



## City of Poulsbo Park & Recreation Commission Virtual Meeting

<b>Subject</b>	<b>Meeting Minutes</b>	<b>Date</b>	<b>November 15, 2021</b>
<b>Recorder</b>	Pat Hightower	<b>Start Time</b>	7:08 pm
<b>Committee Chair</b>	Steve Calhoun	<b>End Time</b>	7:45 pm
<b>Committee Members</b>	Steve Calhoun, Mari Gregg, Erik Hovey, Judy Morgan, JoAnn Schlachter, Mary Swoboda-Groh, Amy Zinkhon		
<b>Staff Present</b>	Dan Schoonmaker, Pat Hightower, Parks & Recreation ; Nikole Coleman, Planning		

**Meeting Video:** <https://cityofpoulsbo.com/parks-recreation-parks-and-recreation-commission/>

No.	Topic	Action/Recommendation/Discussion
1.	<b>Questions and Concerns of the Commission</b>	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: None.
2.	<b>Comments from Citizens</b>	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: None.
3.	<b>Approval of Minutes:</b> September 27, 2021	<input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: M/S/A      JM/JS
4.	<b>PROS Plan Update- Final Review</b>	<input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input checked="" type="checkbox"/> Further Action Requested: The commissioners reviewed the final draft. It will go to council on December 8, be adopted by resolution on December 15, and adopted as part of the Comp Plan in early 2022. The Impact Fee section has been left out of this draft. Nikole will be researching it in December and will bring the results back to the commission at the next meeting for their review.  The plan will be submitted to the Recreation and Conservation Office (RCO), who uses it as a checking point to confirm data for grants.  A few of the commissioners found some typo's that were either discussed or will be sent to Dan. On PRO-4.4 on page 16, Judy wondered what the name is of the trail that was referred to. The Kitsap portion was originally called the String of Pearls in the Urban Paths of Poulsbo Plan. The larger trail has also been called Sound to Olympics. Dan and Nikole will check into it.  Motion to accept the final PROS plan as presented with the corrections that were discussed. M/S/A      JM/EH
5.	<b>Department Head Reports</b>	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: <b>Rotary Morrow Park-</b> Some trees have been removed and the first set of trails is going as part of Phase 1. The trails will be 5-foot gravel trails. Paved trails will be incorporated later. They will go past the statue, which will hopefully be installed

and dedicated before Christmas.

**PERC-** Dan reported that there is a decent plan in place, and that the steering committee liked the design. However, there has been some sticker shock and some changes may be made. Mari agreed that it is a beautiful plan and wondered if there was any way to divest of any other properties to help defray the cost. Dan said they will be digging into the management plan, which will include what it will cost, how much it will be to manage it, and how to pay for it.

The City has entered into a letter of intent to purchase the Strickland property, 9.2 acres that borders the west side of the PERC property. It is a non-binding agreement, but the property would be a game-changer and with it, the opportunities change dramatically. Dan added that he has walked the property and ordered an appraisal. He said the property is beautiful, and if it isn't made into a park, will become a subdivision someday. Mrs. Strickland still lives in a house on the property. Dan is hoping to know more in the next 60 days.

**O'Neil & Edwards Properties-** The agreements have been signed for the 1.32-acre O'Neil donation property . Dan hopes to have the donation agreement for the Edwards property by the end of the year. The Edwards property is about 9 acres at the corner of Olhava & Finn Hill Road and contains the Johnson Creek headwaters. It could become a nice trail system. Both properties will be great additions that would add quite a bit to the park inventory if they and the Strickland property were all added.

Mary commented that the Betty Iverson Kiwanis, Klinge and 305 Mitigation properties would make a nice trail system. Steve has walked the 305 Mitigation property and it's very thick with trees and berries. The turnover of the 305 Mitigation property has not gone as easily as hoped and Dan is trying to figure out whose court the ball is in now. He hopes the turnover will be completed in early 2022.

**6. Commissioner Comments**

Discussed  Recommended to Council  
 Further Action Requested:

Discussion was held about the next meeting date. The meeting schedule got off track in 2021 due to the PROS plan. The commissioners decided to start the new sequence of meetings on January 24, 2022 and go every other month after that. Discussion was also held about conducting the meetings in person again. Dan said the city is working to get the city council meetings live again. He is fine with holding the commission meetings in person and said to let him know if anyone has concerns.

Erik inquired if an annual report would be available. Dan will be working on that in December and will have it for the commissioner's review at the January meeting.

Judy wondered if any of the infrastructure money would be available. Dan replied that the mayor had been asked that and that the answer was "we hope so." There is a lot of money coming into the state and figuring out how to get it to Poulsbo is important. They will talk about it in January and about possible requests.

**7. Meeting Adjournment**

Discussed  Recommended to Council  
 Further Action Requested:

M/S/A      AZ/JS