



ENGINEERING DEPARTMENT

200 NE Moe Street | Poulsbo, Washington 98370
(360) 394-9882 | D (360) 394-9767
www.cityofpoulsbo.com | dwashburn@cityofpoulsbo.com

MEMO

To: Dickerson, Tim
From: Donald Washburn, Engineering Technician
Subject: Kitsap Gastro and Liver Clinic; Site Plan Review First Submittal; P-12-30-25-01
Date: 2/8/2026

The Engineering Department has reviewed the above referenced project and provides the following comments that must be addressed with your resubmittal.

1. Existing frontage improvements shall be evaluated to determine compliance with ADA standards – and any deficiencies shall be corrected. Construction drawings shall include sufficient intersection grade and slope details to determine ADA compliance of all proposed construction. Individual curb ramp details for each curb ramp sufficient to show compliance and provide sufficient details for construction shall be provided.
2. It appears that existing utility stubs will not be utilized. If existing stubs are not utilized, they must be decommissioned at the main. The city's preference is for the developer to use existing stubs to minimize roadway excavation.
3. The city will not accept the proposed pavement restoration on Reliance St and Quickstep Ct. Pavement restoration should include full lane width for utility windows, or 4ft outside trenches (Poulsbo Construction Standards Detail 2-29 and 2-30).
4. The Proposed dumpster enclosure appears to be too small for a double enclosure and appears to be oversized for a single enclosure Please refer to Poulsbo Construction Standards figure 6-01 and 6-02 for required dumpster dimensions.
5. Sheet C30.01 – Driveway entrance off Reliance street appears to contain a 12% road grade. Is this accurate?
6. Please indicate the size of each water meter on civil plan set.
7. This site is considered a high health hazard and will require a higher level of backflow prevention. A Reduced Pressure Backflow Assembly (RPBA) shall be required for premise isolation. Additional backflow devices inside the building may be required.
8. Land use code 630 shows a rate of 13.90 ADT per employee, not 8 ADT. Please revise transportation concurrency application to reflect 13.90 ADT