



NOTICE OF APPLICATION and Optional DNS

Planning and Economic Development Department
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Viking Commercial Center Binding Site Plan, TYPE II APPLICATION

Comments Due: Thursday, March 12, 2026 by 4:30pm

The City of Poulsbo has received a permit application for the following project that may be of interest to you. The public has the right to review contents of the official file for the proposal, provide written comments, participate in any public hearings, and request a copy of the final decision.

File No.:	P-01-27-26-01	Zoning:	C-2 Viking Avenue Commercial
Counter Complete:	February 2, 2026	Technical Completion:	February 18, 2026
Notice of Application:	February 26, 2026	Tax Parcel:	152601-4-023-2003
Site Location:	19647 Viking Avenue NW, Poulsbo		
Property Owner:	Viking Way Holdings LLC 19740 Viking Avenue NW Poulsbo, WA 98370		
Applicant/Agent:	James C. Laughlin PO Box 10607 Bainbridge Island, WA 98110		
Project Description:	Add 3 new buildings and subdivide property into 4 lots and two access tracts using the Binding Site Plan process. New buildings total approximately 15,000 square feet. Site improvements include outdoor seating area, parking, utility, and landscaping. One building includes a drive through lane. Buildings at back of lot will remain. Building near Viking Avenue will be removed.		
Permits Included in Application:	Binding Site Plan, SEPA		
Permits NOT Included in Application:	Grading, Building Permit		
Environmental Review:	<p>The City of Poulsbo has reviewed the proposed project for probable adverse environmental impacts and expects to issue a determination of nonsignificance (DNS) for this project. The Optional DNS process in WAC 197-11-355 is being used. <i>This may be the only opportunity to comment on the environmental impacts of the proposed project.</i> The proposal may include mitigation measures under applicable codes, and the project review process may incorporate or require mitigation measures regardless of whether an EIS is prepared. A copy of the subsequent threshold determination for the proposal may be obtained upon request.</p> <p>Agencies, tribes, and the public are encouraged to review and comment on the proposed project and its probable environmental impacts. COMMENTS MUST BE SUBMITTED BETWEEN THURSDAY FEBRUARY 26, 2026 and THURSDAY MARCH 12, 2026 at 4:30pm</p>		
Public Comment Period:	The minimum public comment period shall be 14 calendar days. The public may comment on the application and the comment period will remain open from Thursday February 26, 2026 until Thursday March 12, 2026 at 4:30pm. The public may request a copy of the decision once made. Public comments may be mailed, emailed, or personally delivered.		
Staff Report:	The staff report will be available for review at no cost at least 5 calendar days before the PED Director's decision and a copy will be provided at a reasonable cost.		
Examination of File:	The application file may be examined online by going to https://ci-poulsbo-wa.smartgovcommunity.com/Public/Home > Applications > and search for permit # P-01-27-26-01. If you are unable to access the file, please call the staff contact for options		
Review Authority:	The Planning and Economic Development Director is the review authority for this Type II application.		
Staff Contact:	Edie Berghoff, Senior Planner; eberghoff@cityofpoulsbo.com; (360) 394-9748		

Notice Map:

