

Poulsbo Tree Board

Role Description

Purpose

The Poulsbo Tree Board is responsible for advising City staff, the Mayor, City Council and citizens on issues pertaining to trees in the city and performing other applicable functions. This includes promoting responsible planting of trees on public and private property; promoting public education and proper maintenance of trees; advocating for trees within the city; providing for aesthetics within the city through the formulation and implementation of tree programs, and developing innovative and joint funding for tree projects from a variety of sources. Additionally, the Tree Board makes recommendations on all regulations, resolutions, plans, policies, projects and proposals relating to the city's urban tree canopy.

The Poulsbo Tree Board is a critical element in Poulsbo's designation as a Tree City USA, by the Arbor Day Foundation.

Duties & Responsibilities

- Serve as an officially recognized advisory source to the City Council on matters pertaining to trees in the city. Provide advisory recommendations on the City's Comprehensive Plan Natural Plan.
- Regularly attend Poulsbo Tree meetings and additional meetings such as retreats, task forces and subcommittees. Strive to fulfill the responsibilities of the Poulsbo Tree Board per applicable resolutions in the Poulsbo Municipal Code.
- Actively solicit the public's opinion, needs and desires pertaining to trees and the urban canopy and allow time at meetings for City residents to express their opinion, needs, and desires.
- Be available to volunteer or attend Poulsbo Tree Board events, community educational classes, work parties, and programs.
- Encourage individuals and community groups to give funds, manpower and property for the improvement and development of city's public areas, parks and recreational facilities.
- Establish and maintain effective working relationships with the City Council, staff, and public.
- Support and promote the City's certification as a Tree City USA through the Arbor Day Foundation.

Requirements

- Be a resident of the City of Poulsbo at the time of appointment and throughout their tenure in office or live locally outside of the city limits and fill one of the limited non-resident appointments.
- Ability to serve a 3-year term.