

Periodic Update Checklist for Fully-Planning Cities

Poulsbo, WA
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Section I: Comprehensive Plan

Land Use Element

	In Current Plan?	Changes needed to meet current statute?	Notes	
a. The element integrates relevant county-wide planning policies into the local planning process, and ensures local goals and policies are consistent. For jurisdictions in the central Puget Sound region, the plan is consistent with applicable multicounty planning policies. RCW 36.70A.210 WAC 365-196-305 . Coordinate these efforts with your county.	LU Narrative under “Regional Plans” Pg X, Goal LU-1, LU-2 Goal LU-10, Policies LU- 10.1, 10.2, Goal LU-11, Policies LU-11.1-11.5		Infrastructure needs for the Poulsbo UGA are included in Transportation, Sanitary Sewer, Water, and Stormwater functional plans. See also Ch 1 Introduction “The Countywide Planning Policies” Pg X Kitsap Countywide Planning Policies, Element B	Completed: <input type="checkbox"/> Date
b. A future land use map showing city limits and UGA boundaries. RCW 36.70A.070(1) amended in 2023 and RCW 36.70A.110(6) , WAC 365-196-400(2)(d) , WAC 365-196-405(2)(i)(ii)	Figure LU-1	Redesignate 2 Park properties	Proposal to amend two newly acquired park properties in land use map update.	Completed: <input type="checkbox"/> Date:
c. Consideration of urban planning approaches that increase physical activity and reduce per capita vehicle miles 25 traveled within the jurisdiction, but without increasing greenhouse gas emissions elsewhere in the state. RCW 36.70A.070(1) (amended in 2023) and WAC 365-196-405(2)(j) .	Policy LU-1.3, 2.2, 2.4, 2.7, 2.8, 4.6, 4.8		See also Introduction Guiding Principle #5, Transportation Chapter, Natural Environment Chapter, Parks and Recreation Chapter, and New Health and Human Services Chapter	Completed: <input type="checkbox"/> Date
d. A consistent population projection throughout the plan which should be consistent with the jurisdiction’s allocation of countywide population and housing needs. RCW 36.70A.115 , RCW 43.62.035 and WAC 365-196-405(f)	LU Narrative “Population Allocation” and Goal LU-1		See also Housing Chapter	Completed: <input type="checkbox"/> Date
e. Estimates of population densities and building intensities based on future land uses and housing needs. RCW 36.70A.070(1) (amended in 2023), WAC 365-196-405(2)(i) . For cities required to plan under the Buildable Lands Program, RCW 36.70A.215 amended in 2017, some jurisdictions may need to identify reasonable measures to reconcile inconsistencies.	Section 3: Land Development Review and Evaluation, pg X		See also 2021 Kitsap County Buildable Lands Report	Completed: <input type="checkbox"/> Date
f. Provisions for protection of the quality and quantity of groundwater used for public water supplies. RCW 36.70A.070(1) (amended in 2023), WAC 365-196-405(1)(c) ; WAC 365-196-485(1)(d)	Goal LU-15 and Policies LU-15.1-15.5		See also Natural Environment Chapter	Completed: <input type="checkbox"/> Date
g. Identification of lands useful for public purposes such as utility corridors, transportation corridors, landfills, sewage treatment facilities, storm water management facilities, recreation, schools and other public uses. RCW 36.70A.150 and WAC 365-196-340	Figures UT-1, UT-2, TR-3, PRO 1-3 and Section 2/Chapter 13 Capital Facilities Plan			Completed: <input type="checkbox"/> Date
h. Identification of open space corridors and green spaces within and between urban growth areas, including lands useful for recreation, wildlife habitat, trails and connection of critical areas, and urban and community forests within the UGA. RCW	Chapter 8, Parks, Recreation and Open Space and Appendix B-5 PROS Plan		See also Natural Environment Chapter	Completed: <input type="checkbox"/> Date

