

POULSBO CITY COUNCIL MEETING OF NOVEMBER 10, 2010

MINUTES

PRESENT: Mayor Erickson; Councilmembers: Bauman, Berry-Maraist, Henry, Lord, McGinty, Rudolph, Stern.
Staff: Baker, Berezowsky, Boltz, Booher, Kasiniak, Kingery, Loveless, McCluskey, Stephens, Swiney, Tolman

MAJOR BUSINESS ITEMS

- * * * Budget Amendment BA#10-0409, Poulsbo Historical Society
- * * * Approval of Real Estate Contract and Lease Agreement with Poulsbo Historical Society
- * * * Workshop: 2011 Special Budget Work Session

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 6:00 PM and lead the Pledge of Allegiance.

2. MAYOR'S REPORT AND AGENDA REVIEW

- a. City Hall Update: Mayor Erickson reported the staff has been working very hard to pack and prepare for the move; and reported on the details of the move and what to expect in the building.

Mayor Erickson announced the Grand Opening and Dedication of the new building on November 15, 2010 at 5:00 PM.

- b. Mayor Erickson stated Kitsap Economic Development Alliance (KEDA) has requested the use of Council Chambers on December 3rd; however the City has not yet established guidelines and policies for building use. Councilmember Stern requested KEDA be allowed an exception to use of the Council Chambers on December 3rd; Council concurred. Councilmember Stern stated he will ensure the building is cleaned and secured properly.

3. COMMENTS FROM CITIZENS

- a. Janetmarie Valiga commented on the Council's decision to alter the application deadline and questionnaire; and questioned if the Council Rules of Procedures were followed.

- b. Sharon Clark commented on the overgrowth of trees and landscaping along Viking Avenue near the Quadrant neighborhood. Suggesting the City hire someone to be responsible for the maintenance and upkeep of the landscaping.

4. COUNCIL DISCUSSION/COUNCIL COMMITTEE REPORTS

- a. Councilmember Bauman reported the Parking Committee has completed their meeting schedule and a Council Workshop will be held to review the recommendations.

5. CONSENT AGENDA

MOTION: McGinty/Henry. Move to approve Consent Agenda items a through e.

Motion carried unanimously

The items listed are:

- a. Budget Amendment BA#10-0409, Poulsbo Historical Society

6. BUSINESS AGENDA

- a. **Approval of Real Estate Contract and Lease Agreement with Poulsbo Historical Society**

MOTION: Henry/Stern. Motion to authorize the Mayor to sign the Real Estate Contract and Lease Agreement documents with the Poulsbo Historical Society for the purpose of operating a Historical Museum in the New City Hall building located at 200 NE Moe Street.

Motion carried unanimously.

- b. **Workshop: 2011 Special Budget Work Session**

- Historical Downtown Poulsbo Association (HDPA): Paul Korsak, HDPA President, presented the HDPA budget, budget reductions, and proposed City funding for 2011.
- Human Resources (HR): Human Resources (HR) Manager Kingery provided an overview of the HR budget and the elimination of her part time staff.
- Information Technology (IT): IT Manager Treacher stated his primary focus for 2010 was providing IT support for the new City Hall. Treacher explained the changes in the 2011 budget and baseline adjustment requests; as well as provided an overview of the Capital Replacement budget. Council discussed the Police vehicle replacement schedule and the request to purchase a Police vehicle in 2011. Council concurred to allow the funding for an additional police vehicle, pending further Council review.

- Municipal Court: Judge Tolman reviewed the increase in Casual Labor funds due to the reduction of the part time Judicial Specialist; and a new program request for a Community Service program.
- Parks and Recreation: Parks and Recreation Director McCluskey presented an overview of the budgets for Hotel-Motel Taxes, Employee Benefit/Wellness, Recreation Activity Fund, Urban Forestry and Park projects.
- Planning Department: Planning Director Berezowsky presented the 2011 budget and projected revenues
- Public Works: Public Works Director Loveless provided an update on current and ongoing projects, and changes in staffing levels. Loveless reviewed the Public Works funds: Street Reserve, Street, Proprietary, Water, Water Capital Projects, Sanitary Sewer, Sewer Capital Projects, Solid Waste, Storm Drain, Storm Drain Capital, General Facilities, and Public Works Administration.
- Police Department: Police Chief Swiney reported on the department staffing reductions, Community Oriented Policing and Problem Solving (COPPS) program, the new Chaplain program, and 2011 Department goals.
- Finance Department: Finance Director Booher provided an overview on the department staffing reductions, 2010 accomplishments and 2011 goals. Booher presented the budgets for: Central Services, Non-Departmental budget, Capital Replacement, General Fund transfers, Special Revenue funds, Non-Voted General Obligation Debt and Capital Facilities funds.
- City Clerk and Legislative: City Clerk Boltz presented the City Clerk Department, Non-Departmental and Legislative budgets.
- Executive Budget: Mayor Erickson provided an overview of the changes to the 2011 Budget and her 2010 accomplishments and 2011 goals.

7. DEPARTMENT HEAD/COUNCIL COMMITTEE/BOARD/COMMISSION REPORTS

- a. Councilmember Stern recommended approval of the Community Service program, to be re-established in the beginning of 2011; Finance Director Booher clarified the new program request will be brought forward to Council at the next meeting for discussion and approval.

MOTION: Stern/McGinty. Move to adjourn.

Mayor Erickson stated Continued Comments from Citizens still needs to take place.

Councilmember Stern withdrew his motion; Councilmember McGinty withdrew his second.

8. CONTINUED COMMENTS FROM CITIZENS

None.

9. COUNCILMEMBER COMMENTS

- a. Councilmember Bauman commented on this being the last Council meeting in the old City Hall.
- b. Councilmember Henry and Rudolph commented on the Christmas display at the Sons of Norway.

10. ADJOURNMENT

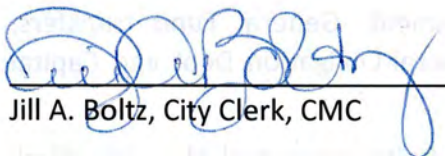
MOTION: Stern/McGinty. Move to adjourn at 9:43 PM.

Motion carried unanimously.



Rebecca Erickson, Mayor

ATTEST:



Jill A. Boltz, City Clerk, CMC