

POULSBO DISTRIBUTION SCHEDULE

ORDINANCE NO. 2025-15

SUBJECT: PMC Chapter 10.12 Parking Regulations Update

CONFORM AS TO DATES & SIGNATURES

- ☒ Filed with the City Clerk: 08/13/2025
- ☒ Passed by the City Council: 08/20/2025
- ☒ Signature of Mayor
- ☒ Signature of City Clerk
- ☒ Publication: 08/25/2025
- ☒ Effective: 08/30/2025
- ☐ Recorded: _____

DISTRIBUTED COPIES AS FOLLOWS:

- ☒ Kitsap Sun: 08/21/2025
- ☒ Code Publishing
- ☒ City Attorney
- ☒ Clerk's Department:
- ☐ City Council
- ☐ Finance:
- ☒ Posted to Library Drive and Website
- ☒ Posted to Laserfiche
- ☐ Scanned and Tossed: _____
- ☒ Electronically Created Document (No Hard Copy Exists)
- ☐ _____

Kati Diehl
Deputy City Clerk

08/21/2025
Date

ORDINANCE NO. 2025-15

AN ORDINANCE OF THE CITY OF POULSBO, WASHINGTON, AMENDING CHAPTER 10.12 OF THE POULSBO MUNICIPAL CODE TO ADOPT A NEW PENALTY FOR PARKING VIOLATIONS IN DESIGNATED EMPLOYEE PARKING LOCATIONS, INCREASE OTHER MONETARY PENALTIES FOR PARKING VIOLATIONS, REMOVE THE FEE FOR PENALTY PAYMENT PLANS AND ADDS ADMINISTRATION AND ENFORCEMENT PROCEDURES; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Chapter 10.12 of the Poulsbo Municipal Code ("PMC") regulates parking within the City; and

WHEREAS, PMC Section 10.12.300 codifies the monetary penalty for violating Chapter 10.12; and

WHEREAS, the Poulsbo City Council desires to create a penalty for parking in downtown employee spots without an employee parking permit in the amount of two hundred fifty dollars (\$250.00) by amending Chapter 10.12 of the PMC; and

WHEREAS, the Poulsbo City Council desires to increase monetary penalty of parking, stopping, or standing in a designated bus zones and commercial loading zones from thirty dollars (\$30.00) to two hundred fifty dollars (\$250.00) by amending Chapter 10.12 of the Poulsbo Municipal; and

WHEREAS, the Poulsbo City Council desires to increase monetary penalty of violating all other provisions in Chapter 10.12 from thirty dollars (\$30.00) to sixty dollars (\$60.00) by amending Chapter 10.12.300 of the Poulsbo Municipal; and

WHEREAS, the Poulsbo City Council desires to remove the fee to arrange a payment agreement for penalties imposed in Chapter 10.12; and

WHEREAS, the Poulsbo City Council desires to administer and enforce their parking regulations and establish said procedures; and

WHEREAS, the Poulsbo City Council finds that the code amendments set forth herein are in the public interest; now, therefore

THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. **Amend.** Section 10.12.010 of the Poulsbo Municipal Code is hereby amended as follows (~~strikethroughs~~ indicate deletions, underlining indicates additions):

10.12.010 ~~Signs~~— Authority.

The public works director or designee is authorized to adopt procedures, enforce the provisions, oversee a contracted third-party to assist with enforcement and implementation, adopt a permit parking program, ~~shall, in a manner consistent with this chapter,~~ and establish, locate and post various restricted parking zones within the city rights-of-way where required to regulate parking. Such restrictions may include, but not be limited to, the prohibition of parking at all times, the prohibition of parking at certain times, the limitation of parking by durational limit, and such other restrictions as the public works director may determine to be necessary to ensure the availability of safe and efficient parking in the zone.

Section 2. **Adopt.** A new section 10.12.145 of the Poulsbo Municipal Code is hereby adopted to provide in its entirety as follows (~~strikethroughs~~ indicate deletions, underlining indicates additions):

10.12.145 Downtown designated employee parking.

A. In areas where signs have been posted limiting parking to downtown employees only, no vehicles other than those registered with the City's designated parking enforcement agency as employee vehicles may stop, stand, or park for any purpose or length of time.

B. Every person convicted of a violation of this section shall be guilty of a civil infraction and shall be subject to a monetary penalty in the amount of no more than two hundred fifty dollars. Each act in violation of the provisions hereof shall be deemed a separate offense.

Section 3. **Amend.** Section 10.12.150 of the Poulsbo Municipal Code is hereby amended as follows (~~strikethroughs~~ indicate deletions, underlining indicates additions):

10.12.150 ~~Passenger curb~~ Commercial loading zone.

A. No person shall stop, stand, or park a vehicle for any purpose or period of time other than for the expeditious loading or unloading of ~~passengers~~ materials in any place marked as a ~~passenger curb~~ commercial loading zone during hours when the regulations applicable to such ~~curb~~ loading zone are effective, and then only for a period not to exceed ~~three~~ fifteen minutes.

B. Every person convicted of a violation of this section shall be guilty of a civil infraction and shall be subject to a monetary penalty in the amount of no more than two hundred fifty dollars. Each act in violation of the provisions hereof shall be deemed a separate offense.

