



City of Poulsbo Park & Recreation Commission Virtual Meeting

Subject	Meeting Minutes	Date	July 25, 2022
Recorder	Pat Hightower	Start Time	7:01 pm
Committee Chair	Steve Calhoun	End Time	8:55 pm
Committee Members	Steve Calhoun, Judy Morgan, Amy Zinkhon, JoAnn Schlachter, Mary Swoboda-Groh, Justin Johnson, Kelly Michaels, Erik Hovey, Mari Gregg		
Staff Present	Dan Schoonmaker, Rachel Cornette, Pat Hightower, Parks & Recreation		

Meeting Video: <https://cityofpoulsbo.com/parks-recreation-parks-and-recreation-commission/>

No.	Topic	Action/Recommendation/Discussion
1.	Questions and Concerns of the Commission	<input type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: None.
2.	Agenda and Extended Agenda Review	<input type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: None.
3.	Approval of Minutes: May 23, 2022	<input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: M/S/A JM/JJ
4.	Comments from Citizens	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: Kim Iverson spoke to the commission about the need for more pickleball courts. She is part of a group of about 40 pickleball players that shares the courts with tennis players at Lions Park. Currently, there are two pickleball courts and two tennis courts. The pickleball group plays on Tuesdays and Thursdays. They rotate usage, but more courts are needed. They have put together a plan and would like to see the courts relined for four pickleball courts and resurfaced. They would like to see it expedited and would like help from the city. They have spoken individually to staff and are now coming to the commission for advice. Steve said they would discuss it.
5.	Sub-Committee Discussion	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input checked="" type="checkbox"/> Further Action Requested: August meetings to be scheduled with staff. The subcommittees reported on their meetings with staff. Erik and Steve met with Special Events Coordinator Lin Wilson about Special Events. Erik's takeaway is that Lin is organized, conscientious, and passionate. He added that she was very prepared and that they have a plan to move forward. Steve agreed and said she's very enthusiastic and he thinks she'll do a great job. Kelly added that they had suggested that she start sending the park commission information about the special events. JoAnn reported that the Parks subcommittee focused the most on the survey that had been done. She mentioned that, sadly, most of them need something and that she's sure our future focus will be on deciding how to proceed. Justin said their meeting with Kris Goodfellow about programming was very inspirational, and that she was very

		<p>enthusiastic. She shared a lot of history and ideas for existing and future programming as well as challenges, and past programming they'd like to see carried forward. His main takeaway was just how much potential he saw with the building. He mentioned the limitations with staff and costs but sees an opportunity for a community center and all kinds of different sorts of programming. Resources are needed to make it all happen. Mary agreed and said Kris is incredibly passionate about what she does and gave them an overview of what the program does and how to make the 30% and still make programs affordable. She said it was a lot of information that she was still processing. Discussion was held about how often they would meet, and what the rotation schedule will be. It was decided that staff would schedule the next meetings and they would decide then.</p>
<p>6.</p>	<p>Park Assessments-Discussion</p>	<p><input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested:</p> <p>Dan reported that he and Rachel have completed an overview, walk-through, and assessment of all the parks. They were assisted by a summer intern and Planning Dept. staff for some of the parks. They want to get the feedback of the commissioners to see if they want anything added to the report before sharing it with council. The report consists of an overview, then for each park, the park classification, overall grade, immediate concerns such as safety, moderate concerns, and opportunities for improvement. The cost for replacement and repairs has not been included. The Poulsbo Events & Recreation Center (PERC) and Edwards Park were not included since they aren't developed yet. Judy wondered if there could be some priority listing. Dan said these would be listed as immediate concerns and that some have already been completed. Justin feels it would be useful to assign a use category, to grade according to popularity, in terms of what area to focus on first. Dan said they could use information from the last Parks, Recreation & Open Space (PROS) survey. The process used for grading is a bit subjective, and Dan showed the condition assessment grading system they used. It was hard to compare parks as they are so different; each park has to stand on its own rating. There are four park designations in the PROS plan and Dan said they may want to consider a fifth, such as a pocket park so that they aren't misleading people. He gave the example of Net Shed Vista or Hattaland being more of a pocket park than a neighborhood park. Steve liked that idea. The inspections will be done annually and could be conducted by community volunteers. Erik feels that having the costs included would be a good idea. Judy was concerned about having the staff put time into putting prices in when the prices would change. Dan will send the report out for their review.</p>
<p>7.</p>	<p>PERC Update</p>	<p><input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested:</p> <p>Dan updated the commissioners on the Feasibility Study. The site plan has been revised based on the decision to do a phased approach. Phase 1 would include two tournament fields, four pickleball courts, a basketball court, a play area, an amphitheater, walking paths, picnic shelters, and more. Phase 2 would be an event and recreation center. The two fields, plus partnerships with the North Kitsap and Central Kitsap School District, would enable tournaments such as the Viking Cup Soccer tournament, lacrosse, and flag football to be held. They have re-engaged BERK Consulting to conduct a targeted market analysis. In August, Dan will brief the council. The steering committee will reconvene in September, with the Feasibility Study being finalized in Oct-Nov, and the council resolution expected in November. The study will then be presented to the Kitsap Public Facilities District Board on December 12. The project was ranked second in the county, and</p>

