</b>	6:30 PM
<b>Committee Members</b>	Connie Lord, David Musgrove, Andrew Philips (Left at 5:30pm)		
<b>Staff Present</b>	Diane Lenius (DL), Rachel Bowen (RB), Charlie Roberts (CR), Shannon Wood (SW), Mike Lund (ML), Mayor Becky Erickson (BE)		

Meeting Video: <https://vimeo.com/718773155>

<b>No.</b>	<b>Topic</b>	<b>Action/Recommendation/Discussion</b>
<b>1. Administrative</b>		
A.	Questions & Concerns of the Committee	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: Andrew – 3-way stop on 10 <sup>th</sup> and Forest Rock Lane as part of development approval. DL answered that it was a result of traffic studies from Oslo and Calavista Developments. DM – asked about blinking stop signs or temporary for new stops. CL – brought up Gary Nystuls question about precision concrete cutting project by HOA. ML needs to follow up with Deb about participating in noncompetitive bid project. DM – look into partnering with other agencies to accomplish tasks. ML – we have had ILA with local jurisdictions for specific items.
B.	Public Comment Opportunity	<input type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: None
C.	Mayor, Department Head and Staff Reports	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: ML – speed bumps going in downtown 6/9/22. DL – competed local countywide competition – Poulsbo was successful and will receive \$1.8mil in STP funds for Noll 3B in 2024/25. Also had a meeting with WSDOT about additional connecting Washington funds to Johnson parkway project.
D.	Agenda and Extended Agenda Review	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: None
E.	Approval of Minutes: 4/27/22; 5/11/22	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: Minutes approved
F.	Future Meeting Conflicts:	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: Andrew will be remote for July Meetings
<b>2. Agenda Items</b>		

A.	Systemic Safety Consultant Contract Supplement	<input type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: DL presented consultant services contract supplement for the Systemic Safety project. This will provide \$8K to KPG with supplement for construction services including submittal review, RFI assistance, etc. Supplement is covered by the grant. PWC recommended approval for the consent agenda.
B.	Stormwater Capacity Grant Update	<input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: ML – gave update about the \$50k grant from Ecology that City receives. PW used grant to cover 50% of the new remote mower and the remainder of the grant (~\$12k) will go towards stormwater treatment supplies (filterra equipment and modular wetland media). Grant will be officially accepted by the City on Council Consent agenda.
C.	Public Works Relocation Update	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: ML – PW is moving to new admin facility. In process and things are getting worked out. Telemetry is being relocated on Tuesday. PW is now operating out of the new facility. Phase 2 is going to be the shops. Mayor – asked about people stopping by PW. Recommended to post new location on Facebook, City website, etc.
		ML mentioned that Striping contractor will be coming in late June and seal coating contractor will be back in July.
	Meeting adjourned 5:40pm	
	<b>Adjournment.</b>	