



POULSBO CITY COUNCIL MEETING OF DECEMBER 17, 2014

MINUTES

PRESENT: Mayor Erickson; Councilmember Berry-Maraist, Henry, Lord, McGinty, Musgrove, Nystul, Stern.

Staff: Finance Director Booher, HR Manager Kingery, Risk Manager Purves, IT Manager Stenstrom, City Clerk Stephens

MAJOR BUSINESS ITEMS

- * * * Minutes of November 19, 2014 City Council Meeting
- * * * Minutes of December 3, 2014 City Council Meeting
- * * * Budget Amendment, BA#14-0409, Sale of Jensen Avenue Property
- * * * Budget Amendment, BA#14-0410, GPS Survey Equipment
- * * * Budget Amendment, BA#14-0411, Peterson Street Rock Wall
- * * * Budget Amendment, BA#14-0412, Lincoln Road Improvements
- * * * Budget Amendment, BA#14-0413, Decant Facility and Solid Waste Transfer Station
- * * * Budget Amendment, BA#14-0414, Year End Adjusts - Public Works
- * * * Budget Amendment, BA#14-0415, Interfund Loan
- * * * Budget Amendment, BA#14-0416, 2014 Salary and Benefits Changes
- * * * Budget Amendment, BA#14-0417, Project Expenditures - Fish Park
- * * * Payable Disbursements for November 2014
- * * * Budget Amendment, BA#14-0418, HDPa Allocate funds from Reserves
- * * * Ordinance No. 2014-17, Adoption of 2015 Budget
- * * * Resolution No. 2014-17, 2015 Salary and Wages

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

2. AGENDA APPROVAL

Mayor Erickson announced an executive session will be held at the end of the agenda for the purposed of discussing real estate sale.

Motion: Move to approve the agenda.

Action: Approve, **Moved by** Henry, **Seconded by** Lord.

Motion passed unanimously.

3.COMMENTS FROM CITIZENS

Mayor Erickson request comments from citizens; no comments were received.

4. MAYORS REPORT AND COUNCIL COMMENTS

None.

5.CONSENT AGENDA

Motion: Move to approve Consent Agenda items a through m.

Action: Approve, **Moved by** Stern, **Seconded by** McGinty.

Discussion: Councilmember Stern reported the Finance/Administration Committee reviewed all budget amendments.

Motion passed unanimously.

The items listed are:

- a.Minutes of November 19, 2014 City Council Meeting
- b.Minutes of December 3, 2014 City Council Meeting
- c.Budget Amendment, BA#14-0409, Sale of Jensen Avenue Property
- d.Budget Amendment, BA#14-0410, GPS Survey Equipment
- e.Budget Amendment, BA#14-0411, Peterson Street Rock Wall
- f.Budget Amendment, BA#14-0412, Lincoln Road Improvements
- g.Budget Amendment, BA#14-0413, Decant Facility and Solid Waste Transfer Station
- h.Budget Amendment, BA#14-0414, Year End Adjusts - Public Works

- i. Budget Amendment, BA#14-0415, Interfund Loan
- j. Budget Amendment, BA#14-0416, 2014 Salary and Benefits Changes
- k. Budget Amendment, BA#14-0417, Project Expenditures - Fish Park
- l. Payable Disbursements for November 1-30, 2014, in the amount of \$1,588,795.36 to include Accounts Payable Check Numbers 10026373 through 10026570, Accounts Payable Voucher Numbers V9000013 through V9000025, and Payroll Check Numbers 30024401 through 30024650 and electronic disbursement numbers 24-0095 through 24-0102.
- m. Budget Amendment, BA#14-0418, HDP A Allocate funds from Reserves

6. BUSINESS AGENDA

a. Ordinance No. 2014-17, Adoption of 2015 Budget

Motion: Move to approve Ordinance 2014-17, an ordinance of the City of Poulsbo, Washington, adopting the final budget of the City, for the fiscal year commencing January 1, 2015, and approving an ordinance summary for publication.

Action: Approve, **Moved by** Stern, **Seconded by** Henry.
Motion passed unanimously.

b. Resolution No. 2014-17, 2015 Salary and Wages

Motion: Move to approve Resolution No. 2014-17, adopting the 2015 Salaries and Wage schedules effective January 1, 2015.

Action: Approve, **Moved by** McGinty, **Seconded by** Lord.
Motion passed unanimously.

7. COUNCIL COMMITTEE REPORTS

Public Safety/Legal Committee: Councilmember Lord reported on the Police Body Cam issues around the state and ongoing discussion with the State legislature; Municipal Court update; report on the low number of Claim for Damages received.

Finance/Administration Committee: Councilmember Stern reported on the request to review the Council/Mayor salaries and benefits, and department head salary review.

8.  DEPARMENT HEAD COMMENTS

None.

9.  CONTINUED COMMENTS FROM CITIZENS

Mayor Erickson request comments from citizens; no comments were received.

10.  COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS

None.

11.EXECUTIVE SESSION –REAL ESTATE SALE PURSUANT TO RCW 42.30.110(C)

At 7:16 PM Mayor Erickson recessed the meeting into a 10-minute Executive Session for the purpose of discussing real estate sale.

Mayor Erickson reconvened the meeting

Motion: Authorizing the Mayor to negotiate and bring back to Council a purchase and sale agreement for the old Police Department property, between the City of Poulsbo and Sound West Group.

Action: Approve, **Moved by** Stern, **Seconded by** Berry-Maraist.

Motion passed unanimously.

12.ADJOURNMENT

Motion: Move to adjourn at 7:29 PM.

Action: Adjourn, **Moved by** McGinty, **Seconded by** Nystul.

Rebecca Erickson, Mayor

ATTEST:

Nicole Stephens, City Clerk, CMC