		<p>Dan is hoping to get the majority of funding from that. The commissioners discussed the changes to the project.</p>
<p>8.</p>	<p>Parkland Acquisition-Presentation</p>	<p><input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input checked="" type="checkbox"/> Further Action Requested:</p> <p>Dan reported on two parkland property transfer proposals that have come up. The first is Dept. of Natural Resources (DNR) land that has been deeded over to the county on the west side, near the end of Rude Road. It is 180 acres of beautiful undeveloped woodlands, which include Johnson Creek and wetlands. The other property is Snider Fields at the end of Viking Way. The property is right next to one of the city's principal water wells. The Mayor said that the North Kitsap Little League (NKLL), who have leased the fields since the 1980s, has come to her several times with concerns over homelessness and vandalism at the fields. The city will be better able to police it if the property belongs to us. There will be no immediate costs involved in the turnover, and the NKLL is responsible for maintaining that property.</p> <p>The commissioners approved a motion to recommend proceeding forward with the transfer of the Dept. of Natural Resources property to the city. M/S/A JS/EH</p> <p>The commissioners approved a motion to recommend proceeding forward with the transfer of the Snider Field property to the city. M/S/A JM/KM</p>
<p>9.</p>	<p>Mayor & Dept. Head Concerns</p>	<p><input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested:</p> <p>Waterfront Park/Boardwalk Update: Dan reported that they are working on getting bids for redoing the picnic table area. They have received a cost estimate on the Boardwalk. The estimate for repairing the high-priority areas is \$685,000. To do a full replacement is estimated at \$3.3 million. That would include the removal of the creosote, which would be replaced by metal pilings. There are 24 pilings that would need to be removed immediately. The pilings have been there since the late 1970s or early 1980s. The metal pilings would last 40-50 years.</p> <p>Troll Project-Update- Dan informed the commissioners that the project is losing steam. There are other pressing needs in the city, plus the park assessments. The Mayor added that she'd rather spend money on local artists so it's reflective of who we are and encouraged the commissioners to write letters to the council. The project was discussed. Mari is in favor of it. Several other commissioners said the people they have spoken with are against the project and it was felt that public sentiment was greatly against the project.</p> <p>The commissioners approved a motion to recommend not proceeding with the Pacific NW Troll Project. M/S/A JJ/JS</p>
<p>10.</p>	<p>Citizen Comments</p>	<p><input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input checked="" type="checkbox"/> Further Action Requested: Add to September meeting agenda.</p>

		The commissioners discussed the need for pickleball courts again with Mrs. Iverson. She gave them copies of the plan that her group has come up with. They would like to do a presentation for the commission, and Steve suggested it be scheduled on the agenda for the next meeting.
9.	Commissioner Concerns	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: Steve has worked with the Tree Board on stewardship in Fish Park. There is a section the board maintains. They are considering planting some trees in the fall. Steve will let them know what date it's planned for in case any of them would like to participate. Mary reminded the commissioners that the Poulsbo Garden Club has been setting aside \$1000 from the plant sale for the last five years to do a project at Centennial Park. She's not sure what the project would look like yet. Joann asked about the watering going on at some of the parks; she is concerned about water usage. Rachel will look into it. Judy mentioned that she missed out on about a third of the meeting due to the microphones. Steve explained that there is a new microphone system.
10.	Meeting Adjournment	<input type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: M/S/A JM/KM Next Meeting: September 26, 2022