



ENGINEERING FEE SCHEDULE

200 NE Moe Street | Poulsbo, Washington 98370

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Revised by resolution 2025-07

TYPE OF PERMIT	FEE
Pre-Application Services	
Pre-Application Conference/Type A (Minor)	\$300
Pre-Application Conference/Type B (Major)	\$460
Land Use Review	
ADU (Accessory Dwelling Unit)	\$270
Permit Ready ADU plan set	\$90
Conditional Use Permit	\$270
Master Plan	\$450
Master Plan Amendment	\$270
Drainage Analysis (Required for all SPR/Subdivision Applications or as applicable)	\$575/Basin
Site Plan Review	\$935
Minor Site Plan Review	\$270
Boundary Line Adjustment	\$270
Annexation	\$270
Land Division	
PMUD/Binding Site Plan	\$2,260 + \$20/Lot or Unit
Land Division/Plat Alteration	\$270
Preliminary Short Subdivision/ Plat	\$1,540
Preliminary Subdivision Plat/Planned Residential Development (PRD)/unit lot subdivision	
5-20 Lots	\$2,400
21-50 Lots	\$2,700
51-100 Lots	\$3,010
>100 Lots	\$3,010 + \$34/Lot
Final Subdivision Plat/(PRD)	\$3,530+ \$115/Lot
Final Short Subdivision Plat	\$780
Policy Review	
Comprehensive Plan Amendment	\$348
Concomitant Agreement Release/Revision	\$270
Shoreline Permits	
Shoreline Substantial Development Permit (SSDP)	\$270
Miscellaneous	
Post Decision Review	\$270
Telecommunication Master Permit	\$950
Telecommunication License	\$575
Floodplain Development Permit	\$270
Right-of-Way Vacation	\$1,125

Latecomer Agreement (Street, Water, Storm, Sewer)	\$2,260 1 st Utility + \$1,125/Additional Utility
Public Property Construction Permit (PPCP)	
w/ Pavement or Sidewalk disturbance	\$610
w/o Pavement or Sidewalk disturbance	\$200
Stop Work Order	
Site Plans and Plats	\$575
All Others	\$140
Grading Permit	See Grading Permit Fee Sheet
Escrow Deposits	
Erosion Control (Site Plan and Plat Development)	\$5,000 Minimum or \$3,000/Acre
3 rd Party review	Determined with 1 st review of Site Plan/Plat Submittal
Inspection Deposit for Plats	\$9,000 + \$540/Lot
Unused escrow deposits shall be refunded at the conclusion for the project	
Engineering Department Hourly Rate	
Hourly Rate	\$90/Hour
<ul style="list-style-type: none"> • Application fees apply to the original submittal and two re-submittals. Subsequent re-submittals may require payment of hourly charges. • The City Engineer may determine that the scope of the review of the original submittal and/or resubmittals requires payment of hourly charges in addition to the application fee. • Fees are non-refundable. • A 3.5% technology fee will be added to all permits. <ul style="list-style-type: none"> • not applied to escrow 	
PLANNING FEES	
For Planning Fees: https://cityofpoulsbo.com/planning-economic-development/	
BUILDING FEES	
For Building Permit Fees: https://cityofpoulsbo.com/building-department/	

EFFECTIVE JULY 17, 2025