

POULSBO DISTRIBUTION SCHEDULE

ORDINANCE NO. 2023-14

SUBJECT: 3rd Quarter 2023 Budget Amendments

CONFORM AS TO DATES & SIGNATURES

- Filed with the City Clerk: 10/25/2023
- Passed by the City Council: 11/01/2023
- Signature of Mayor
- Signature of City Clerk
- Publication: 11/06/2023
- Effective: 11/11/2023
- Recorded: _____

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Kati Diehl
Deputy City Clerk

11/02/2023
Date

ORDINANCE NO. 2023-14

AN ORDINANCE OF THE CITY OF POULSBO, WASHINGTON, AMENDING THE 2023-2024 BIENNIAL BUDGET ADOPTED BY ORDINANCE NO. 2022-18 TO REVISE THE REVENUES AND APPROPRIATIONS REGARDING CERTAIN FUNDS AND APPROVING AN ORDINANCE SUMMARY FOR PUBLICATION.

WHEREAS, on December 21, 2022, the Poulsbo City Council adopted Ordinance No. 2022-18 approving the 2023-2024 Biennial Budget; and amended the 2023-2024 Biennial Budget pursuant to Ordinance No. 2023-05 and Ordinance No. 2023-08; and

WHEREAS, following the opportunity for public comment, the Poulsbo City Council has determined that it is in the best interest of the public to amend the 2023-2024 biennial budget to take into account variations in actual revenues and expenditures from those projected at the time of adoption of the 2023-2024 biennial budget;

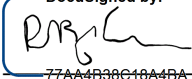
NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, HEREBY ORDAINS AS FOLLOWS:

Section 1. Budget Amended. Section 2 of Ordinance No. 2022-18, passed by the City Council on December 21, 2022, is hereby amended by revising the summaries of revenues and appropriations to read as set forth in Exhibit A attached hereto and incorporated herein by this reference as if set forth in full.

Section 2. Duties of Finance Director. The Finance Director is hereby authorized and instructed to make the necessary changes to the 2023-2024 biennial budget and to make all necessary and appropriate line-item entries and adjustments in order to reflect the revisions set forth on Exhibit A hereto.

Section 3. Effective Date. This ordinance shall take effect and be in full force five (5) days after publication of the attached summary which is hereby approved.

APPROVED:

DocuSigned by:

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MAYOR, BECKY ERICKSON

ATTEST/AUTHENTICATED:

DocuSigned by:

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CITY CLERK, RHIANNON FERNANDEZ CMC

APPROVED AS TO FORM:
OFFICE OF CITY ATTORNEY:

BY: DocuSigned by:

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FILED WITH THE CITY CLERK: 10/25/2023
PASSED BY THE CITY COUNCIL: 11/01/2023
PUBLISHED: 11/06/2023
EFFECTIVE DATE: 11/11/2023
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SUMMARY OF ORDINANCE NO. 2023-14
of the City of Poulsbo, Washington

On November 1, 2023 the City Council of the City of Poulsbo, Washington, approved Ordinance No. 2023-14, the main point of which may be summarized by its title as follows:

AN ORDINANCE OF THE CITY OF POULSBO, WASHINGTON, AMENDING THE 2023-2024 BIENNIAL BUDGET ADOPTED BY ORDINANCE NO. 2022-18 TO REVISE THE REVENUES AND APPROPRIATIONS REGARDING CERTAIN FUNDS AND APPROVING AN ORDINANCE SUMMARY FOR PUBLICATION.

The full text of this ordinance will be mailed upon request.

DATED this 1st day of November, 2023

DocuSigned by:

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CITY CLERK, RHIANNON FERNANDEZ CMC