	36.70A.070(1) amended in 2023, RCW 36.70A.160 and WAC 365-196-335			
i.	If there is an airport within or adjacent to the city: policies, land use designations (and zoning) to discourage the siting of incompatible uses adjacent to general aviation airports. RCW 36.70A.510 , RCW 36.70.547 Note: The plan (and associated regulations) must be filed with the Aviation Division of WSDOT . WAC 365-196-455	N/A		Completed: <input type="checkbox"/> Date
j.	Where applicable, a review of drainage, flooding and stormwater run-off in the area and nearby jurisdictions and provide guidance for corrective actions to mitigate or cleanse those discharges that pollute waters of the state. RCW 36.70A.070(1) (amended in 2023) and WAC 365-196-405(2)(e)	Goal LU-12 and Policies LU-12.1-12.7 and Goal LU-13 and Policies LU-13.1-13.6, Goal LU-14 and Policies LU-14.1-14.3	See also Poulsbo Municipal Code (PMC) Chapter 13.17	Completed: <input type="checkbox"/> Date
k.	Policies to designate and protect critical areas including wetlands, fish and wildlife habitat protection areas, frequently flooded areas, critical aquifer recharge areas and geologically hazardous areas. In developing these policies, the city must have included the best available science (BAS) to protect the functions and values of critical areas and give “special consideration” to conservation or protection measures necessary to preserve or enhance anadromous fisheries.	Natural Environment Chapter 5 BAS: NE-5.4 Anadromous Fisheries: NE-1.2	See also Critical Areas Ordinance, PMC Chapter 16.20	Completed: <input type="checkbox"/> Date
l.	If forest or agricultural lands of long-term commercial significance are designated inside a city: a program authorizing Transfer (or Purchase) of Development Rights. RCW 36.70A.060(4) , RCW 36.70A.170	N/A		Completed: <input type="checkbox"/> Date
m.	If there is a Military Base within or adjacent to the jurisdiction employing 100 or more personnel: policies, land use designations, (and consistent zoning) to discourage the siting of incompatible uses adjacent to military bases. RCW 36.70A.530(3) , WAC 365-196-475	N/A		Completed: <input type="checkbox"/> Date
n.	New section RCW 36.70A.142 (2022), HB 1799 : Development regulations newly developed, updated, or amended <i>after January 1, 2025</i> allow for the siting of organic materials (OM) management facilities as identified in local solid waste management plans (SWMP) to meet OM reduction and diversion goals. Siting must meet criteria described in RCW 70A.205.040(3) . See also RCW 36.70.330 . For applicability, see RCW 70A.205.540 .		To be included in development regulation update.	Completed: <input type="checkbox"/> Date
o.	Give special consideration to achieving environmental justice in goals and policies, including efforts to avoid creating or worsening environmental health disparities. RCW 36.70A.070(1) amended in 2023.	Health and Human Services Chapter 11		Completed: <input type="checkbox"/> Date

<p>p. The land use element must reduce and mitigate the risk to lives and property posed by wildfires by using land use planning tools and through wildfire preparedness and fire adaptation measures. RCW 36.70A.070(1) amended in 2023. See also: International Wildland-Urban Interface Code</p>	<p>Policies HH-4.3-4.4, and NE-13.5-13.6</p>			<p>Completed: <input type="checkbox"/> Date</p>
Housing Element				
<p>a. Goals, policies and objectives for:</p> <ul style="list-style-type: none"> • the preservation, improvement and development of housing RCW 36.70A.070(2)(b); • moderate density housing options including, but not limited to, duplexes, triplexes, and townhomes, within an urban growth area boundary, RCW 36.70A.070(2)(b) and WAC 365-196-410(2)(a); and • Consideration of housing locations in relation to employment locations and the role of ADUs. RCW 36.70A.070(2)(d) new in 2021. 	<p>Preservation: HS-2.3, 2.4, 2.5, 2.6 Housing Variety: "Plan Context," HS-1.4, 1.11, 1.12 Employment: HS-1.3, 1.7, 1.8 ADUs: HS-1.5</p>		<p>See also Introduction Guiding Principle #2, and LU-1.3, LU-4, LU-4.3, LU-4.4</p>	<p>Completed: <input type="checkbox"/> Date</p>
<p>b. An inventory and analysis of existing and projected housing needs over the planning period, by income band, consistent with the jurisdiction's share of countywide housing need, as provided by Commerce. RCW 36.70A.070(2)(a) amended in 2021, WAC 365-196-410(2)(b) and (c)</p>	<p>Goal HS-1, and Policies HS-1.1 Appendix B-X: Housing Needs Assessment Section 3: Land Development Review and Evaluation, pg X</p>			<p>Completed: <input type="checkbox"/> Date</p>
<p>c. Identification of capacity of land for housing including, but not limited to, government-assisted housing, housing for moderate, low, very low, and extremely low-income households, manufactured housing, multifamily housing, group homes, foster care facilities, emergency housing, emergency shelters and permanent supportive housing.</p>	<p>Appendix B-X: Housing Needs Assessment Section 3: Land Development Review and Evaluation, pg X</p>			<p>Completed: <input type="checkbox"/> Date</p>
<p>d. Adequate provisions for existing and projected housing needs for all economic segments of the community, including documenting barriers and actions needed to achieve housing availability. RCW 36.70A.070(2)(d) amended in 2021, WAC 365-196-010(g)(ii), WAC 365-196-300(f), WAC 365-196-410.</p>	<p>Chapter 7 "Plan Context," HS-1.2, 1.14 Appendix B-X: Housing Needs Assessment Section 3: Land Development Review and Evaluation, pg X</p>		<p>See also Housing Action Plan</p>	<p>Completed: <input type="checkbox"/> Date</p>
<p>e. Identify local policies and regulations that result in racially disparate impacts, displacement, and exclusion in housing, including:</p> <ul style="list-style-type: none"> • Zoning that may have a discriminatory effect; • Disinvestment; and • Infrastructure availability 		<p>New Racially Disparate Impact Report, Appendix X</p>		<p>Completed: <input type="checkbox"/> Date</p>

