



Application for Special Event Permit

3 D N U V 5 H F U H D V

) U P O R I S O , W A 9 8 1 7 0 W U
(360) 8 -9

OFFICE USE ONLY
(Date Stamp)

Please answer **all** questions **completely**. Additional pages may be attached. Completing this Application will provide City staff with the information necessary to address public safety and compliance with local policies, regulations and laws. Submittal of this Application to the 3 D U N V D Q G 5 0 6 5 F o r U n d e r t a k e o f L R Q D guarantee approval of the Application or the dates requested. Additional information may be requested by City personnel prior to submittal for final consideration. All Applications need to be submitted 90 calendar days in advance of event. If an application contains no road closures and is submitted within 45 to 90 days prior to event, a \$50 expedite fee will apply. No applications will be processed for events falling within 45 calendar days of the event. Application will not be accepted prior to one year of the event date.

A meeting with City personnel may also be required prior to event approval.

| 1. Event Overview | |
|---------------------------|--|
| Event Name: | |
| Event Date(s): | |
| Event Location: | <i>Describe event location, address, and neighborhoods:</i> |
| Event Description: | <i>Please give a general overview of event, including purpose:</i> |
| Event Features: | <ul style="list-style-type: none"> <input type="checkbox"/> Alcohol Sales / Beer Garden (see Section E, additional insurance required) <input type="checkbox"/> Amplified Sound (see Section O) <input type="checkbox"/> Amusement Ride: Inflatable (see Section F, additional insurance required) <input type="checkbox"/> Amusement Rides with Fee Collected (see Section G, Admission Tax) <input type="checkbox"/> Animals: Domestic or Farm (see Section N) <input type="checkbox"/> Booths / Vendors (see Section I, vendor list required) <input type="checkbox"/> Car Show <input type="checkbox"/> Cooking Food Service (see Section J, fire extinguisher required) <input type="checkbox"/> Fireworks / Pyrotechnics (see Section H, additional documentation & insurance required) <input type="checkbox"/> Generator <input type="checkbox"/> Outdoor Fire (see Section M, Burning Permit Required) <input type="checkbox"/> Parade <input type="checkbox"/> Run: 1k / 5k / 10k / Half Marathon / Full Marathon (circle one) <input type="checkbox"/> Signs (see Section K, additional permits might be required) <input type="checkbox"/> Stage: Height in inches _____. (see Section K, additional permit might apply) <input type="checkbox"/> Tents / Canopies (see Section K, additional permits might apply if structure is greater than 400 square feet) <input type="checkbox"/> Walk: 1k / 5k / 10k (circle one) <input type="checkbox"/> Other: (please specify) _____ |

| 2. Contact Information | | | |
|---|------------------|---------------|------|
| Applicant/Event Organizer: | | | |
| Event Applicant/Organizer/Main Contact: (must match signature on Application) | Name: | | |
| | Title: | Organization: | |
| | Phone: | Cell: | |
| | Email: | | |
| | Mailing Address: | | |
| | City: | State: | Zip: |
| Public Contact: (will be published on Special Events website calendar) | Name: | | |
| | Title: | Organization: | |
| | Phone: | Cell: | |
| | Email: | | |
| | Mailing Address: | | |
| | City: | State: | Zip: |
| On-Site Contact: (available at event site on event days) | Name: | | |
| | Title: | Organization: | |
| | Phone: | Cell: | |
| | Email: | | |
| | Mailing Address: | | |
| | City: | State: | Zip: |

| 3. Event Details | | | | | | |
|--|-------------|-------------|----------------------------|-----------------------------------|------------|-----------------|
| Set Up Starts: | | | Take Down Complete: | | | |
| Start Date: | Start Time: | End Date: | End Time: | | | |
| Event Dates / Times: Indicate Dates / Times OPEN to attendees | | | | Expected Daily Attendance: | | |
| Day: | Date: | Start Time: | End Time: | Participants | Spectators | Staff/Volunteer |
| Day: | Date: | Start Time: | End Time: | | | |
| Day: | Date: | Start Time: | End Time: | | | |
| Additional details: (Attach additional pages as needed for additional days or details) | | | | | | |

