

POULSBO CITY COUNCIL MEETING OF FEBRUARY 1, 2023

MINUTES

PRESENT: Mayor Erickson; Councilmembers Livdahl, Lord, McGinty, McVey, Musgrove, Phillips, Stern

Staff: City Clerk Fernandez, Planning & Economic Development Director Wright, Police Chief Harding, Parks & Recreation Director Ozimek, Human Resources Manager Kingery, Public Works Superintendent Lund

MAJOR BUSINESS ITEMS

- * * * Salish Fjord
- * * * Parks & Recreation Director Introduction
- * * * Proclamation: Day of the Sámi People
- * * * Resolution No. 2023-01, Salary & Wages Resolution
- * * * BA #23-0104 WCIA Funds for Vehicle Repairs
- * * * Police Department Update
- * * * Planning Department Update
- * * * Planning Commission Transaction & Expenditure Report
- * * * Council Absences
- * * * Alasand Meadows Pump Station Consultant Contract
- * * * BA#23-0103, Duo Multifactor Budget Amendment

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the virtual meeting to order at 5:00 p.m. and led the Pledge of Allegiance.

2. AGENDA APPROVAL

Motion: Move to approve the agenda as presented.

Action: Approve, **Moved by** McGinty, **Seconded by** Livdahl.

Motion carried unanimously.

3. COMMENTS FROM CITIZENS

Carollynn Zimmers spoke regarding affordable housing concerns and the PERC project, and using the city owned property next to the college for affordable housing.

Pam Keeley spoke regarding the recent hate speech downtown and the letter signed onto by the City Council denouncing the speech. Poulsbo for All would like to

collaborate with Poulsbo on a tolerance campaign with signage, events, and additional press releases. She requested the City let them know how they can help in the City's principal response to intolerance.

4. WORKSHOP AGENDA

a. Questions & Concerns of the Council

Councilmember Lord spoke, but microphone was not working (inaudible).

Councilmember Musgrove shared that February is Black History Month, and on March 18 is the Family Fairytale Ball. He asked about the citizen comment periods (whether to have two or three), and to pick one and stick with it.

Councilmember Stern asked about the format of the new agenda and the difference between Council Comments and Questions & Concerns of the Council.

Mayor Erickson said they had comments before the business agenda, but were to be directed at the business agenda, which was awkward, so they decided to keep comments at the beginning (to speak about the entire agenda) and the end of the meeting (to speak about their comments during the meeting and the entire agenda).

Councilmember Stern said he represented the City at the Kitsap Athletic Roundtable, and it was the Kitsap Sports Hall of Fame Induction.

Councilmember Livdahl said the Chamber of Commerce had their annual gala event last weekend and Lt. Nau was awarded the law enforcement person of the year.

Councilmember McVey said he was watching Tyre Nichols funeral, a young black man in Memphis who was beaten to death by several black officers, and his heart has been heavy today thinking about these things. Many communities across the country are doing community reading events. Poulsbo had Poulsbo Reads event in the past. He thought it would be wonderful to organize a community reading project focused on DEI and partner with the library or local bookstores to bring people together and educate ourselves.

Councilmember Livdahl noted Bainbridge invited Poulsbo to join them in their community reading event, they do them every six months. They are currently reading "Stamped."

Councilmember Stern supports the idea. He caught part of the funeral and there was a moving eulogy by Rev. Al Sharpton, it addressed the issues head on.

b. Department Head Reports

Public Works Superintendent Lund noted the City's long-term employee, Foreman Joe Walker, will be retiring, and in the interim he will be heavy on the FTEs as Victor will be taking his spot and cross training. He asked for Council concurrence on the short-term staffing shortage. He will let Council know when they have a sendoff for Joe.

Mayor Erickson shared a spreadsheet she put together on affordable housing in Poulsbo as of February 1, 2023. About 15% of Poulsbo's population is in affordable housing. They have been working and continue to work on bringing in more affordable housing. The issue has not been ignored.

Councilmember Stern said in Olympia they are discussing requiring housing and dictate what will be the level of density. Their decisions could potentially suspend the Growth Management Act and environmental protections.

Councilmember Livdahl added we don't have protections for our trees, and they will disappear if a developer finds it is a good value proposition. Will our building heights matter anymore? It may be whatever we can fit. Affordable is often thought of as subsidized, but there is a need for more middle housing. We have a lot of larger single-family homes that are larger than people need, and they are not affordable. People need roommates in order to afford these places. We have units in development, but they are not coming up as quickly as we need them.

Councilmember McVey said they are one of the few cities that has a Director of Housing, Health and Human Services. A good deal of her work is working to retain the affordable housing we have.

Councilmember Lord shared her concern about Lincoln Park needing to be on the front burner to help those people become the owners of their land.

Mayor Erickson said they will need to repair the roof for Coffee Oasis, that will be coming forward soon. They have a meeting with them in a couple of weeks, and it would be a good time to have Daniel come in and talk with the Council.

Mayor Erickson said she has been having on-going conversations with St. Michaels and they are moving the needle on the problems that were occurring between the fire districts and the hospitals. They are trying to keep repeat people from going into the emergency department, which dovetails into the CARES programs, and St. Michaels may be willing to start funding the CARES program.

Mayor Erickson said the Parking Committee will have its first meeting on February 9.

On Monday the Public Facilities District met, and they agreed to start crafting the ILA for the PERC, and she noted the land up there in Olhava is dedicated to recreational purposes.

She reported on a series of robberies that occurred in the Poulsbo Village. They had a community meeting and talked about how the merchants can keep themselves safe.

c. Board, Commission, and Outside Agency Reports

Councilmember Stern reported the City of Bainbridge and City of Poulsbo committee met, and discussed a possible joint RAISE grant application, SR-305 work (Agate Pass Bridge will have its annual maintenance beginning February 13), status of the round-about, public artwork, and the current legislative session. He also attended the Kitsap Economic Development Alliance meeting, and they are doing their strategic plan. He said right now housing is economic development.

