

POULSBO DISTRIBUTION SCHEDULE

ORDINANCE NO. 2025-17

SUBJECT: 3rd Quarter 2025 Budget Amendments

CONFORM AS TO DATES & SIGNATURES

- ☒ Filed with the City Clerk: 10/06/2025
- ☒ Passed by the City Council: 11/05/2025
- ☒ Signature of Mayor
- ☒ Signature of City Clerk
- ☒ Publication: 11/10/2025
- ☒ Effective: 11/15/2025
- ☐ Recorded: _____

DISTRIBUTED COPIES AS FOLLOWS:

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Kati Diehl

Deputy City Clerk

11/06/2025

Date

ORDINANCE NO. 2025-17

AN ORDINANCE OF THE CITY OF POULSBO, WASHINGTON, AMENDING THE 2025-2026 BIENNIAL BUDGET ADOPTED BY ORDINANCE NO. 2024-19 TO REVISE THE REVENUES AND APPROPRIATIONS REGARDING CERTAIN FUNDS AND APPROVING AN ORDINANCE SUMMARY FOR PUBLICATION.

WHEREAS, on December 18, 2024, the Poulsbo City Council adopted Ordinance No. 2024-19 approving the 2025-2026 Biennial Budget; and amended the 2025-2026 Biennial budget pursuant to Ordinance No. 2025-07; and amended the 2025-2026 Biennial budget pursuant to Ordinance No. 2025-11;

WHEREAS, following the opportunity for public comment, the Poulsbo City Council has determined that it is in the best interest of the public to amend the 2025-2026 biennial budget to take into account variations in actual revenues and expenditures from those projected at the time of adoption of the 2025-2026 biennial budget;

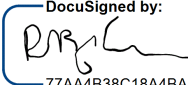
NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, HEREBY ORDAINS AS FOLLOWS:

Section 1. Budget Amended. Section 2 of Ordinance No. 2024-19, passed by the City Council on December 18, 2024, and subsequently amended, is hereby further amended by revising the summaries of revenues and appropriations to read as set forth in Exhibit A attached hereto and incorporated herein by this reference as if set forth in full.

Section 2. Duties of Finance Director. The Finance Director is hereby authorized and instructed to make the necessary changes to the 2025-2026 biennial budget and to make all necessary and appropriate line-item entries and adjustments in order to reflect the revisions set forth on Exhibit A hereto.

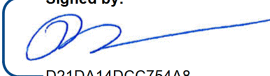
Section 3. Effective Date. This ordinance shall take effect and be in full force five (5) days after publication of the attached summary which is hereby approved.

APPROVED:

DocuSigned by:

77AA4B38C18A4BA...

MAYOR, BECKY ERICKSON

ATTEST/AUTHENTICATED:

Signed by:

D21DA14DCC754A8...

CITY CLERK, RHIANNON FERNANDEZ CMC

APPROVED AS TO FORM:
OFFICE OF CITY ATTORNEY:

Signed by:

833D00C77F3647F...

BY:

FILED WITH THE CITY CLERK: 10/06/2025
PASSED BY THE CITY COUNCIL: 11/05/2025
PUBLISHED: 11/10/2025
EFFECTIVE DATE: 11/15/2025
ORDINANCE NO. 2025-17

SUMMARY OF ORDINANCE NO. 2025-17
of the City of Poulsbo, Washington

On November 5, 2025 the City Council of the City of Poulsbo, Washington, approved Ordinance No. 2025-17, the main point of which may be summarized by its title as follows:

AN ORDINANCE OF THE CITY OF POULSBO, WASHINGTON, AMENDING THE 2025-2026 BIENNIAL BUDGET ADOPTED BY ORDINANCE NO. 2024-19 TO REVISE THE REVENUES AND APPROPRIATIONS REGARDING CERTAIN FUNDS AND APPROVING AN ORDINANCE SUMMARY FOR PUBLICATION.

The full text of this ordinance will be mailed upon request.

DATED this 5th day of November, 2025

Signed by:


D21DA14DCC754A8...