| Additional Equipment / Set Up: | <p>Service, consumption and/or sale of alcohol, use of fireworks/pyrotechnics, inflatables, carnivals, certain animals, among other higher risk or specialty activities, may require additional insurance coverage. See Section A – Insurance Requirements.</p> | | | | | | | | | | | | |
|--|--|--|--|--|-------|-------------|-----------|-------|-------------|-----------|-------|-------------|-----------|
| | <p>Select all that apply. Show all equipment on your attached Site Map and describe in detail in supplemental documents.</p> | | | | | | | | | | | | |
| | <input type="checkbox"/> Staging/Scaffolding <input type="checkbox"/> Speakers / PA System <input type="checkbox"/> Fireworks <input type="checkbox"/> Portable Restrooms <input type="checkbox"/> Tents larger than 400 square feet <input type="checkbox"/> Other Equipment (Describe): <hr/> | <input type="checkbox"/> Generators <input type="checkbox"/> Animals <input type="checkbox"/> Inflatables / Bouncy Toys <input type="checkbox"/> Handwashing Stations | | | | | | | | | | | |
| | <p>All Applicants that require temporary power box(s) (known as a Spider Box) and cables must obtain an L&I permit per L&I code for temporary power supply. It is also the requirement and responsibility of the Applicant to have L&I inspect the temporary power supply (Spider Box) and cables prior to the event. Inspection requests may take up to 48 hours. Scheduling the inspection with L&I (360) 415-4000 at least 72 hours prior to the event is required.</p> | | | | | | | | | | | | |
| | <p>Have you obtained an L&I permit for temporary power supply? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> | | | | | | | | | | | | |
| | <p>Restroom facilities are often limited or not available at special event sites. Event Organizers must supply adequate and accessible restroom facilities, including ADA compliant portable restrooms and handwashing stations. The recommendation for provision of toilets is one for every 100 attendees and minimum of one ADA compliant restroom. For more information see Section Q: Portable Toilets.</p> <p>Check all that apply:</p> <input type="checkbox"/> Using facilities available (i.e. park/public restrooms) <input type="checkbox"/> Adding portable toilets to existing facilities. If so, number of portable toilets _____ <input type="checkbox"/> Solely using portable toilets. If so, number of portable toilets _____ <input type="checkbox"/> Handwashing Stations. If so, how many _____ | | | | | | | | | | | | |
| <p>Event Organizers are responsible for managing and removing all Solid Waste (Garbage) within the area of the event. Collection station locations must be identified on the Site Map. See Section P: Solid Waste Disposal / Recycling.</p> <p>Solid Waste:</p> <input type="checkbox"/> Self-haul all waste at conclusion of event <input type="checkbox"/> Dumpster being rented from City of Poulsbo Public Work Department <input type="checkbox"/> Other: (please specify plan) <hr/> | | | | | | | | | | | | | |
| <p><u>Amplified Sound</u></p> <p>There is a 10pm curfew for all noise within the City limits. Any variance to the noise ordinance will require approval by the City Council at one of their regular meetings. For more information, see Section O: Amplified Sound.</p> <p>Will there be amplified sound? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr style="background-color: #e0e0e0;"> <th colspan="3">Indicate dates/times of any amplified sound below:</th> </tr> <tr> <td style="width: 33%;">Date:</td> <td style="width: 33%;">Start Time:</td> <td style="width: 33%;">End Time:</td> </tr> <tr> <td>Date:</td> <td>Start Time:</td> <td>End Time:</td> </tr> <tr> <td>Date:</td> <td>Start Time:</td> <td>End Time:</td> </tr> </table> | | Indicate dates/times of any amplified sound below: | | | Date: | Start Time: | End Time: | Date: | Start Time: | End Time: | Date: | Start Time: | End Time: |
| Indicate dates/times of any amplified sound below: | | | | | | | | | | | | | |
| Date: | Start Time: | End Time: | | | | | | | | | | | |
| Date: | Start Time: | End Time: | | | | | | | | | | | |
| Date: | Start Time: | End Time: | | | | | | | | | | | |

Tents

Tents/ Canopies larger than 20'x20' (400 square feet) require additional permits from the City of Poulsbo's Planning & Economic Development Department. See **Section K: Tents/Stage/Signs**.

