



## Finance/Administration Committee

<b>Subject</b>	Meeting Minutes	<b>Date</b>	08/03/2022
<b>Recorder</b>	City Clerk Rhiannon Fernandez	<b>Start Time</b>	5:00 PM
<b>Committee Chair</b>	Gary McVey	<b>End Time</b>	5:41PM
<b>Committee Members</b>	Jeff McGinty, Gary McVey, Ed Stern		
<b>Staff Present</b>	Mayor Erickson, Finance Director Booher, Planning & Economic Development Director Wright, City Clerk Fernandez		

Meeting Video: <https://cityofpoulsbo.com/poulsbo-city-council/city-council-watch-recorded-city-council-committee-meetings/>

Agenda		
No.	Topic	Action/Recommendation/Discussion
<b>1.</b>	<b>Administrative:</b>	
	a. Questions & Concerns of the Committee	Erickson gave an update on the parking garage discussion and her approach for the council retreat (existing parking lots were not paid by the city, but by local improvement districts).
	b. Agenda and Extended Agenda Review	McVey absent 8/17/22
	c. Committee Meeting Minutes – 07/20/22	Approved.
	d. Citizen Comments	None.
<b>2.</b>	<b>Agenda Items:</b>	
	a. Update on Condemnation Process (Wright)	<input checked="" type="checkbox"/> Discussed
	b. Update on former Public Works Facility (Erickson)	<input checked="" type="checkbox"/> Discussed
	c. Monthly Sales Tax & Real Estate Excise Tax (Booher)	<input checked="" type="checkbox"/> Discussed
	d. Troll Artwork Update (Erickson)	<input checked="" type="checkbox"/> Discussed – To be discussed no earlier than September once we hear back from the artist with a draft contract.
<b>3.</b>	<b>Mayor and Department Head Comments:</b>	
		Booher reported they are adding language to the Tenant Authorization Form that if the tenant is on the shut off list more than twice, the notice will go back to the property owner; they have 2+ years of surplus items and it will be done in batches; a budget amendment will be coming forward on August 10 for \$30K to purchase cameras that can automatically track who is speaking to

		<p>improve the quality of the commission meetings in the Chambers (paid from PEG fees); starting the second debt issue to order the second round for police cars; CPI came in at 10.1% this year.</p> <p>Fernandez reviewed the Council's travel and training budget and asked if they wanted her to submit a Baseline Adjustment Request for council's consideration during the 2023-2024 budget process. The committee recommended submitting a BAR doubling both funds due to the rising costs of hotels, gas, and conference registrations.</p>
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