CITY CLERK, RHIANNON FERNANDEZ CMC

EXHIBIT A
ORDINANCE NO. 2025-17

CITY OF POULSBO
Fund Summary
2025-2026 Biennial Budget

FUND	#	Beginning Balance	2025 Revenue	Total W/Beg Balance	2025 Expenditure	Fund Balance*	2026 Revenue	2026 Expenditure	Fund Balance
General Fund	001	\$ 10,100,871	17,494,147	27,595,018	23,431,643	4,163,375	16,441,978	18,624,993	1,980,360
				0					
Total General Fund		10,100,871	17,494,147	27,595,018	23,431,643	4,163,375	16,441,978	18,624,993	1,980,360
				0					
City Streets	101	580,663	1,385,885	1,966,548	1,500,849	465,699	1,301,824	1,460,297	307,226
Neighborhood Streets	110	1,207,933	460,000	1,667,933	1,114,610	553,323	460,000	275,000	738,323
Capital Improvement	121	2,735,570	706,000	3,441,570	1,495,000	1,946,570	706,000	855,000	1,797,570
Trans Development	123	1,935,913	490,000	2,425,913	1,831,884	594,029	1,018,121	1,011,121	601,029
Park Development	124	720,331	102,000	822,331	290,500	531,831	102,000	15,000	618,831
Affordable Housing	125	1,204,794	675,000	1,879,794	683,470	1,196,324	675,000	511,109	1,360,215
Historic Dwntrn Poulsbo	131	85,621	105,000	190,621	135,400	55,221	105,000	135,400	24,821
Path and Trail Reserve	161	27,173	501,110	528,283	500,000	28,283	1,141	-	29,424
Drug Enforcement	171	30,860	750	31,610	15,150	16,460	750	15,150	2,060
Transient Occup Tax	181	652,448	379,000	1,031,448	641,350	390,098	378,000	369,000	399,098
Police Restricted Funds	191	221,900	33,964	255,864	17,590	238,274	34,750	17,590	255,434
Total Special Revenue Funds		9,403,206	4,838,709	14,241,915	8,225,803	6,016,112	4,782,586	4,664,667	6,134,031
				0					
Non-Voted Gen Oblig	204	10,101	2,543,213	2,553,314	2,543,064	10,250	2,275,856	2,275,079	11,027
				0					
Total Debt Service Funds		10,101	2,543,213	2,553,314	2,543,064	10,250	2,275,856	2,275,079	11,027
				0					
Equipment Acquisition	301	370,404	619,895	990,299	247,072	743,227	459,895	100,000	1,103,122
Park Reserve	302	370,633	1,480,146	1,850,779	1,740,772	110,007	1,562,000	1,215,000	457,007
Neighborhood Streets	310	0	80,000	80,000	80,000	0	275,000	275,000	0
Street Reserve	311	823,591	11,355,289	12,178,880	11,561,710	617,170	2,952,000	2,810,000	759,170
Cemetery Reserve	314	55,116	2,200	57,316	-	57,316	2,200	-	59,516
Facilities Fund	331	2,116,288	19,320,642	21,436,930	17,265,098	4,171,832	40,000	-	4,211,832
				0					
Total Capital Project Funds		3,736,032	32,858,172	36,594,204	30,894,652	5,699,552	5,291,095	4,400,000	6,590,647
				0					
Water System	401	8,648,956	3,437,747	12,086,703	7,451,529	4,635,174	3,515,651	3,689,611	4,461,214
Sewer System	403	15,849,527	10,103,045	25,952,572	21,985,061	5,363,671	7,876,692	13,043,340	197,023
Solid Waste System	404	1,808,076	3,887,463	5,695,539	4,485,559	1,209,980	4,001,872	4,495,945	715,907
Storm Drain System	410	4,098,541	3,927,672	8,026,213	4,275,775	3,750,438	3,782,193	4,853,531	2,679,100
				0					
Total Enterprise Funds		30,405,100	21,355,927	51,761,027	38,197,924	14,959,263	19,176,408	26,082,427	8,053,244
				0					
Total All Funds		53,655,310	79,090,168	132,745,478	103,293,086	30,848,552	47,967,923	56,047,166	22,769,309
TOTALS		53,655,310	79,090,168		103,293,086	30,848,552	47,967,923	56,047,166	22,769,309

*Beginning balances are adjusted to actual figures from the carryover amendment.

City of Poulsbo

Deborah Booher, Assistant City Administrator



October 7, 2025

To: Mayor Erickson
City Council Members

RE: Budget Amendments for 3rd Quarter 2025

The Budget Ordinance for all budget amendments approved in the 3rd Quarter of 2025 is being presented for your approval.

Below is a summary of those amendments which were approved by the City Council in the 3rd Quarter and incorporated into the ordinance.

Budget Amendment Number	Budget Amendment Description	Budget Amendment Amount	Funding Source
BA25-0301	HHH – Recovery Café Grant	40,000	General Fund
BA25-0302	Planning & Police – Parking Enforcement	213,718	General Fund
BA25-0303	Transfer Nordic Cottage Funds	2,500,000	General Fund
BA25-0304	Police Vehicle Insurance Recovery	5,650	General Fund
BA25-0305	HHH – Health Care Authority Grant Amendment	20,000	General Fund
BA25-0306	Pugh Well Water Tank Assessment	45,000	Water Fund
BA25-0307	American Flag Banners	4,000	General Fund
BA25-0308	11 th Avenue & Gateway Sewer Projects	475,000	Sewer Fund