

POULSBO CITY COUNCIL MEETING OF SEPTEMBER 15, 2010

MINUTES

PRESENT: Mayor Pro-tem Lord; Councilmembers: Bauman, Berry-Maraist, Henry, Rudolph, Stern.
Staff: Berghoff, Boltz, Stephens, Weaver
ABSENT: Mayor Erickson and Councilmember McGinty.

MAJOR BUSINESS ITEMS

- * * * Claims – August 1-31, 2010
- * * * Payroll- August 1-31, 2010
- * * * Resolution No. 2010-17, Tibbits/Chamberlin Boundary Review Board Submission
- * * * Workshop-Shoreline Management Plan Draft Policies and Regulations

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Pro-tem Lord called the meeting to order in the Council Chambers at 7:01 PM and led the Pledge of Allegiance.

2. MAYOR'S REPORT AND AGENDA REVIEW

- a. Alternate Deputy Mayor Lord announced Mayor Erickson is away at a Conference and Deputy Mayor McGinty was called away to a family emergency.
- b. Councilmember Bauman requested consent item c, Resolution No. 2010-02, Tibbits/Chamberlin Boundary Review Board Submission, be removed from consent for Council discussion.

3. COMMENTS FROM CITIZENS

- a. John Eastman suggested various on-call Police Chaplain's, from various faiths, be used by the City in the event of an emergency. Eastman further suggested a citizen vote take place for the replacement of Councilmember Rudolph.
- b. Molly Lee expressed her opposition to the Tibbits/Chamberlain annexation, noting the original proponents land value increase since 2007, when the first annexation petition was submitted.
- c. John Lee recited a portion of a letter he submitted to the City Council regarding errors in the Tibbits/Chamberlin annexation submission.

- d. Diana Smeland commented on remarks made at the last Council meeting regarding Port Ludlow; noting the various businesses, tourist and community activities.
- e. Betty Clark commented on the easement on her property in proximity to the proposed Tibbits/Chamberlin annexation; questioning why her easements had been referred to as right-of-way.
- f. Steve Johnson commented on the upcoming annexation proposal for his property and the area around him, and the work that goes into gathering signatures.
- g. Dan Chamberlin commented on the proposed annexation and expressed his support for the annexation and growth of Poulsbo.
- h. Arlene Tibbits stated she would like the annexation to be approved, after the long battle over the last five years.
- i. Mike Chamberlin expressed his support for the annexation.

4. COUNCIL DISCUSSION/COUNCIL COMMITTEE REPORTS

- a. Tree Board: Councilmember Henry reported on the tree inventory in progress and announced Poulsbo Park Day is Saturday, September 18th.
- b. Councilmember Rudolph noted the decision to change meeting dates for the Tree Board, is not at the Mayor's discretion; it ultimately is the Council's decision.

5. CONSENT AGENDA

Consent Item C, Tibbits/Chamberlin Boundary Review Board Submission, removed for Council discussion.

MOTION: Rudolph/Stern. Move to approve Consent Agenda items a through e.

Motion carried unanimously. Absent: McGinty

The items listed are:

- a. Claims- August 1-31, 2010: Check numbers 10014543 through 10014771 and Electronic Disbursement numbers 20-0069 through 20-0077, in the amount of \$2,045,083.65.
- b. Payroll- August 1-31, 2010: Check numbers (including Direct Deposit vouchers) 30012675-3001296 in the amount of \$340,055.79.
- ~~c. Resolution No. 2010-02, Tibbits/Chamberlin Boundary Review Board Submission~~

6. BUSINESS AGENDA

a. Resolution No. 2010-20, Tibbits/Chamberlin Boundary Review Board Submission

Associate Planner Berghoff explained the process of the annexation petition and the next steps by the County and the Boundary Review Board. Approval of the resolution allows the annexation to move forward, and is required by the Boundary Review Board. Berghoff stated the Planning Department has not received any correspondence regarding the alleged errors in the petition and it would be helpful if those letters would be submitted to the Planning Department.

Councilmember Bauman questioned whether the resolution approves the 60% petition certification; Berghoff clarified the Council is not approving the 60% certification, that would be a Kitsap County function.

MOTION: Rudolph/Henry. Move to approve Resolution 2010-17, a resolution of the City Council of the City of Poulsbo, Washington, ratifying submission to the Washington State Boundary Review Board for Kitsap County of a notice of intention to annex for the Tibbits/Chamberlin annexation, and directing the Mayor or her designee to take all necessary steps to receive approval of the annexation from the Boundary Review Board.

