

EXHIBIT A

APPLICATIONS



PLANNED RESIDENTIAL DEVELOPMENT

200 NE Moe Street | Poulsbo, Washington 98370
(360) 394-9748 | fax (360) 697-8269
www.cityofpoulsbo.com | plan&econ@cityofpoulsbo.com

**EXHIBIT A
APPLICATIONS**

For additional information on the Planned Residential Development (PRD) process, refer to the [Planning Residential Development Handout](#) and [Chapter 18.260](#) of the Poulsbo Municipal Code (PMC). For a detailed description of the Type III (quasi-judicial) review process, refer to PMC [Title 19](#) (Project Permit Application Procedures).

PROJECT:	
Project Name:	Tax Assessor's ID:
Project Address:	Size of Property (Sq. Ft.):
Type of Residential Units:	
Project Description:	
Are there any critical areas on the property? (wetlands, steep slopes, streams, etc.) <input type="checkbox"/> Yes <input type="checkbox"/> No	
Is a residential density incentive being requested? <input type="checkbox"/> Yes <input type="checkbox"/> No See PMC 18.260.110 for details	
If yes, what is the requested percentage over maximum density of the zone?	
If yes, please indicate the combination of density incentives from Table 18.260.110 that will be provided, and indicate how this proposal will provide a greater public benefit than if it were approved with the standard maximum density (attach additional pages).	
APPLICATION SUBMITTAL REQUIREMENTS:	
<input type="checkbox"/> Completed Preliminary Subdivision Application (if not submitted previously).	
<input type="checkbox"/> Application Fees and Deposits . Additional hourly fees may apply.	
<input type="checkbox"/> Four complete sets of PRD application drawings. The application shall be accompanied with complete site plans and subdivision plans if creating lots, drawn to 1" inch to 40' scale and produced in such a way as to clearly indicate compliance with all applicable requirements, and shall include ALL the information listed in PMC 18.260.130 . At least one sheet shall show the proposed project in its entirety (drawn at its appropriate scale). Please Note: <ul style="list-style-type: none"> - plans shall be folded upon submittal - all buildings and structures shall be dimensioned - all information shall be legible - plans shall be prepared by an appropriate certified professional in the State of Washington 	
<input type="checkbox"/> Any other information/documents:	
<input type="checkbox"/> One electronic version of all submitted materials in PDF format (CD, thumb drive, or via e-mail).	
<input type="checkbox"/> Notarized property owner and/or applicant signature page (attached).	



REVIEW CRITERIA:

The space below is provided for your answers. A response is REQUIRED. You may use additional sheets.

1. Explain how the PRD results in creative site planning and a superior residential and subdivision development than generally found in conventional developments and subdivision regulations.
2. Explain how the PRD encourages a diversity of housing units and types within and between neighborhoods.
3. Explain how the PRD preserves natural features and critical areas and incorporates existing significant stands of trees.
4. Explain how the proposal will be compatible with existing and future land uses within the general area in which the proposal is to be located by providing screening or buffering between parcels and providing consistency between any existing single-family subdivisions and the proposal.





CONSENT TO EXCEED REVIEW PERIOD

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TYPE OF REVIEW PERIOD:

- 30-Day for Short Plat (RCW 58.17.140)
- 90-Day for Preliminary Plat (RCW 58.17.140)
- 30-Day for Final Plat (RCW 58.17.140)
- 120-Day for Type III Land Use Permit Applications (RCW 36.70B)

PROJECT INFORMATION:

Project Name: Winslow Ridge

Planning File No. (if known): P-09-16-19-01

Project Location (address, intersection, or parcel no.): 22180 Rhododendron Lane

APPLICANT:

Name: MTT Holdings (Sharon Snook)

Address: 16000 Christensen Road, Suite 150

Email: sharon@mmtholdings.com

Phone: 206-851-9909

SIGNATURE:

Washington State Law requires the city approve, approve with conditions, return to the applicant for modifications, or deny the application within a specified time frame of receipt of a complete application.

However, I understand that it will not be possible for the City of Poulsbo to process the above identified project within the timeframe required by RCW 58.17.140 and/or 36.70B.

I, Sharon Snook, consent to an extension of the time-frame selected above..

Signature: _____

Date: 2/26/21

SIGNATURES:

I, the undersigned, state that, to the best of my knowledge, all the information provided in this application is true and complete. It is understood that the City of Poulsbo may nullify any decision made in reliance upon information given on this application form should there be any willful misrepresentation or willful lack of full disclosure on my part.

I hereby authorize City of Poulsbo representative(s) to inspect the subject property Monday-Friday between the hours of 8:00 am and 4:00 pm during this permit application process.


Signature of Applicant/Agent


Sharon Snook
Print Name of Applicant/Agent

STATE OF WASHINGTON)) SS
COUNTY OF KITSAP)

On this 24 day of February, 2021 before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared Sharon Snook to me known to be the individual(s) described in and who executed the within and foregoing instrument, and acknowledged that he/she/they signed the same as his/her/their free and voluntary act and deed, for the uses and purposes therein mentioned, and on oath stated that he/she/they was (were) authorized to execute said instrument.

WITNESS my hand and official seal this 24 day of February, 2021.

