

ORDINANCE NO. 2024-12

AN ORDINANCE OF THE CITY OF POULSBO, WASHINGTON, AMENDING THE 2023-2024 BIENNIAL BUDGET ADOPTED BY ORDINANCE NO. 2022-18 TO REVISE THE REVENUES AND APPROPRIATIONS REGARDING CERTAIN FUNDS AND APPROVING AN ORDINANCE SUMMARY FOR PUBLICATION.

WHEREAS, on December 21, 2022, the Poulsbo City Council adopted Ordinance No. 2022-18 approving the 2023-2024 Biennial Budget; and amended the 2023-2024 Biennial Budget pursuant to Ordinance No. 2023-05, Ordinance No. 2023-08, Ordinance No. 2023-14, Ordinance No. 2023-17, Ordinance No. 2024-06 and Ordinance No. 2024-08; and

WHEREAS, following the opportunity for public comment, the Poulsbo City Council has determined that it is in the best interest of the public to amend the 2023-2024 biennial budget to take into account variations in actual revenues and expenditures from those projected at the time of adoption of the 2023-2024 biennial budget;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, HEREBY ORDAINS AS FOLLOWS:

Section 1. Budget Amended. Section 2 of Ordinance No. 2022-18, passed by the City Council on December 21, 2022, and subsequently amended, is hereby further amended by revising the summaries of revenues and appropriations to read as set forth in Exhibit A attached hereto and incorporated herein by this reference as if set forth in full.

Section 2. Duties of Finance Director. The Finance Director is hereby authorized and instructed to make the necessary changes to the 2023-2024 biennial budget and to make all necessary and appropriate line-item entries and adjustments in order to reflect the revisions set forth on Exhibit A hereto.

Section 3. Effective Date. This ordinance shall take effect and be in full force five (5) days after publication of the attached summary which is hereby approved.

APPROVED:

DocuSigned by:

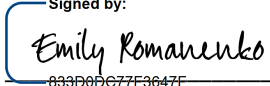
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MAYOR, BECKY ERICKSON

ATTEST/AUTHENTICATED:

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CITY CLERK, RHIANNON FERNANDEZ CMC

APPROVED AS TO FORM:
OFFICE OF CITY ATTORNEY:

Signed by:

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BY:

FILED WITH THE CITY CLERK: 08/07/2024
PASSED BY THE CITY COUNCIL: 08/21/2024
PUBLISHED: 08/26/2024
EFFECTIVE DATE: 08/31/2024
ORDINANCE NO. 2024-12

SUMMARY OF ORDINANCE NO. 2024-12
of the City of Poulsbo, Washington

On August 21, 2024 the City Council of the City of Poulsbo, Washington, approved Ordinance No. 2024-12, the main point of which may be summarized by its title as follows:

AN ORDINANCE OF THE CITY OF POULSBO, WASHINGTON, AMENDING THE 2023-2024 BIENNIAL BUDGET ADOPTED BY ORDINANCE NO. 2022-18 TO REVISE THE REVENUES AND APPROPRIATIONS REGARDING CERTAIN FUNDS AND APPROVING AN ORDINANCE SUMMARY FOR PUBLICATION.

The full text of this ordinance will be mailed upon request.

DATED this 21st day of August, 2024

DocuSigned by:



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CITY CLERK, RHIANNON FERNANDEZ CMC

