

PLANNING FEE SCHEDULE

200 NE Moe Street | Poulsbo, Washington 98370 (360) 394-9748 | fax (360) 697-8269 www.cityofpoulsbo.com | plan&econ@cityofpoulsbo.com

Pre-Application Services Pre-Application Conference/Major \$390 + Engineering, Building, and Fire Fees Pre-Application Conference/Major \$200 + Engineering, Building, and Fire Fees Pre-Application Conference/Major \$80 Neighborhood Meeting Atlendance \$1855 Land Use Review Accessory Dwelling Unit (ADU) ADU (detached or expansion of existing) ADU (vivin existing structure, no ACUP) ADU (vivin existing structure, no ACUP) ADU (vivin existing structure, no ACUP) Advisory Desire (and the Permit System Administrative Conditional Use Permit \$300 Administrative Conditional Use Permit \$300 Administrative Conditional Use Permit \$300 Amoster Plan Master Plan Master Plan Master Plan Master Plan Amendment Planned Residential Development without preliminary subdivision Planned Residential Development without preliminary subdivision Without preliminary subdivision Planned Mixed Use Development (PMUD) Viking Avenue PMUD \$2630 + \$75/unit or lot and \$25 sq ft of nonresidential + HE Costs Wiking Avenue PMUD \$2630 + \$75/unit or lot and \$25 sq ft of nonresidential + HE Costs Wiking Avenue PMUD \$2630 + \$75/unit or lot and \$25 sq ft of nonresidential + HE Costs Ninor SSDP Shoreline Development Permit (SCUP) Minor SSDP Shoreline Permit S Shoreline Conditional Use Permit (SCUP) Minor SSDP Shoreline Permit Semplon Shoreline Conditional Use Permit (SCUP) All Shoreline Conditional Use Permit (SCUP) Shoreline Permit Semplon Shoreline Shoreline Semplon Shoreline Shoreline Semplon Shoreline Shoreline	TYPE OF PERMIT	FEE
Pre-Application Conference/Minor \$200 + Engineering, Building, and Fire Fees 1 Hour Consultation \$185	Pre-Application Services	
1-Hour Consultation \$80 \$85	Pre-Application Conference/Major	\$390 + Engineering, Building, and Fire Fees
Neighborhood Meeting Attendance	Pre-Application Conference/Minor	
Accessory Dwelling Unit (ADU)		
Accessory Dwelling Unit (ADU)	Neighborhood Meeting Attendance	\$185
ADU (detached or expansion of existing) \$865 + ACUP cost \$370	Land Use Review	
ADU (w/in existing structure, no ACUP) \$1300		
Substantial Development Agreement		·
Administrative Conditional Use Permit \$1300		· · · · · · · · · · · · · · · · · · ·
Development Agreement		
Home Occupation		
Abster Plan Amendment above or below ground floor sq ft (non-residential) Min \$1.0,000 Master Plan Amendment TBD by Planning Director based on the area affected by the amendment without preliminary subdivision \$920 + preliminary subdivision \$920 + preliminary subdivision \$930 + \$75/unit or lot and \$.25 sq ft of nonresidential + HE costs Viking Avenue PMUD \$3940 + \$75/unit or lot and \$.25 sq ft of nonresidential + HE costs Wiking Avenue PMUD \$2630 + \$75/unit or lot and \$.25 sq ft of gross floor area Minor Site Plan Review \$2630 + \$.25 sq ft of gross floor area PMID \$3940 + \$75/unit and/or \$.25 sq ft of gross floor area PMID \$3940 + \$75/unit and/or \$.25 sq ft of gross floor area PMID \$3940 + \$75/unit and/or \$.25 sq ft of gross floor area PMID \$3940 + \$75/unit and/or \$.25 sq ft of gross floor area PMID \$3940 + \$75/unit and/or \$.25 sq ft of gross floor area PMID \$3940 + \$75/unit and/or \$.25 sq ft of gross floor area PMID \$3940 + \$75/unit and/or \$.25 sq ft of gross floor area PMID \$3940 + \$75/unit and/or \$.25 sq ft of gross floor area PMID \$3940 + \$75/unit and/or \$.25 sq ft of gross floor area PMID \$3940 + \$75/unit and/or \$.25 sq ft of gross floor area PMID \$3940 + \$75/unit and/or \$.25 sq ft of gross floor area PMID \$3440 + \$75/unit and/or \$.25 sq ft of gross floor area PMID \$3440 + \$75/unit and/or \$.25 sq ft of gross floor area PMID \$3440 + \$75/unit and/or \$.25 sq ft of gross floor area PMID \$3440 + \$75/unit and/or \$.25 sq ft of gross floor area PMID \$3440 + \$75/unit and/or \$.25 sq ft of gross floor area PMID \$3440 + \$75/unit and/or \$.25 sq ft of gross floor area PMID \$3440 + \$75/unit and/or \$.25 sq ft of gross floor area PMID \$3440 + \$75/unit and/or \$.25 sq ft of gross floor area PMID \$3440 + \$75/unit and/or \$.25 sq ft of gross floor area PMID \$3440 + \$75/unit and/or \$.25 sq ft of gross floor area PMID \$3440 + \$3440		
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Environmental Review	
Critical Areas Permit	\$660
Critical Areas Exemption	\$160
Reasonable Use Exception	\$1225 + HE costs
Public Agency Utility Exception	\$1225 + HE costs
Independent Confirmation of Critical Areas Report	\$240 + consultant costs
SEPA Review/Determination	\$390
SEPA DEIS/FEIS	Cost to prepare EIS
Review of EIS	\$1045 + hourly rate after 13 hours ³ + consultant review
Miscellaneous	
Administrative Determination/written letter	\$390
Impact Fee Deferral	\$305
Misc Permit (e.g., grading, construction drawing	\$315 + hourly rate after 4 hours
review, building design review)	
Permit Extension Request	\$305
Post Decision Modification	
Type I and II Modification	\$640 + hourly rate after 8 hours
Type III Modification	\$640 + hourly rate after 8 hours** + HE costs (if applicable)
Administrative Modification	\$640 + hourly rate after 8 hours
Re-Inspections after initial inspection (each)	\$150
Temporary Use	\$400 + hourly rate after 5 hours
Tree Cutting and Clearing	\$340
Zoning Verification Letter	\$125
Deposits ¹	
Third Party Review of Application/Expedited Review 2	\$5000 deposit + application fees
Consultant - Critical Areas (wetland, fish and wildlife)	\$4500
Consultant -Arborist Review	\$1500
Consultant - Geotechnical	\$4500
Consultant - Other	TBD with project
Hearing Examiner (HE)	\$4000
Noticing	\$300
Hourly Rate	\$80