<p>f. Establish policies and regulations to address and begin to undo racially disparate impacts, displacement, and exclusion in housing caused by local policies, plans, and actions. RCW 36.70A.070(2)(f) new in 2021</p>	<p>HS-1.2, 3.2, LU-2.9</p>	<p>New Racially Disparate Impact Report, Appendix X</p>		<p>Completed: <input type="checkbox"/> Date</p>
<p>g. Identification of areas that may be at higher risk of displacement from market forces that occur with changes to zoning development regulations and capital investments. RCW 36.70A.070(2)(g) new in 2021 Establish anti-displacement policies, with consideration given to the preservation of historical and cultural communities as well as investments in low, very low, extremely low, and moderate-income housing; equitable development initiatives; inclusionary zoning; community planning requirements; tenant protections; land disposition policies; and consideration of land that may be used for affordable housing. RCW 36.70A.070(2)(h) new in 2021</p>	<p>HS-1.2, 3.2, LU-2.9</p>	<p>New Racially Disparate Impact Report, Appendix X</p>	<p>See also Housing Needs Assessment, Appendix B-X</p>	<p>Completed: <input type="checkbox"/> Date</p>
<p>Capital Facilities Plan (CFP) Element</p>				
<p>a. Policies or procedures to ensure capital budget decisions are in conformity with the comprehensive plan. RCW 36.70A.120</p>	<p>Goal CF-4, Policies CF-4.1, 4.2</p>			<p>Completed: <input type="checkbox"/> Date</p>
<p>b. An inventory of existing capital facilities owned by public entities, including green infrastructure. RCW 36.70A.070(3)(a) amended in 2023 and WAC 365-196-415(1)(a)</p>	<p>Section 2/Chapter 13: Capital Facilities Plan and Functional Plan per Appendix B-X-B-X</p>	<p>To be completed</p>	<p>Water System: p. X and Appendix B-1 Sanitary Sewer: p. X and Appendix B-2 Storm Water: p. X and Appendix B-3 Transportation: Appendix B-4 Parks: p. X and Appendix B-5 and B-6 Police: p. X Solid Waste: p. X Govt Buildings: p. X Fire: p. X Library: p. X Schools: p. X</p>	<p>Completed: <input type="checkbox"/> Date:</p>
<p>c. A forecast of needed capital facilities. RCW 36.70A.070(3)(b) and WAC 365-196-415(1)(b)</p>	<p>Section 2/Chapter 13: Capital Facilities Plan and Functional Plan per Appendix B-X-B-X</p>	<p>To be completed</p>	<p>See above</p>	<p>Completed: <input type="checkbox"/> Date:</p>
<p>d. Proposed locations and capacities of expanded or new capital facilities. RCW 36.70A.070(3)(c) and WAC 365-196-415 (1)(c) and (3)(c). Infrastructure investments should consider equity and plan for any potential displacement impacts.</p>	<p>Section 2/Chapter 13: Capital Facilities Plan and Functional Plan per Appendix B-X-B-X</p>	<p>To be completed</p>		<p>Completed: <input type="checkbox"/> Date:</p>
<p>e. A six-year plan (at minimum) that will finance such capital facilities within projected funding capacities and identify sources of public money to finance planned capital facilities. RCW 36.70A.070(3)(d), RCW 36.70A.120, WAC 365-196-415(1)(d)</p>	<p>Capital Facilities Plan, Table CFP-4 “6-year Capital Improvement Projects” p. X</p>	<p>To be completed</p>		<p>Completed: <input type="checkbox"/> Date:</p>

<p>f. A policy or procedure to reassess the Land Use Element if probable funding falls short of meeting existing needs. RCW 36.70A.070(3)(e) WAC 365-196-415(2)(d) Note: park and recreation facilities shall be included in the capital facilities plan element.</p>	Policy CF-4.4			<p>Completed: <input type="checkbox"/>Date</p>
<p>g. If impact fees are collected: identification of public facilities on which money is to be spent. RCW 82.02.050(5) and WAC 365-196-850(3)</p>	See notes		<p>See PMC 3.86 and 3.90 for traffic and park impact fees. As part of ordinance adoption, a technical memo was prepared and adopted, which identifies the list of public facilities. Further, the list of public facilities is derived from Section 2/Chapter 13 Capital Facilities Plan, Table CFP-3 20-year Capital Facilities List</p>	<p>Completed: <input type="checkbox"/>Date</p>
<p>h. Identify and include information about all public entities, including special purpose districts that own capital facilities. RCW 36.70A.070 (3) amended in 2023</p>	Chapter 6 “Plan Context” Pg. X			<p>Completed: <input type="checkbox"/>Date:</p>

Utilities Element

<p>a. The general location, proposed location and capacity of all existing and proposed utilities, to include telecommunications. RCW 36.70A.070(4)(a) amended in 2023 and WAC 365-196-420</p>	See notes		<p>See Capital Facilities b. and c. above for city-owned utilities. Utilities Chapter for Electrical, Natural Gas and Telecommunications, p. X</p>	<p>Completed: <input type="checkbox"/>Date</p>
<p>b. Identify and include information and contact information about all public entities, including special purpose districts that own utility systems. RCW 36.70A.070 (4)(b) new in 2023</p>	Chapter 6 “Plan Context” Pg. X			<p>Completed: <input type="checkbox"/>Date</p>

Transportation Element

<p>a. An inventory of air, water and ground transportation facilities and services, including transit alignments, active transportation facilities, state-owned transportation facilities and general aviation airports. RCW 36.70A.070(6)(a)(iii)(A) amended in 2023 and WAC 365-196-430(2)(c)</p>	<p>Transportation Chapter, Figures TR-1 and TR-2 Appendix B-4, Transportation Function Plan</p>		<p>Will be part of update process of transportation functional plan</p>	<p>Completed: <input type="checkbox"/>Date:</p>
<p>b. Adopted multimodal levels of service standards for all locally owned arterials, locally and regionally operated transit routes that serve UGAs, state-owned or operated transit routes that serve urban areas if the department of transportation has prepared such standards, and active transportation facilities to serve as a gauge to judge performance of the system and success in helping to achieve environmental justice.</p>	<p>Goal TR-2, Policies TR-2.1-2.10 Appendix B-4, Transportation Function Plan</p>		<p>Will be part of update process of transportation functional plan</p>	<p>Completed: <input type="checkbox"/>Date:</p>

	RCW 36.70A.070(6)(a)(iii)(B) and (C) amended in 2023, WAC 365-196-430			
c.	Identification of specific actions to bring transportation facilities and services to established multimodal LOS. RCW 36.70A.070(6)(a)(iii)(D) amended in 2023, WAC 365-196-430	Goal TR-2, Policies TR-2.1-2.10 Appendix B-4, Transportation Function Plan		Will be part of update process of transportation functional plan Completed: <input type="checkbox"/> Date:
d.	A forecast of multimodal transportation for at least 10 years including land use assumptions used in estimating travel. RCW 36.70A.070(6)(a)(i) , RCW 36.70A.070 (6)(a)(iii)(E) amended in 2023, WAC 365-196-430(2)(f)	Section 2/Chapter 13 Capital Facilities Plan, Appendix B-4, Transportation Function Plan		Will be part of update process of transportation functional plan Completed: <input type="checkbox"/> Date:
e.	A projection of state and local system needs to equitably meet current and future demand and equitably implement the multimodal network. RCW 36.70A.070(6)(a)(iii)(F) amended in 2023, WAC 365-196-430(1)(c)(vi) and RCW 47.06	Section 2/Chapter 13 Capital Facilities Plan, Appendix B-4, Transportation Function Plan		Will be part of update process of transportation functional plan Completed: <input type="checkbox"/> Date:
f.	A transition plan for transportation as required in Title II of ADA . Perform self-evaluations of current facilities and develop a program access plan to address deficiencies and achieve the identification of physical obstacles, establish methods, perform modifications and identify leadership roles. RCW 36.70A.070(6)(a)(iii)(G) new in 2023.	Policy TR-11.2		Completed: <input type="checkbox"/> Date:
g.	An active transportation component to include collaborative efforts to identify and designate planned improvements for active transportation facilities and corridors that address and encourage enhanced community access and promote healthy lifestyles. RCW 36.70A.070(6)(a)(vii) amended in 2023, WAC 365-196-430(2)(j)	Policy TR-2.10 Section 2/Chapter 13 Capital Facilities Plan, Appendix B-4, Transportation Function Plan		Will be part of update process of transportation functional plan Completed: <input type="checkbox"/> Date:
h.	A description of any existing and planned transportation demand management (TDM) strategies, such as HOV lanes or subsidy programs, parking policies, etc. RCW 36.70A.070(6)(a)(vi) and WAC 365-196-430(2)(i)(i)	Section 2/Chapter 13 Capital Facilities Plan, Section 12.9, Appendix B-4, Transportation Function Plan		Will be part of update process of transportation functional plan Completed: <input type="checkbox"/> Date:
i.	An analysis of future funding capability to judge needs against probable funding resources. RCW 36.70A.070(6)(a)(iv)(A) , WAC 365.196-430(2)(k)(iv)	Section 2/Chapter 13 Capital Facilities Plan, Section 12.9, Appendix B-4, Transportation Function Plan		Will be part of update process of transportation functional plan Completed: <input type="checkbox"/> Date:
j.	A multi-year financing plan based on needs identified in the comprehensive plan, the appropriate parts of which serve as the basis for the 6-year street, road or transit program. RCW 36.70A.070(6)(a)(iv)(B) and RCW 35.77.010 , WAC 365-196-430(2)(k)(ii)	Section 2/Chapter 13 Capital Facilities Plan, Section 12.9, Appendix B-4, Transportation Function Plan		Will be part of update process of transportation functional plan Completed: <input type="checkbox"/> Date:
k.	If probable funding falls short of meeting identified needs of the transportation system, including state transportation facilities,	Policy TR-7.3		Completed: <input type="checkbox"/> Date:

<p>a discussion of how additional funds will be raised, or how land use assumptions will be reassessed to ensure that LOS standards will be met. RCW 36.70A.070(6)(a)(iv)(C) amended in 2023, WAC 365-196-430(2)(l)(iii)</p>				
<p>I. A description of intergovernmental coordination efforts, including an assessment of the impacts of the transportation plan and land use assumptions on the transportation systems of adjacent jurisdictions and how it is consistent with the regional transportation plan. RCW 36.70A.070(6)(a)(v); WAC 365-196-430(1)(e) and 430(2)(a)(iii)</p>	<p>Goal TS-8, Policies TS-8.1 -8.4 Appendix B-4, Transportation Function Plan</p>		<p>Will be part of update process of transportation functional plan</p>	<p>Completed: <input type="checkbox"/> Date:</p>

Shoreline

<p>a. The policies, goals, and provisions of RCW 90.58 and applicable guidelines shall be the sole basis for determining compliance of a shoreline master program with this chapter except as the shoreline master program is required to comply with the internal consistency provisions of RCW 36.70A.070, 36.70A.040(4), 35.63.125, 35A.63.105, 36.70A.480</p>	<p>Natural Environment Chapter "Shorelines and Liberty Bay" Goal NE-8 and Policies NE-8.1-8.23</p>		<p>See also PMC 16.08.010, 16.08.020 16.09.010, 16.09.030, 16.09.110</p>	<p>Completed: <input type="checkbox"/> Date</p>
<p>b. Shoreline master programs shall provide a level of protection to critical areas located within shorelines of the state that assures no net loss of shoreline ecological functions necessary to sustain shoreline natural resources as defined by department of ecology guidelines adopted pursuant to RCW 90.58.060.</p>	<p>Natural Environment Chapter: Goal NE-7 and Policies NE-7.1 and 7.2</p>			<p>Completed: <input type="checkbox"/> Date</p>
<p>c. Shorelines of the state shall not be considered critical areas under this chapter except to the extent that specific areas located within shorelines of the state qualify for critical area designation based on the definition of critical areas provided by RCW 36.70A.030(5) and have been designated as such by a local government pursuant to RCW 36.70A.060(2)</p>	<p>See PMC 16.08.050(D) 16.08.060 (E)</p>			<p>Completed: <input type="checkbox"/> Date</p>
<p>d. If a local jurisdiction's master program does not include land necessary for buffers for critical areas that occur within shorelines of the state, as authorized by RCW 90.58.030(2)(f), then the local jurisdiction shall continue to regulate those critical areas and their required buffers pursuant to RCW 36.70A.060(2).</p>	<p>PMC 16.08.190(A)(1) sets the shoreline buffer for all environments.</p>			<p>Completed: <input type="checkbox"/> Date</p>

Provisions for siting essential public facilities (EPFs)

<p>a. A process or criteria for identifying and siting essential public facilities (EPFs). RCW 36.70A.200 and WAC 365-196-550(1) Notes: RCW 36.70A.200, amended 2021 regarding reentry and</p>	<p>Capital Facilities Chapter, Goal CF-7, Policy CF-7.1-7.3. Kitsap CPPs Element G</p>			<p>Completed: <input type="checkbox"/> Date</p>
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b.	rehabilitation facilities. EPFs are defined in RCW 36.70A.200 . Regional transit authority facilities are included in the list of essential public facilities.				
c.	Policies or procedures that ensure the comprehensive plan does not preclude the siting of EPFs. RCW 36.70A.200(5) . Note: If the EPF siting process is in the CWPPs, this policy may be contained in the comprehensive plan as well. WAC 365-196-550(3)	Capital Facilities Chapter, Policy CF-7.1, Kitsap CPPs Element G			Completed: <input type="checkbox"/> Date

Tribal Participation in Planning new in 2022

a.	Mutually agreeable memorandum of agreement between local governments and tribes in regard to collaboration and participation in the planning process unless otherwise agreed at the end of a mediation period. RCW 36.70A.040(8)(a) new in 2022, RCW 36.70A.190 new in 2022			Regional collaboration is completed through Kitsap Regional Coordinating Council. Suquamish Tribe is included in all notification emails for long and short range planning project.	Completed: <input type="checkbox"/> Date:
b.	Port <i>elements</i> , if adopted, are developed collaboratively between the city, the applicable port and the applicable tribe(s), which shall comply with RCW 36.70A.040(8) . RCW 36.70A.085 amended in 2022			N/A	Completed: <input type="checkbox"/> Date:
c.	<i>Urban Growth Areas</i> : counties and cities coordinate planning efforts for any areas planned for urban growth with applicable tribe(s). RCW 36.70A.110(1) amended 2022, RCW 36.70A.040(8)			Completed through Kitsap County and the Kitsap Regional Coordination Council	Completed: <input type="checkbox"/> Date:

Climate Change and Resiliency

a.	Greenhouse gas emissions reduction sub-element: must include goals and policies to reduce emissions and vehicle miles traveled. This sub-element is mandatory for the state's largest and fastest-growing counties and the cities within those counties. RCW 36.70A.070(9) new in 2023	N/A until 2029			Completed: <input type="checkbox"/> Date
b.	Resiliency sub-element: must include goals and polices to improve climate preparedness, response and recovery efforts. This is mandatory for all counties and cities fully planning under the GMA and encouraged for others. RCW 36.70A.070(9) new in 2023	N/A until 2029			Completed: <input type="checkbox"/> Date