Will there be tents or canopies under 400 square feet? YES NO

Will there be tents or canopies over 400 square feet? YES NO

Signs

Some signs do require a sign permit. For additional regulations, see **Section K: Tents/Stages/Signs**.

Will there be signs? YES NO

Stages

Any stage above 30" from the ground or one that contains stairs, will need approval by the City of Poulsbo Building Department. See **Section K: Tents/Stages/Signs**.

Will there be a stage? YES NO If yes, height in inches: _____

Food Sales

Kitsap Public Health District Temporary Food Permits must be applied for 14 days prior to the event by contacting Kitsap Public Health. Additional insurance requirements may be required. For additional information on applying for the Temporary Food Permit, see **Section J: Food Sales/Consumption**.

| Does your event include: | How Many? | | |
|--------------------------------|------------------------------|-----------------------------|--|
| Any food service and/or sales? | <input type="checkbox"/> YES | <input type="checkbox"/> NO | |
| Professional catering? | <input type="checkbox"/> YES | <input type="checkbox"/> NO | |
| Food Trucks? | <input type="checkbox"/> YES | <input type="checkbox"/> NO | |
| Food booths or food vendors? | <input type="checkbox"/> YES | <input type="checkbox"/> NO | |

Alcohol Sales

The sale, service, and consumption of alcoholic beverages are subject to Washington State Liquor and Cannabis Board (WSLCB) regulations, licensing, and requirements. Special Occasion and other liquor licensing need to be applied for at least 45 days in advance of event date. Additional Insurance will be required. For more information, see **Section E: Alcohol Sales/Consumption**.

| | | | |
|---|------------------------------|-----------------------------|--|
| Will alcohol be sold or consumed at event? | <input type="checkbox"/> YES | <input type="checkbox"/> NO | |
| Will alcohol service be sponsored by a non-profit entity? Name of non-profit: _____ | <input type="checkbox"/> YES | <input type="checkbox"/> NO | Submit copy of Special Occasions License |
| Will alcohol be provided by an already licensed business establishment as an off-site sale? | <input type="checkbox"/> YES | <input type="checkbox"/> NO | Submit Letter of WSLCB Approval |

WSLCB requires Applicants to submit a site map which shows fencing, entrances, exits, dimensions, and maximum capacity. This map will also need to be submitted with this Application packet.

| | | | |
|---|------------------------------|-----------------------------|--|
| Is WSLCB approval document and Site Map attached? | <input type="checkbox"/> YES | <input type="checkbox"/> NO | |
|---|------------------------------|-----------------------------|--|

Fireworks

If event includes Fireworks/Pyrotechnics, additional documentation is required. For more information on the additional documentation that is required, see **Section H: Fireworks/Pyrotechnics Displays.**

| | | |
|--|------------------------------|-----------------------------|
| Will event include Fireworks/Pyrotechnics? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
|--|------------------------------|-----------------------------|

If YES, Additional Documentation Required:

- Public Fireworks Display Permit
- Copy of General Display Fireworks License
- Copy of Pyrotechnic Operator License
- Map of the Safety Zone (must include GPS Coordinates)
- List of quantities and sizes of fireworks being discharged
- Fireworks Vendor's Certificate of Liability Insurance and Add'l Insured Endorsement

| | | |
|---|------------------------------|-----------------------------|
| Does the Fireworks Display Company have a current City of Poulsbo Business License? If no, a Temporary Business License must be applied for. | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
|---|------------------------------|-----------------------------|

