

## POULSBO DISTRIBUTION SCHEDULE

**ORDINANCE NO. 2023-08**

**SUBJECT: 2nd Quarter 2023 Budget Amendments**

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### CONFORM AS TO DATES & SIGNATURES

- Filed with the City Clerk: 07/13/2023
- Passed by the City Council: 07/19/2023
- Signature of Mayor
- Signature of City Clerk
- Publication: 07/24/2023
- Effective: 07/29/2023
- Recorded: \_\_\_\_\_

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*Kati Diehl*  
Deputy City Clerk

07/20/2023  
Date

**ORDINANCE NO. 2023-08**

AN ORDINANCE OF THE CITY OF POULSBO, WASHINGTON, AMENDING THE 2023-2024 BIENNIAL BUDGET ADOPTED BY ORDINANCE NO. 2022-18 TO REVISE THE REVENUES AND APPROPRIATIONS REGARDING CERTAIN FUNDS AND APPROVING AN ORDINANCE SUMMARY FOR PUBLICATION.

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**WHEREAS**, on December 21, 2022, the Poulsbo City Council adopted Ordinance No. 2022-18 approving the 2023-2024 Biennial Budget; and amended the 2023-2024 Biennial Budget pursuant to Ordinance No. 2023-05; and

**WHEREAS**, following the opportunity for public comment, the Poulsbo City Council has determined that it is in the best interest of the public to amend the 2023-2024 biennial budget to take into account variations in actual revenues and expenditures from those projected at the time of adoption of the 2023-2024 biennial budget;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, HEREBY ORDAINS AS FOLLOWS:**

**Section 1. Budget Amended.** Section 2 of Ordinance No. 2022-18, passed by the City Council on December 21, 2022, is hereby amended by revising the summaries of revenues and appropriations to read as set forth in Exhibit A attached hereto and incorporated herein by this reference as if set forth in full.

**Section 2. Duties of Finance Director.** The Finance Director is hereby authorized and instructed to make the necessary changes to the 2023-2024 biennial budget and to make all necessary and appropriate line-item entries and adjustments in order to reflect the revisions set forth on Exhibit A hereto.

**Section 3. Effective Date.** This ordinance shall take effect and be in full force five (5) days after publication of the attached summary which is hereby approved.

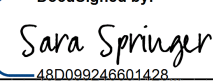
APPROVED:

DocuSigned by:  
  
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MAYOR, BECKY ERICKSON

ATTEST/AUTHENTICATED:

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CITY CLERK, RHIANNON FERNANDEZ CMC

APPROVED AS TO FORM:  
OFFICE OF CITY ATTORNEY:

DocuSigned by:  
BY:   
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FILED WITH THE CITY CLERK: 07/13/2023  
PASSED BY THE CITY COUNCIL: 07/19/2023  
PUBLISHED: 07/24/2023  
EFFECTIVE DATE: 07/29/2023  
ORDINANCE NO. 2023-08

SUMMARY OF ORDINANCE NO. 2023-08  
of the City of Poulsbo, Washington

On July 19, 2023, the City Council of the City of Poulsbo, Washington, approved Ordinance No. 2023-08, the main point of which may be summarized by its title as follows:

AN ORDINANCE OF THE CITY OF POULSBO, WASHINGTON, AMENDING THE 2023-2024 BIENNIAL BUDGET ADOPTED BY ORDINANCE NO. 2022-18 TO REVISE THE REVENUES AND APPROPRIATIONS REGARDING CERTAIN FUNDS AND APPROVING AN ORDINANCE SUMMARY FOR PUBLICATION.

The full text of this ordinance will be mailed upon request.

DATED this 19<sup>th</sup> day of July, 2023

DocuSigned by:  


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CITY CLERK, RHIANNON FERNANDEZ CMC

