

## POULSBO DISTRIBUTION SCHEDULE

**RESOLUTION NO. 2022-19**

**SUBJECT: City Hall Closures**

### CONFORM AS TO DATES & SIGNATURES

- Filed with the City Clerk: 11/18/2022
- Passed by the City Council: 12/07/2022
- Signature of Mayor
- Signature of City Clerk
- Publication: \_\_\_\_\_
- Effective: \_\_\_\_\_

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*Rhiannon Fernandez*  
City Clerk

12/7/2022  
Date

**RESOLUTION NO. 2022-19**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, DECLARING FRIDAY, DECEMBER 23, 2022, BEGINNING at 12:00 PM AS CITY HALL CLOSURE AND FRIDAY, DECEMBER 30, 2022, BEGINNING at 12:00 PM AS CITY HALL CLOSURE

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**WHEREAS**, the City has traditionally closed for a half day on Christmas Eve, which falls on a Saturday this year. In keeping with this tradition and the minimal public use of city services anticipated after 12:00 PM on Friday; and

**WHEREAS**, the City has traditionally closed for a half day on New Year's Eve, which falls on a Saturday this year. In keeping with this tradition and the minimal public use of city services anticipated after 12:00 PM on Friday; and

**WHEREAS**, the half day closures on Friday, December 23, 2022, and Friday, December 30, 2022, have been requested by employees of the City of Poulsbo and it will increase staff morale to remain closed to the public during those times; now therefore,

**THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:**

That City of Poulsbo offices will be closed to the public on Friday, December 23, 2022, at 12:00 PM and Friday, December 30, 2022, at 12:00 PM. Staff has the option of 1) using their accrued vacation leave, personal or floating holiday, or comp time; 2) working during the closure; or 3) taking approved leave without pay if they choose not to work during the closure.

**RESOLVED** this 7th day of December 2022.

DocuSigned by:  
  
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REBECCA ERICKSON, MAYOR

ATTEST:

DocuSigned by:  
  
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RHIANNON FERNANDEZ CMC, CITY CLERK

FILED WITH CITY CLERK: 11/18/2022  
PASSED BY CITY COUNCIL: 12/07/2022  
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