Amusement Rides / Inflatables / Carnivals

If event will contain an amusement ride, additional documentation is required. For additional information, see **Section F: Amusement Rides/Inflatable/Carnivals.**

| | | |
|---|------------------------------|-----------------------------|
| Will event contain Amusement Rides, Inflatables, or a Carnival? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
|---|------------------------------|-----------------------------|

If YES, Additional Documentation Required:

- Department of Labor and Industries Inflatable/Amusement Ride Inspection Report for rides being used (see Section F for guidelines of list requirements)
- A copy of the Department of Labor and Industries Electrical Inspection Permit Request
- Amusement Vendor's Certificate of Liability Insurance and Additional Insured Endorsement

Admission Taxes are required to be collected on any person operating a carnival with amusement rides in which a fee is collected for admission. The Sponsoring Organization is required to have a City of Poulsbo Business License as well. For More information, see **Section G: Admission Tax.**

| | | |
|---|------------------------------|-----------------------------|
| Will a fee be collected to use any amusement rides? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| If YES , please contact the Finance Department for the Admission Tax Filing Form. | | |
| Has a City of Poulsbo Business License been obtained? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| If NO , please contact the City Clerks Department to obtain a city business license. | | |

Use of Non-City Owned Property

| | | |
|--|------------------------------|-----------------------------|
| Will property not owned or managed by the City of Poulsbo be used for event? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
|--|------------------------------|-----------------------------|

If YES, the owner/manager of the subject property must complete Non-City Owned Property Use Form. See **Section U: Non-City Owned Property Use.**

Towing

If event requires vehicles to be towed, Organization must accept responsibility and indemnify the City of Poulsbo and other authorizing property owner(s) by agreeing to pay any tow/storage charges or damage claims., if a court rules in favor of the registered owner and orders payment of such charges or damage claims.

Name of person responsible for rendering payment of tow/storage charges:

| 4. Parks | | |
|--|------------------------------|-----------------------------|
| <p>Events held in a City of Poulsbo Park require completion of the Municipal Park Use Application. Additional fees apply. A Site Map is required to be submitted, see Section C: Street Closure/Site Map/Route Map. For regulations, see Section D: Municipal Park Use.</p> | | |
| <p>Will event be fully or partially held in a City of Poulsbo Park? If YES, Name of Park:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| <p>Was a park reservation was made prior to submittal of Special Event Application? (Please attached a copy of the Municipal Park Use Application)</p> | <input type="checkbox"/> YES | <input type="checkbox"/> NO |

