



City of Poulsbo

200 NE Moe Street
Poulsbo, WA 98370 ■ (360) 779-4078

GRADING APPLICATION

See second page for fee calculation

SUBMITTAL DATE: _____ **PERMIT #:** _____

PROJECT: _____ **ASSESSOR #:** _____
(Tax Lot #)

LOCATION (*address/street*): _____

APPLICANT: _____ Phone: _____
(Company name if applicable)

Address: _____

Print Name of Individual: _____

Signature: _____ Date: _____

OWNER: _____ Phone: _____

Address: _____

CONTRACTOR: _____ Phone: _____

Address: _____

State Contractor's #: _____ Expires: _____

Legal status of Applicant with respect to the land: _____

Consent of Owner(s) if applicant is not sole owner:

(Signature) _____
(Print name)

FOR GRADING PERMIT APPLICATION:

- Fees are based on the largest volume of material moved as either cut, fill, import, or export regardless of whether the material is imported, exported, remains on-site (balanced), or is a combination thereof.
- Cubic Yards: Import _____ Export _____ Cut _____ Fill _____
- Export Location (*address if in City Limits*): _____
- Comments: _____

Applications for which no permit is issued within 180 days following the date of application shall expire by limitation, plans and other data submitted for review may thereafter be returned to the applicant or be destroyed by the Building Official. Sec. 304 (d) U.B.C. **ALL CONTRACTORS SHALL BE REGISTERED AS REQUIRED BY WASHINGTON STATE LAW. ALL CONTRACTORS MUST HAVE A VALID CITY OF POULSBO BUSINESS LICENSE.**



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200 NE Moe Street

GRADING APPLICATION FEES DUE W/ PLAN SUBMISSION

Grading Permit Application Fee

Quantity	Permit Fee
<50 CY	\$55
51-100 CY	\$140
101-1000 CY	\$360
1001-10,000 CY	\$715
10,001-100,000 CY	\$1,810
>100,001 CY	\$2,755 + \$75 per 10,000 CY

Grading Permit Application Plan Review Fees

PLAN REVIEW - FEES						
Itemized plan review fees apply to the original submittal and one re-submittal. Fees are non-refundable.						
FEES	SANITARY SEWER	LF PIPE @		\$0.64	per LF	\$
		MANHOLES @		\$27.00	each	\$
		LIFT STATION @		\$355.00	each	\$
	WATER SYSTEM	LF PIPE @		\$0.96	per LF	\$
		BOOSTER STATION @		\$355.00	each	\$
	STORM SEWER	LF PIPE @		\$1.07	per LF	\$
		CATCH BASINS @		\$19.00	each	\$
		DETENTION FACILITIES		\$355.00	each	\$
	STREETS/SIDEWALKS	LF @		\$0.34	per LF	\$
	Minimum charge for review = \$500.00					
QUANTITY BASED GRADING PERMIT FEES						
Grading Permit Fees						\$
PLAN REVIEW - HOURLY FEES						
The third and subsequent re-submittals will require payment of hourly fees in addition to the itemized fees charged for						
HOURLY FEES		HOURS		\$80.00	per HR	\$
FEE TOTAL						\$
Plan Review Fees: Code 001.000.000.343.20.00.10						

Total Due with Grading Permit Submittal:

\$ _____

Resolution 2022-17: Fees Effective as of January 1, 2023