EXHIBIT A
ORDINANCE NO. 2024-12

CITY OF POULSBO

Fund Summary
2023-2024 Biennial Budget

FUND	#	Beginning Balance	2023 Revenue	2023 Expenditure	Fund Balance*	2024 Revenue	2024 Expenditure	Fund Balance
General Fund	001	\$ 6,860,705	15,498,840	18,043,405	4,316,140	14,441,598	16,161,085	2,596,653
Total General Fund		6,860,705	15,498,840	18,043,405	4,316,140	14,441,598	16,161,085	2,596,653
City Streets	101	23,279	1,518,766	1,351,594	190,451	1,419,543	1,405,529	204,465
Neighborhood Streets	110	410,870	310,000	220,000	500,870	340,000	220,000	620,870
Capital Improvement	121	2,457,235	806,000	1,100,000	2,163,235	706,000	1,480,000	1,389,235
Trans Development	123	1,990,939	800,500	1,676,000	1,115,439	100,500	840,000	375,939
Park Development	124	420,901	41,000	57,500	404,401	1,000	195,000	210,401
Affordable Housing	125	660,655	1,315,000	1,027,755	947,900	2,935,000	2,682,103	1,200,797
Historic Dwntrn Poulsbo	131	103,680	90,350	111,900	82,130	90,350	111,900	60,580
Path and Trail Reserve	161	23,438	1,108	-	24,546	1,061	-	25,607
Drug Enforcement	171	31,313	150	3,000	28,463	150	18,000	10,613
Transient Occup Tax	181	378,481	200,500	252,491	326,490	205,500	269,535	262,455
Police Restricted Funds	191	188,103	31,269	53,580	165,792	32,540	13,580	184,752
Total Special Revenue Funds		6,688,894	5,114,643	5,853,820	5,949,717	5,831,644	7,235,647	4,545,714
Non-Voted Gen Oblig	204	7,728	1,189,975	1,189,220	8,483	1,184,488	1,183,720	9,251
Total Debt Service Funds		7,728	1,189,975	1,189,220	8,483	1,184,488	1,183,720	9,251
Equipment Acquisition	301	868,709	480,792	1,130,919	218,582	277,470	276,575	219,477
Park Reserve	302	465,899	1,154,797	1,354,077	266,619	5,854,500	6,065,800	55,319
Neighborhood Streets	310	0	14,500	14,500	0	0	0	0
Street Reserve	311	112,414	4,573,944	4,578,194	108,164	6,952,000	6,888,500	171,664
Cemetery Reserve	314	47,849	7,100	-	54,949	7,100	-	62,049
Facilities Fund	331	1,897,169	27,500	197,898	1,726,771	27,500	200,000	1,554,271
Total Capital Project Funds		3,392,040	6,258,633	7,275,588	2,375,085	13,118,570	13,430,875	2,062,780
Water System	401	6,517,527	2,944,716	4,230,382	5,231,861	3,014,954	5,785,173	2,461,642
Sewer System	403	14,087,509	8,601,626	12,605,380	11,354,593	8,551,507	19,001,396	904,704
Solid Waste System	404	1,808,164	3,385,247	3,818,354	1,375,057	3,485,667	3,963,953	896,771
Storm Drain System	410	2,380,626	2,487,827	2,865,945	2,002,508	3,460,152	3,976,617	1,486,043
Total Enterprise Funds		24,793,826	17,419,416	23,520,061	19,964,019	18,512,280	32,727,139	5,749,160
Total All Funds		41,743,193	45,481,507	55,882,094	32,613,444	53,088,580	70,738,466	14,963,558
TOTALS		41,743,193	45,481,507	55,882,094	32,613,444	53,088,580	70,738,466	14,963,558

*Beginning balances are adjusted to actual figures for mid-biennium budget adjustments.

City of Poulsbo

Deborah Booher, Finance Director



August 5, 2024

To: Mayor Erickson
City Council Members

RE: Budget Amendments for 2nd Quarter 2024

The Budget Ordinance for all budget amendments approved in the 2nd Quarter of 2024 is being presented for your approval.

Below is a summary of those amendments which were approved by City Council in the 2nd Quarter and incorporated into the ordinance.

Budget Amendment Number	Budget Amendment Description	Budget Amendment Amount
BA24-0201	PD Vehicle Repairs	\$ 22,657
BA24-0202	Opioid Peer Support Specialist I- Casual Labor	\$ 24,395
BA24-0203	Pride Flags	\$ 3,500
BA24-0204	Grant to Kitsap Homes of Compassion	\$ 6,000
BA24-0205	Street Striping Contract	\$ 15,000
BA24-0206	Water System Consultants (Water Comp Plan)	\$ 55,000
BA24-0207	Street Side Benches	\$ 5,500
BA24-0208	K9 Program	\$ 15,000
BA24-0209	RBAW West Sound Pump Out	\$ 5,000
BA24-0210	WASPC Grant - RRC and Opioid Fund Reallocation (change to BA24-0202)	\$ 119,130
BA24-0211	AED's	\$ 6,000
BA24-0212	Nordic Cottages	\$ 3,697,337
BA24-0213	B&O Tax Implementation	\$ 400,000
BA24-0214	Carryover	Various

BA24-0215	WASPC Grant Amendment (amends BA24-0210)	\$	31,800
BA24-0216	RAAB Park Play for All	\$	360,000
BA24-0217	WAHealthcare Authority Grant	\$	137,500
BA24-0218	Nelson Caretaker House Improvements	\$	14,974