| 5. Street Use and Police Services | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|------------------------------|-----------------------------|-------------------|---------------------------|-----------------------|------------|------------|----------|----------|----------------------------------|-----------------|------------------|-------------------|------------|-------------------|------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| <p>Any arrangements for street closures, barricades, traffic control or public safety will be made directly with the Police/Public Works departments who will contact Applicant after the Application has been submitted. The City reserves the right to charge any Applicant/Organization of a special event direct costs incurred by the City as the result of the event.</p> <p>Events that include blockage or closure of any sidewalk, traffic lane, parking, street, or affect any right of way, are required to provide detailed maps. For map types and requirements, see Section C: Street Closure/Site/Route Maps.</p> <p>Any street closure must allow for an unobstructed emergency lane (fire lane) of at least 20 feet in width.</p> <p>Special Event activity may require Poulsbo Police Officers for public safety and or/or traffic control. Police officer staffing, locations, and times are determined by the Poulsbo Police Department based on the time, place, and manner of the event. If you select yes to any questions requesting police safety/security, the Poulsbo Police Department will contact you to make arrangements for off-duty officers. A separate fee will be billed to the Applicant/Organizer for off-duty officer services. If more than 3 officers are needed at an event, a sergeant will also be required. (Police services are billed at a minimum of 3 hours).</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Street Use | <p>Does event require any sidewalk, traffic lane or street closures? (If yes, Street Closure Map required to be submitted)</p> | <input type="checkbox"/> YES | <input type="checkbox"/> NO | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <p>Closure Area:</p> <p> <input type="checkbox"/> Entire Street <input type="checkbox"/> Parking Lane only <input type="checkbox"/> Partial Street <input type="checkbox"/> Sidewalk only </p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <p>Street Closure Details:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Street Name</th> <th style="width: 15%;">Between (cross street)</th> <th style="width: 15%;">And (cross street)</th> <th style="width: 15%;">Start Date</th> <th style="width: 10%;">Start Time</th> <th style="width: 15%;">End Date</th> <th style="width: 10%;">End Time</th> </tr> </thead> <tbody> <tr> <td><i>Example: Front Street</i></td> <td><i>Fjord Dr</i></td> <td><i>Sunset St</i></td> <td><i>01/01/2019</i></td> <td><i>9am</i></td> <td><i>01/01/2019</i></td> <td><i>6pm</i></td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> | | | Street Name | Between (cross street) | And (cross street) | Start Date | Start Time | End Date | End Time | <i>Example: Front Street</i> | <i>Fjord Dr</i> | <i>Sunset St</i> | <i>01/01/2019</i> | <i>9am</i> | <i>01/01/2019</i> | <i>6pm</i> | | | | | | | | | | | | | | | | | | | | | |
| | Street Name | Between (cross street) | And (cross street) | Start Date | Start Time | End Date | End Time | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <i>Example: Front Street</i> | <i>Fjord Dr</i> | <i>Sunset St</i> | <i>01/01/2019</i> | <i>9am</i> | <i>01/01/2019</i> | <i>6pm</i> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Additional details: (such as alternative parking arrangements)</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| | Will event provide a shuttle service? <i>If YES</i> , name of shuttle provider: <div style="border: 1px solid black; height: 20px; width: 100%;"></div> | <input type="checkbox"/> YES | <input type="checkbox"/> NO | | | | | | | | | | | | | | | | | | | | |
|---|--|------------------------------|-----------------------------|--|---------------------------------------|----------|---------------|---------|-------------------------------|---------|---------|---|--|--|--|--|--|--|--|--|--|--|--|
| | Will a State Highway be used for any portion of your event? <i>If YES</i> , Applicant must submit a Letter of Agreement from WSDOT. For the application and information on this process, See Section T : Washington State Highway Usage. | <input type="checkbox"/> YES | <input type="checkbox"/> NO | | | | | | | | | | | | | | | | | | | | |
| Traffic Control | Are Police Officers required for traffic control for any portion of event? | <input type="checkbox"/> YES | <input type="checkbox"/> NO | | | | | | | | | | | | | | | | | | | | |
| | List dates/times Police Officers are needed for traffic control: | | | | | | | | | | | | | | | | | | | | | | |
| | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Date</th> <th style="width: 15%;">Start Time</th> <th style="width: 15%;">End Time</th> <th style="width: 15%;"># of Officers</th> <th style="width: 40%;">Purpose</th> </tr> </thead> <tbody> <tr> <td><i>Example:</i> 01/01/2019</td> <td>9:00 am</td> <td>6:00 pm</td> <td>2</td> <td>Traffic control at Front Street and Jensen Way</td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> | | | Date | Start Time | End Time | # of Officers | Purpose | <i>Example:</i> 01/01/2019 | 9:00 am | 6:00 pm | 2 | Traffic control at Front Street and Jensen Way | | | | | | | | | | |
| | Date | Start Time | End Time | # of Officers | Purpose | | | | | | | | | | | | | | | | | | |
| <i>Example:</i> 01/01/2019 | 9:00 am | 6:00 pm | 2 | Traffic control at Front Street and Jensen Way | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | |
| Additional details regarding traffic control need: (Attach additional sheets as necessary) | | | | | | | | | | | | | | | | | | | | | | | |
| Safety & Security | Are Police Officers required for safety/security for any portion of event? | <input type="checkbox"/> YES | <input type="checkbox"/> NO | | | | | | | | | | | | | | | | | | | | |
| | Does any portion of event take place on or in a body of water? | <input type="checkbox"/> YES | <input type="checkbox"/> NO | | | | | | | | | | | | | | | | | | | | |
| | List dates/times Police Officers are needed for safety/security: | | | | | | | | | | | | | | | | | | | | | | |
| | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Date</th> <th style="width: 15%;">Start Time</th> <th style="width: 15%;">End Time</th> <th style="width: 15%;"># of Officers</th> <th style="width: 40%;">Purpose</th> </tr> </thead> <tbody> <tr> <td><i>Example:</i> 01/01/2019</td> <td>9:00 am</td> <td>6:00 pm</td> <td>2</td> <td>Provide security at carnival entrance</td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> | | | Date | Start Time | End Time | # of Officers | Purpose | <i>Example:</i> 01/01/2019 | 9:00 am | 6:00 pm | 2 | Provide security at carnival entrance | | | | | | | | | | |
| | Date | Start Time | End Time | # of Officers | Purpose | | | | | | | | | | | | | | | | | | |
| | <i>Example:</i> 01/01/2019 | 9:00 am | 6:00 pm | 2 | Provide security at carnival entrance | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | |
| Describe safety and security needs that require Police Officers: | | | | | | | | | | | | | | | | | | | | | | | |
| Is Applicant/Organization hiring professional security personnel and/or assigning volunteers to security rolls? <i>If YES</i> , how many? _____ <i>If YES</i> , describe roll: _____ _____ | <input type="checkbox"/> YES | <input type="checkbox"/> NO | | | | | | | | | | | | | | | | | | | | | |