Section 4. **Amend.** Section 10.12.170 of the Poulsbo Municipal Code is hereby amended as follows (~~strikethroughs~~ indicate deletions, underlining indicates additions):

10.12.170 Bus zone.

A. In areas designated "bus zone," no vehicle other than a bus shall stop, stand or be parked for any purpose or period of time. Buses may stop, stand, or park in these areas solely for the expeditious loading and unloading of passengers.

B. For purposes of this section, the term "bus" shall mean:

1. Any motor vehicle used for the purpose of carrying passengers together with incidental baggage or freight, on a regular schedule of time and rates; or
2. Any motor vehicle designed for the purpose of carrying passengers (having a seating capacity for eleven or more persons) used regularly to transport persons in furtherance of any organized agricultural, religious, or charitable purpose; or
3. Any school bus.

C. Every person convicted of a violation of this section shall be guilty of a civil infraction and shall be subject to a monetary penalty in the amount of no more than two hundred fifty dollars. Each act in violation of the provisions hereof shall be deemed a separate offense.

Section 5. **Adopt.** A new section 10.12.260 of the Poulsbo Municipal Code is hereby adopted to provide in its entirety as follows (underlining indicates additions):

10.12.260 Enforcement Authority.

Pursuant to the authority established in PMC 10.12.010, the parking regulations set forth in this chapter and the Washington Model Traffic Ordinance as adopted, the City may contract permit parking program and associated parking enforcement to a third party.

Section 6. **Amend.** Section 10.12.300 of the Poulsbo Municipal Code is hereby adopted to provide in its entirety as follows (~~strikethroughs~~ indicate deletions, underlining indicates additions):

10.12.300 Violation—Penalty.

A. Unless otherwise designated, every person convicted of a violation of any provision of this chapter shall be guilty of a civil infraction and shall be subject to a monetary penalty of ~~thirty-sixty dollars~~ (\$60).

B. A monetary penalty of twenty-five dollars shall also be imposed for failure to respond or appear to a notice of traffic infraction relating to parking. Any person who fails to respond or appear on any violation of any provision of the Poulsbo Municipal Code set forth in this chapter shall be assessed a failure to respond or appear fee not to exceed the amount set forth in RCW 46.63.110(4), as the same now exists or as may be hereafter amended, which statute is incorporated herein by this reference as if fully set forth.

~~C.—If a time pay agreement is requested, a fee of not to exceed ten dollars per charge or twenty-five dollars per payment plan may be imposed.~~ A notice of parking infraction represents a determination that a parking infraction has been committed.

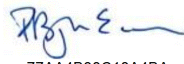
Section 7. **Severability.** If any section, subsection, paragraph, sentence, clause or phrase of this ordinance or its application to any person or situation should be held to be invalid or unconstitutional for any reason by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions

of this ordinance or its application to any other person or situation, and to this end the provisions of this ordinance are declared to be severable.

Section 8. Corrections. Upon authorization of the City Attorney, The City Clerk and codifiers of this Ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, and section and/or subsection numbers for the purposes of codification and any other references thereto.

Section 9. Effective Date. This ordinance shall take effect five days after its publication, or publication of a summary thereof, in the City's official newspaper, or as otherwise provided by law.

APPROVED:

DocuSigned by:

77AA4B38C18A4BA...

MAYOR REBECCA ERICKSON

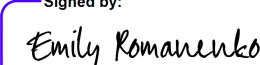
ATTEST/AUTHENTICATED:

DocuSigned by:

D21DA14DCC754A8...

CITY CLERK RHIANNON FERNANDEZ

APPROVED AS TO FORM:

Signed by:

833D0DC77E3647E

CITY ATTORNEY EMILY ROMANENKO

FILED WITH THE CITY CLERK: 08/13/2025
PASSED BY THE CITY COUNCIL: 08/20/2025
PUBLISHED: 08/25/2025

EFFECTIVE DATE: 08/30/2025
ORDINANCE NO. 2025-15

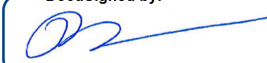
SUMMARY OF ORDINANCE NO. 2025-15
of the City of Poulsbo, Washington

On August 20, 2025 the City Council of the City of Poulsbo, Washington, approved Ordinance No. 2025-15, the main point of which may be summarized by its title as follows:

AN ORDINANCE OF THE CITY OF POULSBO, WASHINGTON, AMENDING CHAPTER 10.12 OF THE POULSBO MUNICIPAL CODE TO ADOPT A NEW PENALTY FOR PARKING VIOLATIONS IN DESIGNATED EMPLOYEE PARKING LOCATIONS, INCREASE OTHER MONETARY PENALTIES FOR PARKING VIOLATIONS, REMOVE THE FEE FOR PENALTY PAYMENT PLANS AND ADDS ADMINISTRATION AND ENFORCEMENT PROCEDURES; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

The full text of this ordinance will be mailed upon request.

DATED this 20th day of August, 2025

DocuSigned by:

D21DA14DCC754A8

CITY CLERK, RHIANNON FERNANDEZ CMC