



City of Poulsbo Community Services Committee Virtual Meeting

Subject	Meeting Minutes	Date	July 13, 2022
Recorder	Lin Wilson	Start Time	4:03 pm
Committee Chair	Andrew Phillips	End Time	4:52 pm
Committee Members	Andrew Phillips, Britt Livdahl, Gary McVey		
Staff Present	Dan Schoonmaker, Lin Wilson, Parks & Recreation; Mayor Becky Erickson; Kathi Foresee, Poulsbo Chamber of Commerce		
Meeting Video: https://vimeo.com/709166440			
No.	Topic	Action/Recommendation/Discussion	
1.	Questions and Concerns of the Committee	<input type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: None.	
2.	Agenda and Extended Agenda Review	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: The extended agenda will include the Boardwalk and Troll. A PERC update will be included in the department comments.	
3.	Approval of Minutes: 5/11/22	<input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: M/S/A BL/GM	
4.	Special Events	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: Lin reported that most of the upcoming special events have occurred before and don't have any changes: 6/17 Bash By The Bay: End of School event for Middle and High School Kids 6/18 Bringing Hope to 360: Family Concert 6/18 Midsommerfest 6/25 PetsWalk: The Mayor wants to be sure that Public Works turns the sprinklers off. Gary commented that social media should be used to let people know about the event route that people will be using due to congestion. 6/26 Day of Positivity: This event for youth is sponsored by the Poulsbo Rotary. 6/25 Crossroads Rotary Skatepark Fundraiser – Cornhole Tourney: This is a new event that will include a food truck, band, beer garden, and cornhole tournament. The picnic shelter is reserved by another group, so the event will be held in the north part of the field and will use the parking lot near the dog park. Discussion was held about insurance, the liquor license, and advertising. There were no other concerns.	
5.	Pacific Northwest Troll Project-Discussion	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council	

☒ Further Action Requested:

The project was discussed at the June 1 council meeting and Dan has received feedback from the council members. Dan gave a recap of the information and concerns.

Timing: The Troll would be part of a larger project, and the uniqueness of this opportunity makes it a pressing issue. The artist has done these trolls all over the world and has chosen Poulsbo as a new location.

Verbal Contract: At this time, only a verbal contract is needed from the council in order to proceed to the next step. It would be non-binding. Alternate sites could also be considered. Scan Design sent Dan some FAQs about the project and Dan will send them to the council. Dan has spoken to Judge Hunt with the Suquamish Tribe a couple of times this week and they are still very interested in collaborating. They talked about what that collaboration could mean specifically, such as influence on what the troll would look like, collaboration on the story content, and the values in honoring the land and preserving the natural resources. They would like to meet with the artist to explore what that collaboration might look like. Dan has met with Parks & Recreation Commission Chair Steve Calhoun and has sent the commission the Executive Summary for their feedback. Steve will be at the council meeting tonight with their feedback, along with Fish Park Steering Committee Chair Tom Nordlie.

Council Member Concerns: Dan reported that the main concerns he's heard from council members are Cost, Location, Project Conflicts, Liability, and Vandalism.

Funding: Funding options could include a \$42,000 carryover from trails from the last couple of years. This wouldn't set us back on priorities for trails. ARPA funding is also a possibility and grant opportunities. There has been a question about looking into the potential of working with other organizations, but Dan is waiting on direction from council before contacting them.

Location: The artist is open to considering locations other than Fish Park. Dan and his staff have visited Centennial, Raab, and Wilderness Parks. He reminded them that the location does not need to be decided tonight. He has confirmed that the Park Commission does not wish to develop Raab Park any further at this time. Discussion was held regarding possible locations. **Fish Park** is in a wetland buffer and approval could be a longer process. The area the artist liked was in a blackberry bramble that would be incorporated into the design, although other areas in the park could be considered. Discussion was held about the approval process for areas in critical areas. Parking is also an issue. **Centennial Park** has the arboretum, plenty of parking in the lots across the street, and gets a lot of traffic. **Raab Park** already has parking challenges and there's been a concern with overuse, especially with Play for All coming in. It would have to be located outside of the main area off of the 10th Ave. Trail.