EXHIBIT A  
ORDINANCE NO. 2023-08

## CITY OF POULSBO

Fund Summary  
2023-2024 Biennial Budget

FUND	#	Beginning Balance	2023 Revenue	2023 Expenditure	Fund Balance*	2024 Revenue	2024 Expenditure	Fund Balance
General Fund	001	\$ 5,206,933	13,732,579	15,098,023	3,841,489	13,407,146	15,236,765	2,011,870
Total General Fund		5,206,933	13,732,579	15,098,023	3,841,489	13,407,146	15,236,765	2,011,870
City Streets	101	67,497	1,233,577	1,231,704	69,370	1,274,852	1,263,367	80,855
Neighborhood Streets	110	0	90,000	90,000	0	90,000	90,000	0
Capital Improvement	121	1,786,670	806,000	850,000	1,742,670	506,000	950,000	1,298,670
Trans Development	123	233,799	200,500	125,000	309,299	100,500	0	409,799
Park Development	124	135,792	41,000	35,000	141,792	1,000	-	142,792
Affordable Housing	125	67,210	675,000	171,159	571,051	435,000	141,607	864,444
Historic Dwntrn Poulsbo	131	86,178	90,350	111,900	64,628	90,350	111,900	43,078
Path and Trail Reserve	161	23,165	1,108	-	24,273	1,142	-	25,415
Drug Enforcement	171	32,212	150	3,000	29,362	150	3,000	26,512
Transient Occup Tax	181	128,880	200,500	241,677	87,703	205,500	249,483	43,720
Police Restricted Funds	191	188,936	31,269	53,580	166,625	31,733	41,580	156,778
Total Special Revenue Funds		2,750,339	3,369,454	2,913,020	3,206,773	2,736,227	2,850,937	3,092,063
Non-Voted Gen Oblig	204	11,661	1,189,975	1,189,220	12,416	1,184,488	1,183,720	13,184
Total Debt Service Funds		11,661	1,189,975	1,189,220	12,416	1,184,488	1,183,720	13,184
Equipment Acquisition	301	492,021	150,895	299,500	343,416	150,895	45,000	449,311
Park Reserve	302	244,382	2,369,302	2,582,392	31,292	11,726,000	11,660,000	97,292
Neighborhood Streets	310	205,552	240,000	440,000	5,552	240,000	240,000	5,552
Street Reserve	311	123,404	2,146,000	2,205,000	64,404	4,446,000	4,485,000	25,404
Cemetery Reserve	314	44,658	7,100	-	51,758	7,100	-	58,858
Facilities Fund	331	1,735,480	3,877,500	4,050,000	1,562,980	27,500	-	1,590,480
Total Capital Project Funds		2,845,497	8,790,797	9,576,892	2,059,402	16,597,495	16,430,000	2,226,897
Water System	401	5,623,065	3,444,716	3,011,207	6,056,574	3,014,954	3,071,846	5,999,682
Sewer System	403	9,957,829	6,301,626	9,323,196	6,936,259	8,551,507	13,135,044	2,352,722
Solid Waste System	404	1,658,877	3,385,247	3,581,226	1,462,898	3,485,667	3,673,490	1,275,075
Storm Drain System	410	1,886,942	2,357,827	2,503,461	1,741,308	3,303,902	4,051,035	994,175
Total Enterprise Funds		19,126,713	15,489,416	18,419,090	16,197,039	18,356,030	23,931,415	10,621,654
Total All Funds		29,941,143	42,572,221	47,196,245	25,317,119	52,281,386	59,632,837	17,965,668
<b>TOTALS</b>		<b>29,941,143</b>	<b>42,572,221</b>	<b>47,196,245</b>	<b>25,317,119</b>	<b>52,281,386</b>	<b>59,632,837</b>	<b>17,965,668</b>

\*Beginning balances are adjusted to actual figures for mid-biennium budget adjustments.

# City of Poulsbo

*Deborah Booher, Finance Director*



July 1<sup>st</sup>, 2023

To: Mayor Erickson  
City Council Members

RE: Budget Amendments for 2<sup>nd</sup> Quarter 2023

The Budget Ordinance for all budget amendments approved in the 2nd Quarter of 2023 is being presented for your approval.

Below is a summary of those amendments which have been approved by City Council in the 2<sup>nd</sup> Quarter and incorporated into the ordinance.

<b>Budget Amendment Number</b>	<b>Budget Amendment Description</b>	<b>Budget Amendment Amount</b>
23-0201	Technology Improvments (P&R)	\$ 10,090
23-0202	Solid Waste Truck Repair	\$ 9,500
23-0203	CDL Class Reimbursement	\$ 16,593
23-0204	PERC Casual Labor	\$ 30,000
23-0205	P&R Sound System	\$ 3,500
23-0206	Finn Hill Overlay	\$ 110,000
23-0207	Stormwater Capacity Grant	\$ 25,000