| 6. Insurance Requirements | | |
|--|------------------------------|-----------------------------|
| <p>The City of Poulsbo does not maintain insurance that will respond to claims against the Applicant arising out of the use of facilities by the Applicant, its members, vendors or those attending the event. The Applicant must provide a certificate of liability insurance prior to the event in the minimum amount of \$1,000,000 per occurrence, \$2,000,000 general aggregate, and \$1,000,000 Products-Completed Operations, naming the City of Poulsbo as an Additional Insured using an additional insured endorsement at least as broad as ISO form CG 20 12 or CG 20 26.</p> <p>Higher risk activities (such as beer gardens, carnivals/amusement rides/inflatables, fireworks, large gatherings, events on/over water, etc.) may require additional amounts and/or types of insurance.</p> | | |
| Are the Certificate of Insurance and additional insured endorsement, that meet the above-mentioned minimum requirements, included? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |

| 7. Condition of Approval | | |
|---|------------------------------|---|
| Applicant has read and understands the conditions of the Special Events Permitting Indemnification/Hold Harmless Agreement, listed below? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| <p>I, Applicant, certify that I am authorized to enter into this Special Event Permit Application on behalf of Organization, that the event for which this permit is to be used will not be in violation of any City of Pousbo ordinance and the statements made on this Application are true and correct to the best of my knowledge. I, as the Event Applicant/Organizer on behalf of Organization, agree to the terms and conditions of this permit.</p> <p>The Applicant/Organization, shall defend, indemnify and hold harmless the City of Pousbo, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of the acts or omissions of the Applicant/Organization, its employees, volunteers, representatives or vendors, or from any activity, work or thing done, permitted, or suffered by Applicant/Organization, related to the permitted activity, except only such injury or damage as shall have been occasioned by the sole negligence of the City.</p> | | |
| <div style="border: 1px solid black; height: 30px; width: 100%;"></div> <p style="text-align: center;">Signature</p> | | <div style="border: 1px solid black; height: 30px; width: 100%;"></div> <p style="text-align: center;">Title</p> |
| <div style="border: 1px solid black; height: 30px; width: 100%;"></div> <p style="text-align: center;">Printed Name</p> | | <div style="border: 1px solid black; height: 30px; width: 100%;"></div> <p style="text-align: center;">Date</p> |

| For City Use | DATE PAID | RECEIPT NUMBER |
|---|------------------|-----------------------|
| \$75 Application Fee (code 770) | | |
| \$50 Expedited Fee (code 780) | | |
| \$50 Park Use Fee (code 7771) | | |
| <input type="checkbox"/> Application for Information | | |