Notary Public
State of Washington
Morgan Taylor Lindberg
Commission Expires 1/2/2023
Commission No. 204831


NOTARY PUBLIC in and for the
State of Washington Residing at
Edmonds, WA
Commission Expires 1/2/23

PROPERTY OWNER'S SIGNATURE (if other than applicant/agent):

I, the undersigned, state that, to the best of my knowledge, all the information provided for this application is true and complete. It is understood that the City of Poulsbo may nullify any decision made in reliance upon information given on this application form should there be any willful misrepresentation or willful lack of full disclosure on my part.

Julie R Swenson
Signature of Property Owner

JULIE R. SWENSON
Print Name of Owner

STATE OF WASHINGTON)) SS
COUNTY OF KITSAP)

On this 26 day of July, 20 21 before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared Julie R Swenson to me known to be the individual(s) described in and who executed the within and foregoing instrument, and acknowledged that he/she/they signed the same as his/her/their free and voluntary act and deed, for the uses and purposes therein mentioned, and on oath stated that he/she/they was (were) authorized to execute said instrument.

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PRELIMINARY PLAT

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For additional information on the Preliminary Subdivision (Plat) process, refer to [Chapter 17.60](#) of the Poulsbo Municipal Code (PMC) or see the [Land Subdivision Handout](#).

PROJECT:	
Project Name:	
Project Address:	
Tax Assessor's ID:	
Number of Lots:	Total Area:
Minimum Lot Size:	Average Lot Size:
Zoning:	Comp Plan Designation:
Has the property been subdivided before? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Are there any critical areas on the property? (wetlands, steep slopes, streams, etc.) <input type="checkbox"/> Yes <input type="checkbox"/> No	
APPLICANT:	
Name:	Phone:
Address:	
Email:	
OWNER (IF DIFFERENT):	
Name:	Phone:
Address:	
Email:	
PROJECT ENGINEER OR SURVEYOR:	
Name:	Phone:
Address:	
Email:	
LAND USES AND SQUARE FOOTAGE:	
Residential: _____ Sq. Ft	Open Space/Recreation: _____ Sq. Ft
Stormwater Detention (tracts): _____ Sq. Ft	Landscaping: _____ Sq. Ft
Other Utilities (tracts): _____ Sq. Ft	Right-Of-Way: _____ Sq. Ft
Critical Areas (PMC 16.20): _____ Sq. Ft	Other: _____ Sq. Ft

Gross Density: Number of units/lots _____ / _____ gross acres = _____ units per gross acre
 Number of units/lots _____ / _____ net acres [gross acres-deductions]
 Net Density: (roads, utilities, critical areas and buffers)] = _____ units per net acre.

APPLICATION SUBMITTAL REQUIREMENTS:

Please refer to your **pre-application conference summary letter** for submittal requirements that are specific to your project and ensure that all requirements listed below are completely addressed.

Req'd	Copies	Item
<input type="checkbox"/>		Electronic version of all submitted materials in PDF format (CD, thumb drive, via e-mail).
<input type="checkbox"/>		Application Fees . Additional hourly fees may apply.
<input type="checkbox"/>	1	Completed Preliminary Plat Application Form with <i>Consent to Exceed Review Period</i> (attached) and notarized property owner and/or applicant signature pages (attached).
<input type="checkbox"/>	4	Preliminary Plat Drawing(s) and its supporting documents shall contain ALL the information listed in PMC 17.70.060 B .
<input type="checkbox"/>	2	Vicinity Map showing the location of the property and surrounding properties.
<input type="checkbox"/>	2	Title Insurance Report, prepared within last 30 days (available from a Title Company)
<input type="checkbox"/>	2	Copies of all offsite access or utility easements.
<input type="checkbox"/>	2	Tree Retention Plan per PMC 18.180 .
<input type="checkbox"/>	2	Completed SEPA Environmental Checklist .
<input type="checkbox"/>	2	Preliminary Landscape Plan per PMC 18.130
<input type="checkbox"/>	2	Any Required Critical Area Reports per PMC Chapter 16.20 (If applicable).
<input type="checkbox"/>	2	Preliminary Storm Report.
<input type="checkbox"/>	2	Proposed Covenants, Conditions and Restrictions (CCRs).
<input type="checkbox"/>	2	Traffic Impact Analysis (if required).
<input type="checkbox"/>	2	Lot Closure Calculations.
<input type="checkbox"/>	2	Preliminary Clearing and Grading Plan.
<input type="checkbox"/>	2	Preliminary Utility Plan.
<input type="checkbox"/>	2	Phasing Plan (if applicable).
<input type="checkbox"/>	2	Other documents as required by the pre-application summary letter:





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Email: sharon@mmtholdings.com

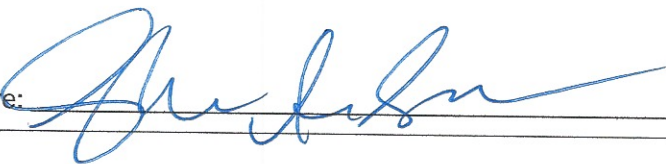
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Signature of Applicant/Agent


Sharon Snook
Print Name of Applicant/Agent

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Julie R Swenson
Signature of Property Owner

JULIE R. SWENSON
Print Name of Owner

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COUNTY OF KITSAP)

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