



City of Poulsbo Community Services Committee Virtual Meeting

Subject	Meeting Minutes	Date	March 10, 2021
Recorder	Pat Hightower	Start Time	4:18 pm
Committee Chair	Connie Lord	End Time	5:01 pm
Committee Members	Britt Livdahl, Connie Lord, Andrew Phillips		
Staff Present	Dan Schoonmaker, Kris Goodfellow, Pat Hightower, Parks & Recreation; Mayor Erickson; Kathi Foresee and Irene Moyer, Poulsbo Chamber of Commerce; Katie Stuart & Michael Hemmett, NKHS		
Meeting Video: https://vimeo.com/			
No.	Topic	Action/Recommendation/Discussion	
1.	Questions & Concerns of the Committee	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input checked="" type="checkbox"/> Further Action Requested: Meeting started late due to RingCentral issues. Connie would like to add section for Public Comments.	
2.	Approval of Minutes: 2/10/21	<input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: M/S/A BL/AP	
3.	PERC Steering Committee Update	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: The Virtual Open House is ongoing through March 31. A live event is planned for Sat, March 20. Subgroups will start meeting this month.	
4.	Rec Programs & Special Events Update	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input checked="" type="checkbox"/> Further Action Requested: Several outdoor events have been planned for March & April. Current soccer, Tree Board & gardening classes are full. Upcoming programs include lacrosse, sailing, and a new program, RECESS. Plans are underway for spring, including programs that can be held indoors at the Recreation Center beginning in April. The P-Patch plots are mostly full. Kris will send the committee a list of upcoming events.	
5.	Parks Update	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: The bid for the park & trails at Rotary Morrow Park came to just under \$500,000. A three-phase	

		plan has been created. Phase 1 will begin this year and will include clearing, trails and limbing trees.
6.	Resolution Amendment-Parks & Recreation Commission (2012-10)	<input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input checked="" type="checkbox"/> Further Action Requested: Move to recommend to full council a resolution that will change the Park & Recreation Commission to nine members, with at least seven members being City of Poulsbo residents. M/S/A BL/AP Dan will present to full council on March 17.
7.	Committee/Council Expectations for Parks & Recreation Dept.	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input checked="" type="checkbox"/> Further Action Requested: Staff has reviewed the department's Mission & added the Vision & Values they want to continue to exemplify. They are now planning how to move forward with programs, classifying them as Profitable, Popular & Essential. For years, staff has felt that they are expected to bring in more revenue, be more profitable. With staff reductions, they need to know what council's expectations are. The city expects 2500-3000 new residents in the next few years. This will affect the department, and staff wants to strategically plan to move forward and grow. Discussion was held as to whether every class needed to break even, and the value of programs to the public. Committee members did express that profit should not be the motivating factor as it relates to programming, and it was their general expectation that programs offered through the Parks and Recreation department should cover the costs of the programmer and operational expenses. Dan asked the committee to think about it and said he doesn't expect an immediate answer.
8.	Adjournment.	Next Meeting: April 14, 2021