Motion carried unanimously. Absent: McGinty.

Note: Resolution was numbered 2010-20 in error on the Council agenda, should have been Resolution 2010-17.

b. Workshop- Shoreline Management Plan Draft Policies and Regulations

Associate Planner Weaver provided an overview of the schedule of the update process to the Shoreline Management Plan (SMP). Weaver stated the document has been partially reviewed by the Public Works Committee and the Planning Commission. The suggested revisions and additions were outlined to the Council.

The Public Works Committee will be reviewing the remained of the documents and bring forward their comments, for Council review. The Council agreed to hold another Workshop for further review of the SMP.

7. DEPARTMENT HEAD/COUNCIL COMMITTEE/BOARD/COMMISSION REPORTS

- a.** Councilmember Rudolph stated the Economic Development Committee will focus on how to implement the Economic Development goals portion of the Comprehensive Plan, over the next few months.

- b. Public Safety/Legal Committee: Councilmember Henry reported on the Police Department and Municipal Court staffing reductions and impacts.

Councilmember Stern provided an update on the co-location of the Bainbridge Island Municipal Court. Stern presented the proposed offer which included five year lease of \$42,500 per year (including utilities, janitorial and common area), reserved staff parking and a proposed effective date of January 1, 2011. Council discussion included overlapping of Court calendars, parking impacts; and impacts to the Kitsap County space and contract. Council concurred to authorize the Mayor to draft a letter of offer to Bainbridge Island.

- c. Library Board: Councilmember Bauman reported on discussion regarding the MOU with the Library and proposed changes.

- d. Parking Committee: Councilmember Bauman reported the discussion centered around key findings of the committee and will be forming recommendation, which will be forwarded to the Mayor and Council.

- e. Councilmember Berry-Maraist reported:

- She will be attending the North Kitsap School District meeting tomorrow.
- Trails Committee: Discussion on opportunities for trail improvements within the current budget constraints.

- f. Finance/Administration Committee: Councilmember Stern reported:

- The committee is recommending the Council Goals Workshop be postponed until January, due to Councilmember Rudolph's resignation and Councilmember Bauman's inability to attend. Council agreed to forward their goals to City Clerk Boltz, to be discussed at a regular Council meeting.
- Review of business license fees, to include an additional \$5 fee specifically for Kitsap Economic Development Alliance (KEDA).
- Review of Information Services (IS) budget and IS Inter-local Agreement with Kitsap County.
- Mayor's recommendation to eliminate funding for KIT-NET; the committee proposes continued funding.
- Voluntary Separation Agreement update; 13 agreements have been received, 9 approved, 3 denied and 1 on hold.
- Recommendation to cut Legislative Travel and Training budget by \$2500.

Councilmember Rudolph expressed concern with the lack of information provided to and input from the Council, on the Voluntary Separation Agreement updates and approvals.

MOTION: Stern/Rudolph. Move to extend the meeting to complete the agenda.
Motion carried unanimously. Absent: McGinty.

Councilmember Bauman reported there is a need to replace the meeting/court recording software, prior to the move into the new City Hall. The committee recommended a budget amendment be brought forward.

8. CONTINUED COMMENTS FROM CITIZENS

- a. Molly Lee commented the Tibbits/Chamberlin annexation petition that was submitted included inaccurate information.

9. COUNCILMEMBER COMMENTS

- a. Councilmember Rudolph commented on the Mesford Improvements and the increased use of the parallel parking.
- b. Councilmember Bauman announced there will be a statewide emergency drill next Wednesday.
- c. Councilmember Berry-Maraist commented on the placement of pedestrian sign on Front Street near King Olaf parking lot; and her attendance at the West Sound Watershed meeting; and upcoming grant opportunities.
- d. City Clerk Boltz announced the sound issues with the Council meeting broadcasts, were due to a technical issue with Comcast and should be resolved.

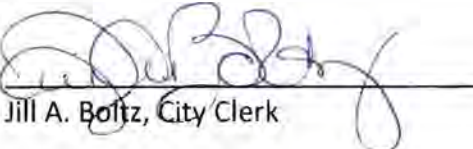
10. ADJOURNMENT

MOTION: Stern/Rudolph. Move to adjourn at 10:11 PM.
Motion carried unanimously. Absent: McGinty.



Connie Lord, Mayor Pro-tem

ATTEST:



Jill A. Boltz, City Clerk

