

POULSBO DISTRIBUTION SCHEDULE

RESOLUTION NO. 2025-15

SUBJECT: City Hall Closure

CONFORM AS TO DATES & SIGNATURES

- ☒ Filed with the City Clerk: 11/13/2025
- ☒ Passed by the City Council: 12/03/2025
- ☒ Signature of Mayor
- ☒ Signature of City Clerk
- ☐ Publication: _____
- ☐ Effective: _____

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Kati Diehl
Deputy City Clerk

12/04/2025
Date

RESOLUTION NO. 2025-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, DECLARING WEDNESDAY, DECEMBER 24, 2025, BEGINNING at 12:00 PM AS CITY HALL CLOSURE AND WEDNESDAY, DECEMBER 31, 2025, BEGINNING at 12:00 PM AS CITY HALL CLOSURE

WHEREAS, the City has traditionally closed for a half day on Christmas Eve, which falls on a Thursday this year. In keeping with this tradition and the minimal public use of city services anticipated after 12:00 PM on Wednesday; and

WHEREAS, the City has traditionally closed for a half day on New Year's Eve, which falls on a Thursday this year. In keeping with this tradition and the minimal public use of city services anticipated after 12:00 PM on Wednesday; and

WHEREAS, the half day closures on Wednesday, December 24, 2025, and Wednesday, December 31, 2025, have been requested by employees of the City of Poulsbo and it will increase staff morale to remain closed to the public during those times; now therefore,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

That City of Poulsbo offices will be closed to the public on Wednesday, December 24, 2025, at 12:00 PM and Wednesday, December 31, 2025, at 12:00 PM. Staff has the option of 1) using their accrued vacation leave, personal or floating holiday, or comp time; 2) working during the closure; or 3) taking approved leave without pay if they choose not to work during the closure.

RESOLVED this 3rd day of December 2025.

DocuSigned by:

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REBECCA ERICKSON, MAYOR

ATTEST:

Signed by:

D24DA14DCC754A8...
RHIANNON FERNANDEZ CMC, CITY CLERK

FILED WITH CITY CLERK: 11/13/2025
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