Mayor Erickson said reminded the Council about the Legislative Action Days and said the City Clerk needs to know who will be attending from those who Councilmember Stern invited.

d. Salish Fjord

Barbara Stark presented information regarding an application she will submit to rename the Hood Canal to Salish Fjord. She is looking for the Council's endorsement and support.

Discussion highlights:

- Recommend contacting Suquamish Tribal Chairman Forsman and Congressman Kilmer.
- Concern over what it would cost to change all printed materials.
- The Tribes should be contacted to see what name they would suggest.
- Concern over the ramifications for all of the people who live and work along the Hood Canal, and recommended polling the people who would be impacted.
- Suggested contacting the US Geological Board and if they would even entertain fjord.

Mayor Erickson said she will draft a motion to discuss at a future meeting about exploring the concept of a name change.

e. Parks & Recreation Director Introduction

Parks & Recreation Director Ozimek gave an introduction of himself and shared what he has experienced during his first eleven days on the job.

f. Proclamation: Day of Sámi People

Mayor Erickson proclaimed February 6 as the Day of the Sámi People and read the proclamation into the record.

g. Resolution No. 2023-01, Salary & Wages Update

Human Resources Manager Kingery presented the 2023 Revised Salary Schedules, which included the following changes:

- Management: The Deputy Building Official position is replaced by a Building Official position. The position remains on Range 19 - title change only so there is no budget impact. The Administrative Services Director/City Clerk remains on Range 23 – title change from Manager to Director - no budget impact.
- Teamsters: One to two cent increase to Ranges 3, 6, 9, 12, 15, 18, 21, 27 and 30 – no budget impact. Addition of the Senior Foreman position to Range 25 which was approved during the 2023 budget process.
- Non-Represented: Addition of the part-time positions which were approved during the 2023 budget process: Engineering's Office Clerk I and HHH position of Administrative Assistant. Both positions were approved during the 2023 budget process.

Mayor Erickson said this will be on the consent agenda next week.

h. BA#23-0104 WCIA Funds for Vehicle Repair

Public Works Superintendent Lund presented the agenda summary, noting during the recent ice storm, our Mechanic's vehicle was damaged. We are recognizing funds received from WCIA in the amount of \$12,352 for repair to vehicle, SM-1, and an increase to the Mechanic Repair & Maintenance line. The \$1,000 deductible will come from the Mechanic O&M budget.

Mayor Erickson said this will be on the consent agenda next week.

i. Police Department Update

Police Chief Harding provided an update on the Police Department, which included: activity for the month of January, highlight of significant cases, and an update on staffing.

j. Planning Department Update

Planning & Economic Development Director Wright presented an on the projects that are under review in the planning and economic development department, which includes the comprehensive plan update, current planning projects under review, text amendments that are active and under consideration, process improvement tasks as well as specific economic development efforts. Staff growth and development were also covered. Discussion was held with what has been happening with the State Legislature on housing.

k. Planning Commission Transaction and Expenditure Report

Planning & Economic Development Director Wright presented the agenda summary, noting pursuant to PMC 2.40.030, the Planning Commission, in or before its first regular meeting in February of each year, shall make a full report in writing to the City Council of its transactions and expenditures, if any, for the preceding year, with such general recommendations as to matters covered by its prescribed duties and authority as may to it seem proper. The Planning Commission reviewed the following attached reports which captures the recommendations the Planning Commission made on land use permits and code amendments and its expenditures. In terms of expenditures, the planning commission did not have a budget in 2022 and tracked expenditures included the cost to notice staff initiated code amendments.

Mayor Erickson said this will be added to next week's consent agenda.

l. Future Agenda Items Discussion

Councilmember McVey said he would like to have Third Avenue on the future agenda list.

Councilmember Stern discussed needing to coordinate the City Administrator timeline, financial revenue consideration, and election cycle.

Councilmember Musgrove suggested they switch the meeting format to have the business portion first and follow it by the workshop agenda.

At 7:32 p.m., Mayor Erickson recessed the meeting for a break.

At 7:45 p.m. Mayor Erickson reconvened the meeting.

5. CONSENT AGENDA

Motion: Move to approve Consent Agenda items a through c.

The items listed are:

- a. Council Absences
- b. Alasand Meadows Pump Station Consultant Contract
- c. BA#23-0103, Duo Multifactor Budget Amendment

Action: Approve, **Moved by** Lord, **Seconded by** McGinty.
Motion carried unanimously.

6. BUSINESS AGENDA

None.

7. CONTINUED COMMENTS FROM CITIZENS

Carollynn Zimmers thanked them for an interesting meeting, lots of information was provided tonight. She appreciated seeing the data/report on affordable housing. She also discussed the updated PERC page, but it left her with a lot of questions.

8. MAYOR & COUNCILMEMBER COMMENTS

Councilmember Lord thanked all of their staff who they can rely on to anticipate all of these things coming down the pike. She is particularly concerned about what is coming from the state legislators.

Councilmember Stern said he likes the idea of starting the business meeting at 5:00 p.m.

City Clerk Fernandez said she can flip the format for next week's meeting.

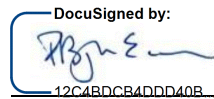
Councilmember Musgrove said Eric Dietz's celebration of life is on February 11.

9. ADJOURNMENT

Motion: Move to adjourn at 7:54 p.m.,

Action: Approve, **Moved by** Musgrove, **Seconded by** Stern.

Motion carried unanimously.

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Rebecca Erickson, Mayor

ATTEST:

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Rhiannon Fernandez, CMC, City Clerk