



PLAT MODIFICATIONS

Planning and Economic Development Department
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 (360) 394-9748 | fax (360) 697-8269
 www.cityofpoulsbo.com | plan&econ@cityofpoulsbo.com

TYPE OF MODIFICATION:

<input type="checkbox"/>	<p>Short Plat</p> <p>Modifications to a short subdivision/plat, after city approval, but prior to recording with the Kitsap County auditor, may be requested by a property owner and approved by the Review Authority and shall follow the procedures of a Type I permit process review, PMC 19.40.030. See PMC 17.40.090 for examples of short plat modifications.</p>
<input type="checkbox"/>	<p>Preliminary Plat - Minor</p> <p>Minor modifications to a preliminary subdivision/plat, after City approval but prior to final plat recording with the Kitsap County Auditor, may be requested by a property owner and approved by the Review Authority and shall follow the procedures of a Type II permit process review, PMC 19.40.030, which includes a Preliminary Application Conference. See PMC 17.60.070 for examples of preliminary plat modifications.</p>
<input type="checkbox"/>	<p>Preliminary Plat - Major</p> <p>Major modifications which exceed the criteria established in PMC 17.60.070.C and D, but are limited in scope and impact, may be considered by the initial approval Review Authority as a major modification, and processed as a Type III application, PMC 19.40.030, which includes a Preliminary Application Conference. See PMC 17.60.070 for examples of preliminary plat modifications.</p>

PROJECT:

Plat Permit No.:	Plat Name:
Site Address:	Tax Assessor's ID:

PROPERTY OWNER:

Name:	Phone:
Address:	
Email:	

APPLICANT/AGENT NAME (IF DIFFERENT):

Name:	Phone:
Address:	
Email:	

MODIFICATION:

Briefly describe the scope of the requested modification(s):

- Modification consistent with the original plat findings of fact and conditions of approval? Yes No
- Does the modification create additional lots, tracts, or parcels? Yes No
- Modification consistent with development regulations in effect at the time of approval? Yes No
- Does the modification increase any adverse impacts or effects of the plat? Yes No

SUBMITTAL REQUIREMENTS

The PED Department is now accepting all applications electronically. Please submit your application online [here](#) or email the materials to plan&econ@cityofpoulsbo.com.

- [Application Fees and Deposits](#)
- Site plan clearly showing requested modifications.
- Notarized property owner and/or applicant signature page (attached).
- Any other information/documents:



PROPERTY OWNER'S SIGNATURE (if other than applicant/agent):

I, the undersigned, state that, to the best of my knowledge, all the information provided for this application is true and complete. It is understood that the City of Poulsbo may nullify any decision made in reliance upon information given on this application form should there be any willful misrepresentation or willful lack of full disclosure on my part.

Signature of Property Owner

Print Name of Owner

STATE OF WASHINGTON)) SS
COUNTY OF KITSAP)

On this _____ day of _____, 20____ before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared _____ to me known to be the individual(s) described in and who executed the within and foregoing instrument, and acknowledged that he/she/they signed the same as his/her/their free and voluntary act and deed, for the uses and purposes therein mentioned, and on oath stated that he/she/they was (were) authorized to execute said instrument.

WITNESS my hand and official seal this _____ day of _____, 20_____.

NOTARY PUBLIC in and for the
State of Washington Residing at

Commission Expires _____