



# Planning & Economic Development Committee

City Hall – 200 NE Moe Street



<b>Subject</b>	<b>Meeting Minutes</b>	<b>Date</b>	<b>July 27, 2022</b>
<b>Recorder</b>	<b>Tiffany Simmons</b>	<b>Start Time</b>	<b>3:30 PM</b>
<b>Committee Chair</b>	<b>Britt Livdahl</b>	<b>End Time</b>	<b>5:00 PM</b>
<b>Committee Members</b>	<b>David Musgrove, Britt Livdahl, Ed Stern</b>		
<b>Staff Present</b>	<b>Heather Wright, PED Director, Amanda Negi, Community Planner, Tiffany Simmons, PED Administrative Assistant</b>		

Agenda		
No.	Topic	Action/Recommendation/Discussion
<b>1.</b>	<b>Administrative:</b>	
	Questions & Concerns of the Committee	None.
	Agenda and Extended Agenda Review	None. DM moved as presented, BL Seconded.
	Approval of Meeting Minutes 5/25/2022	To be approved at next meeting.
	Next Meeting: 8/24/2022	
<p>Poulsbo is committed to being a welcoming, diverse, and equitable community where all people can access tools and opportunities to improve their quality of life, allowing them to reach their full potential. During its meetings, the Poulsbo City Council will use this lens to inclusively view its discussions and actions.</p>		
<b>2.</b>	<b>Comments From Citizens</b>	
<b>3.</b>	<b>Agenda Items</b>	
	A. Visit Kitsap Presentation (Beth Javens)	<p>Beth Javens presented on updated within Visit Kitsap.</p> <p>ES asked how the budget gets allocated across various jurisdictions, Beth responded. ES asked what the total operating budget would be for Visit Kitsap, Beth responded. ES then asked what the contributions from BI, PO and Bremerton were, Beth responded. ES asked if the advertising is balance proportionately based on contributions, Beth responded. DM asked if there was a way to quantify how much advertising space Poulsbo gets and how we may be able to increase that, Beth gave some feedback. DM clarified, asking if there was a numerical response to quantify how well things worked, Beth responded. Mayor BE asked if Visit Kitsap had reached out to any of the ports for contributions, Beth shared about some port contributions. BE then asked if Visit Kitsap has had any contact with American Cruise lines, Beth responded.</p>
	B. Affordable Housing options (HW & AN)	<p>HW and AN presented. DM asked if all the categories fall under the same amount of income, AN and HW responded. DM asked for some further statistics on average payment amounts or where we might need stronger support as we look into this in the future, AN</p>

Agenda			
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		and HW responded. DM clarified that TOD is already currently in the works and we are simply taking it further, BL and HW responded. DM shared his appreciation for providing this information. ES asked if HW could share more about Shared Housing, HW responded. ES shared some additional reasoning for implementing this. BE shared on some difficulties the city might experience.	
	C. Stormwater Vault Ordinance update (HW)	HW presented. DM agreed that there is benefit for the developer no matter what.	
	D. Economic Development Interview Results (HW)	HW Presented. BL shared that the cruise people have expressed issues with the shops not being open as early as the cruise comes in. DM shared his appreciation for Vibe Coworks and how useful it can be. ES asked for Joe Morrison (KEDA) to share a little bit further on this subject. JM then shared that he has an upcoming meeting with the WWU to discuss how KEDA can help and offered to pass anything along to WWU. JM shared that KEDA is hiring and also, workshopping a new strategic plan. BE asked if we could provide a Gap Analysis within the city. BL then asked what that might look like, HW and BE responded. DM shared some feedback on the Gap in Kitsap and Poulsbo. DM shared the desire for a new position. ES asked JM if KEDA had any data on a gap analysis strategy or if BRER might have any overlap, JM gave some feedback.	
<b>4.</b>	<b>Committee Reports</b>		
	General Business Update (Mayor)	BE shared her appreciation for the work done today.	
	Long-Term Strategic COVID-19 Recovery Efforts (Mayor)		
	Poulsbo Chamber of Commerce (BL)		
	Port of Poulsbo (DM)		
	Historic Downtown Poulsbo Assoc. (BL)		
	Suquamish Tribe (ES)		
	KEDA/PSRC/EDD (ES)		
	OC/WWU/Collages (ES)		
Future Agenda Items			
No.	Item(s)	Responsibility	Meeting Date
1	Historic Preservation Ordinance	Planning	August 24
2	Land Use Scenarios	Planning	August 24
3	Religious properties research	Planning	August 24
4	Biennial Budget	Planning	August 24 or

<b>Future Agenda Items</b>			
<b>No.</b>	<b>Item(s)</b>	<b>Responsibility</b>	<b>Meeting Date</b>
			September 28
5	Economic Development – Continued discussion – DM	Planning	
6	Marijuana - BL	Planning	