Wilderness Park isn't well known. There is plenty of parking on the weekends at the high school and further west at the business complex. It would require about \$4,000-\$6,000 in trail improvements, which could be done by volunteers. Although the park is only 10 acres, it has a bigger and wilder feel to it than Fish Park. Heather walked the park with Dan and feels it would be a nice location. Britt expressed concerns over accessibility and feels Fish Park has better accessibility and is safer. There

		<p>are also more trails, so it would be more of a hunt. Mayor Erickson is concerned that having it at Fish Park would increase the pressure on the park. She feels Wilderness could be made more accessible. She also mentioned the possibility of fencing in the piece. Gary has watched several YouTube videos of other locations and said that since the trolls are made of recycled materials, they were letting them deteriorate. Dan confirmed that we would want to keep it maintained, not only for safety but to keep it nice for the community. The artist has a 2-3 year of life expectancy for it.</p> <p>Conflicts with Project Priorities: This will depend on what funding sources are available.</p> <p>Liability: Dan has spoken with WCIA. There is recreational immunity. We would also need to provide signage letting people know to stay off of the Troll and keep it maintained for safety. If the troll is not laying on its back that might help.</p> <p>Vandalism: There is no way to ensure that it won't get vandalized. Scan Design has confirmed with the artist that of the 80 trolls he's built around the world, none have been vandalized. Many of them are in Europe. Staff has discussed this. Some city staff will be at the build, so will have some knowledge on how to repair it if needed. Dan feels that between volunteers and staff, maintenance and repair will be low impact, based on what he's hearing from the artist and other organizations. Mayor Erickson commented that the Norseman statue has never been vandalized.</p> <p>The Mayor thanked the council for asking such good questions and said whatever they decide, they've done a quality level of due diligence and she appreciates that.</p> <p>The committee decided to leave the discussion for the full council at the meeting tonight rather than make a recommendation.</p>
6.	<p>Park Inspections and Review - Project</p>	<p><input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested:</p> <p>Dan and Rachel, along with participation from the Planning Dept, have been walking four different parks each Friday. They have been doing top to bottom inspections of playground equipment and walkways, looking at potential improvements, and for immediate hazards that need to be addressed. Based on this, they are coming up with a grade for each park. They will be discussing it with Public Works and Park Maintenance staff, then bringing it to the committee. They are engaging people they meet in the parks and getting their input as well.</p> <p>Gary asked about budgeting for the West Poulsbo Park that the high school group had done a presentation on. Dan reported that there is funding for Planning and Development the 2023 CIP.</p>
7.	<p>Mayor & Dept. Head Comments</p>	<p><input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested:</p> <p>Mayor Erickson is very excited about all of the special events that are coming up.</p> <p>Dan gave an update on the PERC. They are back in contact with ARC, the contracted architectural firm, and talking to them about a phased</p>

		<p>approach for the project and what that will look like. They are planning on bringing the feasibility study to the council in October, then presenting it to KPFD in December. They've gotten quite a bit of feedback from the original design. The Strickland property had come up, but is no longer available, so a phased approach is now being considered.</p>
8.	Council Member Reports	<p>Gary brought up the changes in the department due to Covid, including the layoff of most of the staff and the cancellation of many classes. He knows the department has been in a rebuilding mode in terms of staff and offerings and asked for a sense of revenues from Park & Rec programs and how the department is doing. Dan reported that as of today, the department is at 97% of the 2022 annual projected revenue. The projection was \$330,000 and we are about \$5,000 under that. The summer brochure has just gone out for summer camps. Dan gave credit to the staff and said they are crushing it. He added that he has spoken to the mayor about the need for more administrative support staff at the front desk to help with the business side of running the department. Mayor Erickson added that everything is booming right now all over the city and exceeding numbers everywhere and that more staff is needed. She said she is not surprised by the revenue numbers at all. Gary asked where the revenue numbers were pre-Covid. The estimate for 2019 was just under \$700,000 which was the biggest year for the department.</p>
9.	Comments from Citizens	None.
10.	Meeting Adjournment.	The meeting was called at 4:52 pm.