

Community Services Committee Meeting Minutes

Location	VIRTUAL	Date	Oct. 14, 2020
Committee Chair	Andrew Phillips	Time Started	4:00 pm
Council Present	Britt Livdahl, Connie Lord, Andrew Phillips	Time ended	4:45 pm
Staff Present	Mary McCluskey, Kris Goodfellow, Parks and Recreation; Mayor Erickson; Karla Boughton, Planning Dept; Peter Battuello, Perteet; Kathi Foresee and Irene Moyer, Poulsbo Chamber of Commerce		

Key Points Discussed

No.	Topic	Highlights
1.	Administrative:	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	The CSC will wait and see if there are required agenda items in the next month, otherwise the meeting on Veterans Day – Nov. 11 will be cancelled.
C.	Minutes of 09/09/2020	MSA CL/BL
2.	Agenda Items:	
A.	PERC Update	Mary showed a PowerPoint presentation on the progress of the Poulsbo Event and Recreation Center (PERC) project, including branding, logo, website, budgeting, community outreach, stakeholders committee, financial analysis, and marketing. Staff plans on going live by the end of the month with a preference survey and marketing materials. The Mayor reminded the committee that this project has 3 big steps: (1) Feasibility, (2) A bigger ask of the Kitsap Public facilities District (KPF) for design and permitting, and (3) A capital campaign including an ask of the voters to consider a Metropolitan Park District and/or voted bonds. Sustainable and ongoing funds are needed for this project.
B.	Update on parks and recreation programs (Kris Goodfellow)	Kris reported on current programs in the Parks and Recreation Department. The dept has a new partnership called "Story Walk" with the Poulsbo library. It was created so that large groups do not gather together. This is an interactive activity with the story placed on signboards around the park, links to the library and

		<p>various activities. The second story in November will be at Fish Park, and the December one will be about kindness and will be in storefronts downtown.</p> <p>HDPAs trick or treat and P&R's Spooktacular has been cancelled. The Dept will participate in the Chamber's Trick or Treat drive-through on 10/31.</p> <p>The Chamber's drive-through will involve a tote bag and map, and participants will drive to businesses on the map. Only pre packaged treats will be allowed. 22 businesses are participating at this time.</p> <p>Other classes being offered include tennis, sailing, science clubs, and preschool sports. French and Spanish are being offered remotely. Indoor yoga may be offered at InMotion Dance Studio.</p>
C.	Evergreen Mtn Bike Alliance MOU Update	Mary reported that the full Council will hear a presentation tonight regarding the partnership between the Evergreen Mtn Bike Alliance and the City for operation and maintenance of the Poulsbo Pump Track. Both parties are requesting a 5 year extension on the partnership.
3.	Department Head Reports	
A.	Park Project Updates	<p>Poulsbo's Fish Park: Mary will be doing a project update at the Council meeting tonight. The project is halfway completed. Detail on the two boardwalks, sidewalk and the parking lot are now in full swing.</p> <p>Play for All at Raab Park: The City has applied for one state grant and one federal grant for this project. Both projects scored well. We won't know about funding until levels are set in 2021 through the state legislature and the federal budget.</p> <p>Daffodil Day: November 7, 9am</p> <p>Salmon Tours: There will be no 1-day event this year; instead it will be a self guided SEEson through 8-10 identified sites throughout the County from Halloween-to-Thanksgiving.</p>
4.	Mayor/Council Member Reports	Mayor Erickson announced Daffodil Day on November 7. Connie asked about adding tulips. The Mayor said that we have tried tulips and they don't survive as well.

Minutes respectfully submitted by Mary McCluskey