1 Deposits:

- In the review of a land use permit application, the City may determine that such review requires the retention of professional consultant. In addition to the land use fees that an applicant is required to submit, the applicant shall also be responsible to reimburse the City for the cost of professional consultant services if the City determines such services are necessary to complete its review of the application submittal. The City requires the applicant to deposit an amount with the City, which is estimated, at the discretion of the Planning Director, to be enough to cover anticipated costs of retaining professional consultant services and to ensure reimbursement to the City for such costs. Additional deposits may be necessary during the review of the land use permit application. Unused consultant deposits will be refunded after permit issuance (per PMC 3.12.010).
- A deposit for Hearing Examiner services will be collected at the time of land use permit submittal. Actual final costs of the hearing examiner services will be the responsibility of the applicant.
- A deposit for all public noticing requirements will be collected at the time of land use permit submittal. Unused noticing
 deposits will be refunded after permit issuance.

Notes:

- Additional Submittal Review Fees: The fees include the review of the initial application and two revisions (three submittals total) plus the preparation of staff reports and administrative decisions. If a project requires staff review of more than three submittals, the applicant will be charged an hourly rate of \$80 (minimum of six hours) for the time the project planner spends reviewing each submittal thereafter. The applicant shall pay \$480.00 prior to staff commencing review of each additional submittal.
- Recording Fees: For those applications which require recording of the final document, the applicant shall bear the
 costs of all recording.

² The cost for third party/expedited review shall be in addition to all other permit and/or plan review fees. Unused deposit will be refunded after permit issuance.