EXHIBIT A
ORDINANCE NO. 2023-14

CITY OF POULSBO

Fund Summary
2023-2024 Biennial Budget

FUND	#	Beginning Balance	2023 Revenue	2023 Expenditure	Fund Balance*	2024 Revenue	2024 Expenditure	Fund Balance
General Fund	001	\$ 6,917,599	15,129,047	16,734,230	5,312,416	13,407,146	15,236,765	3,482,797
Total General Fund		6,917,599	15,129,047	16,734,230	5,312,416	13,407,146	15,236,765	3,482,797
City Streets	101	23,279	1,298,766	1,296,893	25,152	1,274,852	1,263,367	36,637
Neighborhood Streets	110	410,870	680,000	530,000	560,870	90,000	90,000	560,870
Capital Improvement	121	2,457,235	806,000	1,250,000	2,013,235	506,000	950,000	1,569,235
Trans Development	123	1,990,939	200,500	1,606,000	585,439	100,500	0	685,939
Park Development	124	420,901	41,000	57,500	404,401	1,000	-	405,401
Affordable Housing	125	660,655	675,000	369,973	965,682	435,000	141,607	1,259,075
Historic Dwntrn Poulsbo	131	103,680	90,350	111,900	82,130	90,350	111,900	60,580
Path and Trail Reserve	161	23,438	1,108	-	24,546	1,142	-	25,688
Drug Enforcement	171	31,313	150	3,000	28,463	150	3,000	25,613
Transient Occup Tax	181	378,481	200,500	241,677	337,304	205,500	249,483	293,321
Police Restricted Funds	191	188,103	31,269	53,580	165,792	31,733	41,580	155,945
Total Special Revenue Funds		6,688,894	4,024,643	5,520,523	5,193,014	2,736,227	2,850,937	5,078,304
Non-Voted Gen Oblig	204	7,728	1,189,975	1,189,220	8,483	1,184,488	1,183,720	9,251
Total Debt Service Funds		7,728	1,189,975	1,189,220	8,483	1,184,488	1,183,720	9,251
Equipment Acquisition	301	868,709	150,895	676,022	343,582	150,895	45,000	449,477
Park Reserve	302	465,899	2,397,702	2,820,617	42,984	11,726,000	11,660,000	108,984
Neighborhood Streets	310	0	14,500	14,500	0	240,000	240,000	0
Street Reserve	311	112,414	4,626,205	4,094,166	644,453	4,446,000	4,485,000	605,453
Cemetery Reserve	314	47,849	7,100	-	54,949	7,100	-	62,049
Facilities Fund	331	1,897,169	3,877,500	4,207,898	1,566,771	27,500	-	1,594,271
Total Capital Project Funds		3,392,040	11,073,902	11,813,203	2,652,739	16,597,495	16,430,000	2,820,234
Water System	401	6,517,527	3,444,716	5,749,713	4,212,530	3,014,954	3,071,846	4,155,638
Sewer System	403	14,087,509	6,301,626	12,950,832	7,438,303	8,551,507	13,135,044	2,854,766
Solid Waste System	404	1,808,164	3,385,247	3,633,826	1,559,585	3,485,667	3,673,490	1,371,762
Storm Drain System	410	2,380,626	2,478,116	2,947,702	1,911,040	3,303,902	4,051,035	1,163,907
Total Enterprise Funds		24,793,826	15,609,705	25,282,073	15,121,458	18,356,030	23,931,415	9,546,073
Total All Funds		41,800,087	47,027,272	60,539,249	28,288,110	52,281,386	59,632,837	20,936,659
TOTALS		41,800,087	47,027,272	60,539,249	28,288,110	52,281,386	59,632,837	20,936,659

*Beginning balances are adjusted to actual figures for mid-biennium budget adjustments.

City of Poulsbo

Deborah Booher, Finance Director



October 17th, 2023

To: Mayor Erickson
City Council Members

RE: Budget Amendments for 3rd Quarter 2023

The Budget Ordinance for all budget amendments approved in the 3rd Quarter of 2023 is being presented for your approval.

Below is a summary of those amendments which were approved by City Council in the 3rd Quarter and incorporated into the ordinance.

Budget Amendment Number	Budget Amendment Description	Budget Amendment Amount
BA23-0208	2023 Carryover Amendment	Various
BA23-0301	HB1406 - Housing Kitsap and Nordic Cottages Professional Services	\$ 79,000
BA23-0302	1% ST Local Housing Fund - Fishline Mobile Home Repair, Cold Weather Shelter Support, and Emergency Hotel Costs	\$ 35,000
BA23-0303	Bainbridge Foundation Grant and Poulsbo Mobile Home Community Costs	\$ 2,500

BA23-0304	Johnson Pkwy/Noll Road - Connecting Washington RAB funding for Admin Fees	\$ 1,120,000
BA23-0306	PD Night Vision Equipment	\$ 7,455
BA23-0307	IT - Sophos Antivirus for Computers	\$ 7,500
BA23-0308	IT - BKAT battery backup	\$ 2,500
BA23-0309	Acquisition of Snider Fields	\$ 10,000
BA23-0310	Comprehensive Plan Overtime	\$ 3,510
BA23-0311	Marine Science Center (MSC) Generator Replacement Project	\$ 60,000
BA23-0312	Olympic Community of Health and Believe in Recovery Health Resource Center	\$ 210,800
BA23-0314	Coffee Oasis Roof Repair	\$ 35,000

BA23-0315	P&R Building Lighting Replacement	\$ 5,900
BA23-0316	Fire Panel Replacement	\$ 13,000
BA23-0317	Kitsap Homes of Compassion Rental Assistance	\$ 6,000