Future required elements: pending state funding

Economic Development	Chapter 9, Economic Development			Completed: <input type="checkbox"/> Date
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<p>Although included in RCW 36.70A.070 “mandatory elements” an economic development element is not currently required because funding was not provided to assist in developing local elements when this element was added to the GMA. However, provisions for economic growth, vitality, and a high quality of life are important, and supporting strategies should be integrated with the land use, housing, utilities, and transportation elements. RCW 36.70A.070(7) amended in 2017</p>			
<p>Parks and Recreation Implements and is consistent with the capital facilities plan. Include a ten-year demand estimate, evaluation of service and facilities needs and evaluation of tree canopy coverage within UGAs. RCW 36.70A.070(8) amended in 2023 Although included in RCW 36.70A.070 “mandatory elements” a parks and recreation element is not currently required because the state did not provide funding to assist in developing local elements when this provision was added to the GMA. However, parks, recreation and open space planning are GMA goals, and it is important to plan for and fund these facilities.</p>	<p>Chapter 8, Parks, Recreation, and Open Space. See also Appendix B-X, PROS Plan</p>		<p>Completed: <input type="checkbox"/> Date</p>

Consistency is required by the GMA

<p>a. All plan elements must be consistent with relevant county-wide planning policies (CWPPs) and, where applicable, multi-county planning policies (MPPs), and the GMA. RCW 36.70A.100 and 210, WAC 365-196-305; 400(2)(c); 510 and 520</p>	<p>Land Use Chapter, “Regional Planning” narrative</p>		<p>Completed: <input type="checkbox"/> Date</p>
<p>b. All plan elements must be consistent with each other. RCW 36.70A.070 (preamble) and WAC 365-197-040</p>	<p>Commerce consistency checklist</p>		<p>Completed: <input type="checkbox"/> Date</p>
<p>c. The plan must be coordinated with the plans of adjacent jurisdictions. RCW 36.70A.100 and WAC 365-196-520</p>	<p>ILA with Kitsap County Regarding Urban Growth Area – anticipated to be updated as part of 2024 periodic update process. Section 2: Capital Facilities Plan and functional plans included as Appendices</p>		<p>Completed: <input type="checkbox"/> Date</p>

Public Participation

<p>a. Plan ensures public participation in the comprehensive planning process. RCW 36.70A.020(11), .035, and .140, WAC 365-196-600(3) provide possible public participation choices.</p>	<p>Goal PI-1, PI-1.1-1.4</p>	<p>See also public participation summary, Appendix X</p>	<p>Completed: <input type="checkbox"/> Date:</p>
<p>b. If the process for making amendments is included in the comprehensive plan:</p> <ul style="list-style-type: none"> The plan provides that amendments are to be considered no more often than once a year, not including the exceptions described in RCW 36.70A.130(2), WAC365-196-640 The plan sets out a procedure for adopting emergency amendments and defines emergency. RCW 36.70A.130(2)(b) and RCW 36.70A.390, WAC 365-196-650(4) 	<p>Chapter 12, Participation, Implementation and Evaluation Chapter “Amending the Comprehensive Plan”</p>	<p>See also PMC 18.210.020</p>	<p>Completed: <input type="checkbox"/> Date:</p>

<p>c. Plan or program for monitoring how well comprehensive plan policies, development regulations, and other implementation techniques are achieving the comp plan's goals and the goals of the GMA. WAC 365-196-660 discusses a potential review of growth management implementation on a systematic basis.</p>	<p>Policy PI-2.2, 2.3</p>		<p>Completed: <input type="checkbox"/>Date</p>
<p>d. Considerations for preserving property rights. Local governments must evaluate proposed regulatory or administrative actions to assure that such actions do not result in an unconstitutional taking of private property. RCW 36.70A.370. For further guidance see the 2018 Advisory Memo on the Unconstitutional Taking of Private Property</p>	<p>Policy PI-2.5</p>		<p>Completed: <input type="checkbox"/>Date</p>
<p>e. Encourage the involvement of citizens in the planning process, <u>including the participation of vulnerable populations and overburdened communities</u>, and ensure coordination between communities and jurisdictions to reconcile conflicts. HB 1181 (2023) revised RCW 36.70A.020 <i>Planning Goals</i> for inclusion of vulnerable populations and overburdened communities. RCW 36.70A.035</p>	<p>Policy PI-1.4</p>		<p>Completed: <input type="checkbox"/>Date</p>